



The City of
OKLAHOMA CITY
Finance Department - Procurement Services

PROCUREMENT SERVICES BUYER COMMODITY ASSIGNMENT LISTING

Main Number
E-mail Address
Bid Registration

(405) 297-2741

vendorregistration@okc.gov

<https://www.okc.gov/departments/finance/bids-auctions-and-sales>

Sharmanlyne Vickers, Purchasing Analyst/Purchasing Card Program Backup – Sherry Cochran-Schmees, Senior Buyer (Contracts/Approvals) Backup – Dan Keeth, Senior Buyer (Purchasing Card Program Only)

sharmanlyne.vickers@okc.gov
sherry.cochranschmees@okc.gov
daniel.keeth@okc.gov

Phone: (405) 297-2184
Phone: (405) 297-3138
Phone: (405) 297-3954

Automotive Oils and Lubricants; Construction and other Heavy Equipment, including RPS; Emergency/Safety Equipment on City Vehicles; Equipment Rental/Lease, including Motor Graders; Mobile Equipment, including RPS; Parts Washer Services; Small Equipment, including Grounds Maintenance Equipment and RPS; Vehicle Purchases, including RPS; Wrecker Services for City Vehicles and Equipment; and management of the City's purchasing card program.

Alena Croy, Purchasing Specialist Backup – Crystal Lefebvre, Senior Buyer

alena.croy@okc.gov
crystal.lefebvre@okc.gov

Phone: (405) 297-2784
Phone: (405) 297-2071

Agricultural Chemicals; Arts and Crafts Supplies; Chemical Toilet Rental; Cutting and Mowing of Rank Weeds; Demolition Services, including Securing and Boarding of Dilapidated Buildings; Fitness Equipment; Golf Course Driving Range Balls; Golf Course Driving Range Equipment, including Golf Cars; Golf Course Grounds Maintenance Equipment; Grass Seed and Grass Sod; Horticulture, Greenhouse, Landscape Supplies and Tools, including Irrigation Systems; Outdoor Furnishings; Park and Play Equipment; Parks Safety Surfaces; Plants, Flowers, Trees and Shrubs; Police Equipment, including Bicycles and RPS, Lab Equipment and Supplies, Motorcycles and RPS, Radar Units, Soft Body Armor, Tactical Vests, Uniforms, Weapons and Ammunition; Recreation Equipment; River Dam Supplies, Parts and Repair Services; Security Services; Soil, Sand and Rock; Sports Officials; Swimming Pool Parts and Accessories; Uniforms (Citywide); Veterinary Equipment, Supplies and Services; Watercraft Equipment, Parts and Supplies; and Utility bill approvals, including electricity, gas and water and Grant and Economic Development approvals and surplus property program management backup.

Dan Keeth, Senior Buyer Backup – Alena Croy, Purchasing Specialist

daniel.keeth@okc.gov
annette.willis@okc.gov

Phone: (405) 297-3954
Phone: (405) 297-2784

Audio/Video Equipment and Services; Broadband Wireless Equipment and Services; CCTV Equipment and Services; Copiers, Printers and Scanners; Toner and Printer Supplies and Repair; Document Conversion/Destruction Services; Facilities Security Equipment and Services; Fuel, including Bulk Fuel, Fuel Card Services, and Propane; Fuel Delivery Dispensers and Tanks RPS; Information Technology Services, including Equipment and Hardware; Inside Wiring; Computers and Computer Supplies; Intrusion Alarm Services; Network Infrastructure Plant Services; Network Products and Services; Photographic Supplies and Services; Small Electronic Components; Software Licensing and Maintenance Services; Telecommunications, including Telephones, Internet Services, Cell Phones, Pagers and Radios; UPS Systems and Related Equipment; and Technology-related approvals and purchasing card program management backup.

