

## Fines & Costs

For information about the fines and costs for your ticket, please visit our website at [www.okc.gov/departments/municipal-court/fines-fees](http://www.okc.gov/departments/municipal-court/fines-fees).

## Q & A

### Do I have to appear in person?

No, you do not have to appear in court for traffic or criminal cases. You are required to appear in person only for Juvenile Court and Jury Division Court matters. Those cases cannot be settled by paying a fine. If you are unsure, contact Municipal Court at (405) 297-2361.

### What is a vicious animal citation hearing for?

Hearings on vicious animal citations are to determine whether the animal should be euthanized.

### Who can I contact about my driver's license?

The Oklahoma Department of Public Safety at (405) 425-2820.

### What if my tag is now in compliance after receiving the ticket?

Provide proof in person on or before your arraignment date to receive a \$30 reduction.

### What if I have questions about my citation other than fines and court dates?

Please call 297-2361 or email [municipalcourts@okc.gov](mailto:municipalcourts@okc.gov)

## Parking Availability

Metered parking is available in the area. Parking garages on Main Street and Sheridan Avenue are shown on the map.

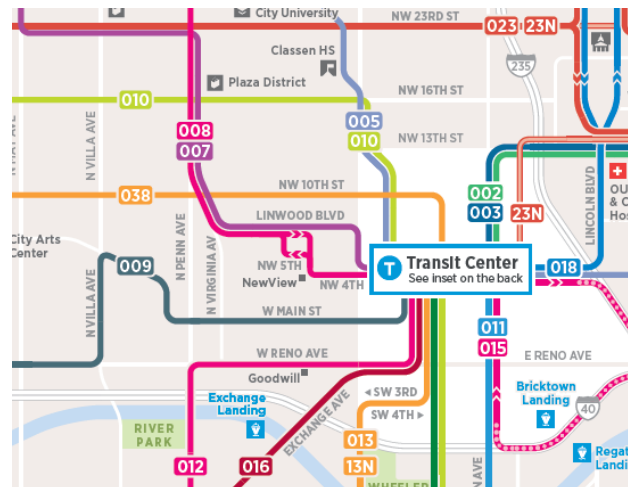


## The City of OKLAHOMA CITY MUNICIPAL COURT



## Understanding Your Ticket

## Bus Route Information



Oklahoma City Municipal Court  
701 Couch Drive • OKC, OK 73102  
(405) 297-2361  
7 am – 7 pm everyday  
(except City-observed holidays)  
[www.okc.gov/courts](http://www.okc.gov/courts)

## About Your Ticket

Your traffic or criminal ticket is a legal document charging you with a violation of a municipal ordinance. You are required to take action. The information below provides options to address your ticket.

## Handling Your Ticket

### Paying Your Ticket

#### Pay in Person

Public Counter Operations

701 Couch Drive • OKC, OK 73102

7 am - 7 pm everyday

\*except City-observed holidays

*See back for parking details*

#### Pay Online

[www.okc.gov/courts](http://www.okc.gov/courts)

#### Pay by Mail

Enclose a copy of your ticket and write the ticket number on your check, cashier's check or money order (do not mail cash).

Oklahoma City Municipal Court

P.O. Box 26487 • OKC, OK 73126

#### Pay by Phone

Use your credit card to pay by phone. MasterCard, Visa and Discover are accepted.

Oklahoma City Municipal Court

(405) 297-2361 | 8 am - 5 pm (M - F)

\*except City-observed holidays

### Your Court Date

Your court date and time is written on the bottom of your ticket. To enter a plea of guilty or no contest, you must appear on or before your court date. Arraignment court is held at 8 a.m. and 1 p.m., Monday-Friday. You may attend either session on or before the court date written on your ticket. Check in 30 minutes before court at the Public Counter.

*Note: Inappropriate attire is not allowed. This includes shorts, tank tops, or men's hats, unless for religious purposes. Please put electronic devices on silent while in the courtroom.*

### Driver Improvement School

Driver Improvement School is an option to keep insurance costs down to get an eligible ticket dismissed. You may be eligible if you have not taken the court approved driving course within three years for the Oklahoma City Municipal Court. Your ticket must not be past due.

You will be required to pay an administrative fee. Driving school costs vary. You can sign up at the Public Counter and by phone. All requirements must be successfully completed by the due date.

*Note: If you have a commercial driver's license or received a ticket while driving a commercial vehicle, it is, by law, reported to the state Department of Public Safety.*

### Failure to Provide Proof of Insurance

To prevent driving license suspension for failure to provide proof of insurance tickets, you can show insurance proof at the Public Counter within 48 hours of receiving your ticket. Your insurance must have been in effect on the date of the ticket. This will result in your ticket being dismissed without costs.

After 48 hours of receiving the ticket, you can show proof of insurance at the Public Counter and court costs will be assessed. Your insurance must have been in effect on the date of the ticket.

### Illegal Tag Display and Equipment Violation

If you received a ticket for an illegal tag display or an equipment violation, you may be eligible to pay a reduced amount by presenting proof of compliance on or before your court date.

### Not Guilty Plea and Posting Bond

To plead not guilty and request a trial, appear in person at the Public Counter on or before your court date. The cost to post a bond is the cost of the ticket plus a \$35 bond posting fee. Payment is required at the time of bond posting.

You will be given a trial date after posting bond.

You can pay with cash, check, money order, cashier's check or MasterCard, Visa or Discover.

### Your Trial Date

After posting bond, you will be given a trial date and time. During the trial, you will have the opportunity to present testimony and any evidence to aid in your defense to the complaint on file. Ask the clerk at the Public Counter for the Traffic/Criminal Trial Information brochure for a general guide to the trial process.

### Failure to Take Action or Appear

If you fail to pay the fine, post bond or appear by your court date, your fine and/or bond amount will be increased to the maximum amount and additional fees may be added to your case. You may also be charged with a new charge of failure to appear.

### Continuance

All requests for continuances are subject to approval in accordance with Municipal Court Procedures. If a request for a continuance is granted, a \$15 fee per case can be assessed.

### Interpreters/Intérpretes

If you require an interpreter for your trial, including American Sign Language, please notify us 72 hours before your trial date. Call (405) 297-3898 for more information. Si usted necesita un intérprete, llame al (405) 297-3898. Favor de notificar al menos 72 horas antes de la fecha del juicio.

### TDD Hearing and Speech Impaired • (405) 297-1710

The courtrooms are equipped with hearing assistance systems. If you need this service, request a receiver when checking in for court at the Public Counter.