

See Reverse Side for Instructions

OKC-SWQ  
FORM  
CC - 2

April 14, 2026



City of Oklahoma City  
Notice of TERMINATION (NOT) for Water Discharges  
Associated with COSMETIC CLEANING ACTIVITY  
Under an SWQ Cosmetic Cleaning Permit

Submission of this Notice of Termination constitutes notice of the party identified in Section I of this form is no longer authorized to discharge water associated with cosmetic cleaning activities under the City's Cosmetic Cleaning Municipal Code in Chapter 57-190.

**A.**  
Existing Permit Information:  
Cosmetic Cleaning Permit Number:  
\_\_\_\_\_

**B.**  
Check here if the COSMETIC CLEANING activity will be provided by an independent contractor: i.e. an unaffiliated company will be responsible for cleaning activity.

**I. BUSINESS INFORMATION**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**II. OWNER/OPERATOR INFORMATION**

Applicant's Name: \_\_\_\_\_

Applicant's Local Telephone Number: \_\_\_\_\_

**III. VEHICLE INFORMATION**

Description and vehicle license registration number of each vehicle to be registered under the License: (if applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Trailer License Number: (if applicable) \_\_\_\_\_

**IV. CERTIFICATION**

I certify under penalty of law that all water discharges associated with cosmetic cleaning activity from the identified facility that was authorized by a Storm Water Quality - Cosmetic Cleaning Permit have been eliminated or that any cosmetic cleaning activity will be performed by a nonaffiliated independent contractor.

Furthermore, I understand that by submitting this notice of termination, I am no longer authorized to discharge water associated with cosmetic cleaning activity under the former permit, and that discharging water associated with any cosmetic cleaning activity to waters of the state is unlawful under the City of Oklahoma City Municipal Codes where the discharge is not authorized by an Storm Water Quality - Cosmetic Cleaning permit. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_



## Instructions For OKC-SWQ Form CC – 2 Notice of Permit Termination For Cosmetic Cleaning Operations

### When to File an NOT Form:

Permittees who are covered by an issued Cosmetic Cleaning permit may submit a **Notice of Termination (NOT)** form when they are no longer engaged in commercial cosmetic cleaning. Cosmetic cleaning is defined as any system, machine, or substance used to remove undesirable substances from any surface or façade creating free foreign matter.

Oklahoma City Municipal Code Chapter 57-190 adopts by reference Federal law at 40 CRF part 122 and also by reference in Oklahoma Administrative Code 252:605 1-5 (b)(3) prohibiting point source discharges of storm water associated with industrial activity to a water body(ies) of the US without a Municipal Storm Water Discharge Permit. If you have questions about whether you need a permit under the City of Oklahoma City Storm Water Ordinances, or if you need information, write to or telephone the SWQ Division at (405) 297-1774.

### Where to File the NOT Form:

Via email: [stormwater@okc.gov](mailto:stormwater@okc.gov)

Or via mail: Public Works Department  
Storm Water Quality Management Division  
3738 SW 15th St., Building #2  
Oklahoma City, Oklahoma 73108

### Completing The Form

You must type or print, using upper-case letters, in the appropriate areas only. If you have any questions on this form, call The City of Oklahoma City at (405) 297-1774.

#### Section A. Cosmetic Cleaning Permit Number

Enter the Business's current SWI or CC permit number, for which you are making this termination: i.e. SWI-2009-00013 or CC 1234.

#### Section B. Continued Cosmetic Cleaning Activity

Check Box **IF** there will be cosmetic cleaning activity at this location performed by an un-affiliated person or company who will be responsible for all permitting requirements and containment and control of pollutants.

### Section I. Business Information

Enter the Business's name and complete street address, including city, state, and ZIP code, for which you are making this termination.

### Section II. Owner/Operator Information

Enter legal name and telephone number of the owner/operator of the business. Do not use a colloquial name.

### Section III. Vehicle Information

Enter the description and vehicle license registration number of each vehicle registered under the license.

Enter the license number of the trailer, if one was used.

### Section IV. Certification

The NOT form must be signed by a responsible party as follows:

For a Corporation: by a responsible officer, which means: (1) president, secretary, treasurer, or vice president of the corporation in charge of a principal business function; (2) the manager of one or more manufacturing, production, or operating facilities employing 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars) if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a partnership or sole proprietorship: by a general partner or the proprietor.

For a municipality, state, Federal, or other public facility: by either principal executive officer or ranking elected official.