

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> from the office of the Public Works Department Director.

Project Title: **MB-1507 - Civic Center Music Hall Facility Improvements**

Scope of Work: Main Lobby

- Improve box office sales area with more working space
- Allow for daytime box office sales without compromising building security
- Create new Patron Services Desk
- Create improved Food and Beverage locations
- Create a flexible VIP Area
- Improve the functional use of the lobby and Atrium through FFE

Scope of Work: Freede Little Theatre

- Update the Freede Little Theatre to modern functionality while preserving its historic architecture.
- Install new stage and fly system allowing for safe rigging.
- Add new lighting and audio systems.
- Update audience seating to meet modern requirements.
- Update Electrical and HVAC systems to modern requirements.

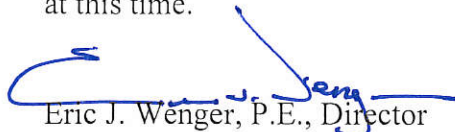
Fixed Limit of Construction: \$9,437,726

As a part of your Letter of Interest, provide your understanding of the project and your expertise and experience on similar projects. **Please provide a contact name and email address in your letter of interest.**

Refer to the basic contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> . All contracts with the City or its related Trusts use this contract. Please review the contract to ensure insurance and indemnity requirements will be met.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: The Preliminary Report is required within one hundred twenty (120) days and Final Plans and Specifications in one hundred twenty (120) days of the issuance of the Work Order. Last date for submitting Letter of Interest (**four copies of letter and all attachments and an electronic copy, provided on a flash drive**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. August 29, 2019. Emailed submittals are not being accepted at this time.


Eric J. Wenger, P.E., Director
Public Works/City Engineer