# **ARCHITECT-ENGINEER QUALIFICATIONS**

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### PURPOSE

Federal agencies use this form to obtain information from architect-engineer (A-E) firms about their professional qualifications. Federal agencies select firms for A-E contracts on the basis of professional qualifications as required by 40 U.S.C. chapter 11, Selection of Architects Engineers, and Part 36 of the Federal Acquisition Regulation (FAR).

The Selection of Architects and Engineers statute requires the public announcement of requirements for A-E services (with some exceptions provided by other statutes), and the selection of at least three of the most highly qualified firms based on demonstrated competence and professional qualifications according to specific criteria published in the announcement. The Act then requires the negotiation of a contract at a fair and reasonable price starting first with the most highly qualified firm.

The information used to evaluate firms is from this form and other sources, including performance evaluations, any additional data requested by the agency, and interviews with the most highly qualified firms and their references.

### **GENERAL INSTRUCTIONS**

Part I presents the qualifications for a specific contract.

Part II presents the general qualifications of a firm or a specific branch office of a firm. Part II has two uses:

1. An A-E firm may submit Part II to the appropriate central, regional or local office of each Federal agency to be kept on file. A public announcement is not required for certain contracts, and agencies may use Part II as a basis for selecting at least three of the most highly qualified firms for discussions prior to requesting submission of Part I. Firms are encouraged to update Part II on file with agency offices, as appropriate, according to FAR Part 36. If a firm has branch offices, submit a separate Part II for each branch office seeking work.

2. Prepare a separate Part II for each firm that will be part of the team proposed for a specific contract and submitted with Part I. If a firm has branch offices, submit a separate Part II for each branch office that has a key role on the team.

### INDIVIDUAL AGENCY INSTRUCTIONS

Individual agencies may supplement these instructions. For example, they may limit the number of projects or number of pages submitted in Part I in response to a public announcement for a particular project. Carefully comply with any agency instructions when preparing and submitting this form. Be as concise as possible and provide only the information requested by the agency.

#### DEFINITIONS

Architect-Engineer Services: Defined in FAR 2.101.

**Branch Office:** A geographically distinct place of business or subsidiary office of a firm that has a key role on the team.

**Discipline:** Primary technical capabilities of key personnel, as evidenced by academic degree, professional registration, certification, and/or extensive experience.

Firm: Defined in FAR 36.102.

**Key Personnel:** Individuals who will have major contract responsibilities and/or provide unusual or unique expertise.

### SPECIFIC INSTRUCTIONS

#### Part I - Contract-Specific Qualifications

Section A. Contract Information.

1. Title and Location. Enter the title and location of the contract for which this form is being submitted, exactly as shown in the public announcement or agency request.

2. Public Notice Date. Enter the posted date of the agency's notice on the Federal Business Opportunity website (FedBizOpps), other form of public announcement or agency request for this contract.

3. Solicitation or Project Number. Enter the agency's solicitation number and/or project number, if applicable, exactly as shown in the public announcement or agency request for this contract.

Section B. Architect-Engineer Point of Contact.

4-8. Name, Title, Name of Firm, Telephone Number, Fax (Facsimile) Number and E-mail (Electronic Mail) Address. Provide information for a representative of the prime contractor or joint venture that the agency can contact for additional information.

### Section C. Proposed Team.

9-11. Firm Name, Address, and Role in This Contract. Provide the contractual relationship, name, full mailing address, and a brief description of the role of each firm that will be involved in performance of this contract. List the prime contractor or joint venture partners first. If a firm has branch offices, indicate each individual branch office that will have a key role on the team. The named subcontractors and outside associates or consultants must be used, and any change must be approved by the contracting officer. (See FAR Part 52 Clause "Subcontractors and Outside Associates and Consultants (Architect-Engineer Services)"). Attach an additional sheet in the same format as Section C if needed.

Section D. Organizational Chart of Proposed Team.

As an attachment after Section C, present an organizational chart of the proposed team showing the names and roles of all key personnel listed in Section E and the firm they are associated with as listed in Section C.

Section E. Resumes of Key Personnel Proposed for this Contract.

Complete this section for each key person who will participate in this contract. Group by firm, with personnel of the prime contractor or joint venture partner firms first. The following blocks must be completed for each resume:

12. Name. Self-explanatory.

13. Role in this contract. Self-explanatory.

14. Years Experience. Total years of relevant experience (block 14a), and years of relevant experience with current firm, but not necessarily the same branch office (block 14b).

15. Firm Name and Location. Name, city and state of the firm where the person currently works, which must correspond with one of the firms (or branch office of a firm, if appropriate) listed in Section C.

16. Education. Provide information on the highest relevant academic degree(s) received. Indicate the area(s) of specialization for each degree.

