



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE  
City Treasurer's Office

## STATE OF OKLAHOMA EMPLOYEES ONLY



**This card is issued to employees of the State of Oklahoma. If this card is presented as the payment method for hotel room(s), the room(s) will be tax exempt.**

The municipal code states that the State of Oklahoma or any *political subdivision* thereof when paid directly by the State of Oklahoma or any political subdivision shall be allowed an exemption.

Political subdivisions of the State are also allowed an exemption for hotel tax. Since subdivisions are not actual State agencies they will most likely not have the card pictured above. Political subdivisions such as municipalities are still required to pay directly to be granted an exemption. Hotel staff should check each card to ensure it lists the name of the subdivision prior to allowing any exemption.

10/15/2012

Attachment F