Crystal Lefebvre, Senior Buyer Backup - Sharmanlyne Vickers, Purchasing Analyst

crystal.lefebvre@okc.gov
sharmanlyne.vickers@okc.gov

Phone: (405) 297-2071
Phone: (405) 297-2184

Building Materials, including Electrical Supplies, Lamps and Related Items, Plumbing Supplies, Fence Materials, Paint, Doors and Door Hardware, Locks and Keys, Fasteners, Fire Extinguishers, and Hand and Power Tools; Building Services including, Generator RPS, Pest and Termite Control Services, Boiler Maintenance, Air Conditioning/Heating/Chiller Installation and RPS, Custodial Services, Glass Repair and Replacement, Property Restoration Services, Overhead Door Repair Parts and Services, Elevators, Escalators, Walkways and Lifts Maintenance and Services, Electrical Services, and Plumbing Services; Maintenance Repair and Operating (MRO) Supplies; Carpet and Other Flooring, Purchase and Installation; Helicopter; Supplies, Parts and Services, including Helicopter (Jet-A Aviation) Fuel; and Roadway Products and Services, including Asphalt, Concrete, De-Icing Salt, Fly Ash, and Guardrail Parts and Services; Traffic Sign Material; and building maintenance and construction-related approvals.

Sherry Cochran-Schmees, Senior Buyer Backup – Dan Keeth, Senior Buyer (Contracts/Approvals) Backup – Alena Croy, Purchasing Specialist (Surplus Property Only)

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daniel.keeth@okc.gov
alena.croy@okc.gov

Phone: (405) 297-3138
Phone: (405) 297-3954
Phone: (405) 297-2784

Surplus Auctions and Sales; Advertising; Appliances; Armored Car Services; Collection Services; Copy and Print Shop Services; First Aid Supplies; Food and Beverages; Fragmentary Ice; Hazardous Material Removal Services; Janitorial Supplies and Equipment; Language Interpreters; Mail Room Equipment; Memberships and Subscriptions; Office Furniture; Office Supplies; Paper and Envelopes; Printing Services; Psychological Services; Recycling Services and Supplies; Temporary Labor Services; Travel and Training; Trophies and Awards; and Professional Services, Medical Claim, and Insurance approvals; and management of the City's surplus property program.

Sean Simpson, Management Specialist (Utilities Department) Backup - Lapeania Hall, Administrative Specialist

sean.simpson@okc.gov
lapeania.hall@okc.gov

Phone: (405) 297-2267
Phone: (405) 297-2056

CCTV Inspection and Cleaning Services; Cold Water Meters; Electrical Motor Rewinding Services; Filter Media for Water Treatment; Hose; Gaskets; Hydrants and Valves; Industrial Gasses; Laboratory Equipment; Supplies and Chemicals; Manhole Structures, Frames, and Covers; Mechanical Plugs, Tools, Couplings and Accessories; Meter Reading Devices and Parts; Pipe, Fittings and Accessories; Plant Machinery Equipment; Refuse Carts; Recycle Bins; Root Control Chemicals; Street Sweeping Services; Telemetry and Control Equipment; Various Pumps for Water and Wastewater Treatment; Water & Wastewater Treatment Chemicals; Water Analysis; Waterline Repair Clamps; and Utilities Department purchasing representative.

Pennie Leck, Management Specialist (Fire Department) Backup - Dan Keeth, Senior Buyer

pennie.leck@okc.gov
daniel.keeth@okc.gov

Phone: (405) 297-3600
Phone: (405) 297-3954

Breathing Air Compressor System, Installation, Accessories, and Service; Emergency Medical Service Supplies; Fire Apparatus and Fire Hose Third Party Testing; Fire Apparatus Purchase and Repair; Fire Department Aboveground Fuel Storage Tanks and Installation; Fire Department Emergency Vehicle Lighting, Equipment and Services; Firefighting Tools, Repair Parts, Supplies, and Equipment; Fire Department Overhead Door and Four-Fold Door Repair/Replacement Parts and Services; Fire Hose; Fire Personal Protective Equipment and Related Services; Fire Station Alerting System; Intercom Systems for Fire Apparatus; Lifepak Defibrillators, Supplies, Maintenance, and Services; SCBA Equipment, Cylinders, Repair Parts and Services; Thermal Imaging Cameras, Accessories, Repair Parts, and Services; and Fire Department purchasing representative.