17. Current Professional Registration. Provide information on current relevant professional registration(s) in a State or possession of the United States, Puerto Rico, or the District of Columbia according to FAR Part 36.

18. Other Professional Qualifications. Provide information on any other professional qualifications relating to this contract, such as education, professional registration, publications, organizational memberships, certifications, training, awards, and foreign language capabilities. 19. Relevant Projects. Provide information on up to five projects in which the person had a significant role that demonstrates the person's capability relevant to her/his proposed role in this contract. These projects do not necessarily have to be any of the projects presented in Section F for the project team if the person was not involved in any of those projects or the person worked on other projects that were more relevant than the team projects in Section F. Use the check box provided to indicate if the professional services or construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description and Specific Role (block (3)).

Section F. Example Projects Which Best Illustrate Proposed Team's Qualifications for this Contract.

Select projects where multiple team members worked together, if possible, that demonstrate the team's capability to perform work similar to that required for this contract. Complete one Section F for each project. Present ten projects, unless otherwise specified by the agency. Complete the following blocks for each project:

20. Example Project Key Number. Start with "1" for the first project and number consecutively.

21. Title and Location. Title and location of project or contract. For an indefinite delivery contract, the location is the geographic scope of the contract.

22. Year Completed. Enter the year completed of the professional services (such as planning, engineering study, design, or surveying), and/or the year completed of construction, if applicable. If any of the professional services or the construction projects are not complete, leave Year Completed blank and indicate the status in Brief Description of Project and Relevance to this Contract (block 24).

23a. Project Owner. Project owner or user, such as a government agency or installation, an institution, a corporation or private individual.

23b. Point of Contact Name. Provide name of a person associated with the project owner or the organization which contracted for the professional services, who is very familiar with the project and the firm's (or firms') performance.

23c. Point of Contact Telephone Number. Self-explanatory.

24. Brief Description of Project and Relevance to this Contract. Indicate scope, size, cost, principal elements and special features of the project. Discuss the relevance of the example project to this contract. Enter any other information requested by the agency for each example project. 25. Firms from Section C Involved with this Project. Indicate which firms (or branch offices, if appropriate) on the project team were involved in the example project, and their roles. List in the same order as Section C.

Section G. Key Personnel Participation in Example Projects.

This matrix is intended to graphically depict which key personnel identified in Section E worked on the example projects listed in Section F. Complete the following blocks (see example below).

26. and 27. Names of Key Personnel and Role in this Contract. List the names of the key personnel and their proposed roles in this contract in the same order as they appear in Section E.

28. Example Projects Listed in Section F. In the column under each project key number (see block 29) and for each key person, place an "X" under the project key number for participation in the same or similar role.

29. Example Projects Key. List the key numbers and titles of the example projects in the same order as they appear in Section F.

Section H. Additional Information.

30. Use this section to provide additional information specifically requested by the agency or to address selection criteria that are not covered by the information provided in Sections A-G.

Section I. Authorized Representative.

31. and 32. Signature of Authorized Representative and Date. An authorized representative of a joint venture or the prime contractor must sign and date the completed form. Signing attests that the information provided is current and factual, and that all firms on the proposed team agree to work on the project. Joint ventures selected for negotiations must make available a statement of participation by a principal of each member of the joint venture.

33. Name and Title. Self-explanatory.

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below first, before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Jane A. Smith	Chief Architect	Х		Х							
Joseph B. Williams	Chief Mechanical Engineer	Х	Х	Х	Х						
Tara C. Donovan	Chief Electricial Engineer	Х	Х		Х						

## SAMPLE ENTRIES FOR SECTION G (MATRIX)

### 29. EXAMPLE PROJECTS KEY

NUMBER TITLE OF EXAMPLE PROJECT (From Section F)		NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)		
1	Federal Courthouse, Denver, CO	6	XYZ Corporation Headquarters, Boston, MA		
2	2 Justin J. Wilson Federal Building, Baton Rouge, LA		Founder's Museum, Newport, RI		

#### Part II - General Qualifications

See the **"General Instructions"** on page 1 for firms with branch offices. Prepare Part II for the specific branch office seeking work if the firm has branch offices.

1. Solicitation Number. If Part II is submitted for a specific contract, insert the agency's solicitation number and/or project number, if applicable, exactly as shown in the public announcement or agency request.

2a-2e. Firm (or Branch Office) Name and Address. Self-explanatory.

3. Year Established. Enter the year the firm (or branch office, if appropriate) was established under the current name.

4. Unique Entity Identifier. Insert the unique entity identifier issued by the entity designated at SAM. See FAR part 4.6.

5. Ownership.

a. Type. Enter the type of ownership or legal structure of the firm (sole proprietor, partnership, corporation, joint venture, etc.).

b. Small Business Status. Refer to the North American Industry Classification System (NAICS) code in the public announcement, and indicate if the firm is a small business according to the current size standard for that NAICS code (for example, Engineering Services (part of NAICS 541330), Architectural Services (NAICS 541310), Surveying and Mapping Services (NAICS 541370)). The small business categories and the internet website for the NAICS codes appear in FAR part 19. Contact the requesting agency for any questions. Contact your local U.S. Small Business Administration office for any questions regarding Business Status.

6a-6c. Point of Contact. Provide this information for a representative of the firm that the agency can contact for additional information. The representative must be empowered to speak on contractual and policy matters.

7. Name of Firm. Enter the name of the firm if Part II is prepared for a branch office.

8a-8c. Former Firm Names. Indicate any other previous names for the firm (or branch office) during the last six years. Insert the year that this corporate name change was effective and the associated unique entity identifier. This information is used to review past performance on Federal contracts.

9. Employees by Discipline. Use the relevant disciplines and associated function codes shown at the end of these instructions and list in the same numerical order. After the listed disciplines, write in any additional disciplines and leave the function code blank. List no more than 20 disciplines. Group remaining employees under "Other Employees" in column b. Each person can be counted only once according to his/her primary function. If Part II is prepared for a firm (including all branch offices), enter the number of employees by disciplines in column c(1). If Part II is prepared for a branch office, enter the number of employees by discipline in column c(1).

10. Profile of Firm's Experience and Annual Average Revenue for Last 5 Years. Complete this block for the firm or branch office for which this Part II is prepared. Enter the experience categories which most accurately reflect the firm's technical capabilities and project experience. Use the relevant experience categories and associated profile codes shown at the end of these instructions, and list in the same numerical order. After the listed experience categories, write in any unlisted relevant project experience categories and leave the profile codes blank. For each type of experience, enter the appropriate revenue index number to reflect the professional services revenues received annually (averaged over the last 5 years) by the firm or branch office for performing that type of work. A particular project may be identified with one experience category or it may be broken into components, as best reflects the capabilities and types of work performed by the firm. However, do not double count the revenues received on a particular project.

11. Annual Average Professional Services Revenues of Firm for Last 3 Years. Complete this block for the firm or branch office for which this Part II is prepared. Enter the appropriate revenue index numbers to reflect the professional services revenues received annually (averaged over the last 3 years) by the firm or branch office. Indicate Federal work (performed directly for the Federal Government, either as the prime contractor or subcontractor), non-Federal work (all other domestic and foreign work, including Federally-assisted projects), and the total. If the firm has been in existence for less than 3 years, see the definition for "Annual Receipts" under FAR 19.101.

12. Authorized Representative. An authorized representative of the firm or branch office must sign and date the completed form. Signing attests that the information provided is current and factual. Provide the name and title of the authorized representative who signed the form.

# List of Disciplines (Function Codes)

Code	Description	Code	Description
01	Acoustical Engineer	32	Hydraulic Engineer
02	Administrative	33	Hydrographic Surveyor
03	Aerial Photographer	34	Hydrologist
04	Aeronautical Engineer	35	Industrial Engineer
05	Archeologist	36	Industrial Hygienist
06	Architect	37	Interior Designer
07	Biologist	38	Land Surveyor
08	CADD Technician	39	Landscape Architect
09	Cartographer	40	Materials Engineer
10	Chemical Engineer	41	Materials Handling Engineer
11	Chemist	42	Mechanical Engineer
12	Civil Engineer	43	Mining Engineer
13	Communications Engineer	44	Oceanographer
14	Computer Programmer	45	Photo Interpreter
15	Construction Inspector	46	Photogrammetrist
16	Construction Manager	47	Planner: Urban/Regional
17	Corrosion Engineer	48	Project Manager
18	Cost Engineer/Estimator	49	Remote Sensing Specialist
19	Ecologist	50	Risk Assessor
20	Economist	51	Safety/Occupational Health Engineer
21	Electrical Engineer	52	Sanitary Engineer
22	Electronics Engineer	53	Scheduler
23	Environmental Engineer	54	Security Specialist
24	Environmental Scientist	55	Soils Engineer
25	Fire Protection Engineer	56	Specifications Writer
26	Forensic Engineer	57	Structural Engineer
27	Foundation/Geotechnical Engineer	58	Technician/Analyst
28	Geodetic Surveyor	59	Toxicologist
29	Geographic Information System Specialist	60	Transportation Engineer
30	Geologist	61	Value Engineer
31	Health Facility Planner	62	Water Resources Engineer

# List of Experience Categories (Profile Codes)

Code	Description	Code	Description
A01	Acoustics, Noise Abatement	E01	Ecological & Archeological Investigations
A02	Aerial Photography; Airborne Data and Imagery	E02	Educational Facilities; Classrooms
	Collection and Analysis	E03	Electrical Studies and Design
A03	Agricultural Development; Grain Storage; Farm Mechanization	E04	Electronics
A04	Air Pollution Control	E05	Elevators; Escalators; People-Movers
A05	Airports; Navaids; Airport Lighting; Aircraft Fueling	E06	Embassies and Chanceries
A06	Airports; Terminals and Hangars; Freight Handling	E07	Energy Conservation; New Energy Sources
A07	Arctic Facilities	E08	Engineering Economics
A08	Animal Facilities	E09	Environmental Impact Studies, Assessments or Statements
A09	Anti-Terrorism/Force Protection	E10	Environmental and Natural Resource
A10	Asbestos Abatement	EIU	Mapping
A11	Auditoriums & Theaters	E11	Environmental Planning
A12	Automation; Controls; Instrumentation	E12	Environmental Remediation
712		E13	Environmental Testing and Analysis
B01	Barracks; Dormitories		
B02	Bridges	F01	Fallout Shelters; Blast-Resistant Design
004	Cortography	F02	Field Houses; Gyms; Stadiums
C01	Cartography	F03 F04	Fire Protection Fisheries; Fish ladders
C02	Cemeteries (Planning & Relocation)	F05	Forensic Engineering
C03	Charting: Nautical and Aeronautical	F06	Forestry & Forest products
C04	Chemical Processing & Storage		
C05	Child Care/Development Facilities	G01	Garages; Vehicle Maintenance Facilities;
C06	Churches; Chapels		Parking Decks
C07	Coastal Engineering	G02	Gas Systems (Propane; Natural, Etc.)
C08	Codes; Standards; Ordinances	G03	Geodetic Surveying: Ground and Air-borne
C09	Cold Storage; Refrigeration and Fast Freeze	G04	Geographic Information System Services:
C10	Commercial Building (low rise); Shopping Centers		Development, Analysis, and Data Collection
C11	Community Facilities	G05	Geospatial Data Conversion: Scanning,
C12	Communications Systems; TV; Microwave		Digitizing, Compilation, Attributing, Scribing,
C13	Computer Facilities; Computer Service		Drafting
C14	Conservation and Resource Management	G06	Graphic Design
C15	Construction Management		
C16	Construction Surveying	H01	Harbors; Jetties; Piers, Ship Terminal Facilities
C17	Corrosion Control; Cathodic Protection; Electrolysis	H02	Hazardous Materials Handling and Storage
C18	Cost Estimating; Cost Engineering and	H02	Hazardous, Toxic, Radioactive Waste
	Analysis; Parametric Costing; Forecasting	1100	Remediation
C19	Cryogenic Facilities	H04	Heating; Ventilating; Air Conditioning
		H05	Health Systems Planning
D01	Dams (Concrete; Arch)	H06	Highrise; Air-Rights-Type Buildings
D01	Dams (Earth; Rock); Dikes; Levees	H07	Highways; Streets; Airfield Paving; Parking
D02 D03	Desalinization (Process & Facilities)		Lots
		H08	Historical Preservation
D04	Design-Build - Preparation of Requests for Proposals	H09	Hospital & Medical Facilities
D05	Digital Elevation and Terrain Model Development	H10	Hotels; Motels
D06	Digital Orthophotography	H11	Housing (Residential, Multi-Family;
D07	Dining Halls; Clubs; Restaurants		Apartments; Condominiums)
D08	Dredging Studies and Design	H12	Hydraulics & Pneumatics
		H13	Hydrographic Surveying

# List of Experience Categories (Profile Codes continued)

Code	Description	Code	Description
101	Industrial Buildings; Manufacturing Plants	P09	Product, Machine Equipment Design
102	Industrial Processes; Quality Control	P10	Pneumatic Structures, Air-Support Buildings
103	Industrial Waste Treatment	P11	Postal Facilities
104	Intelligent Transportation Systems	P12	Power Generation, Transmission, Distribution
105	Interior Design; Space Planning	P13	Public Safety Facilities
106	Irrigation; Drainage	R01	Radar; Sonar; Radio & Radar Telescopes
J01	Judicial and Courtroom Facilities	R02	Radio Frequency Systems & Shieldings
L01	Laboratories; Medical Research Facilities	R03	Railroad; Rapid Transit
L02	Land Surveying	R04	Recreation Facilities (Parks, Marinas, Etc.)
L03	Landscape Architecture	R05	Refrigeration Plants/Systems
L04	Libraries; Museums; Galleries	R06	Rehabilitation (Buildings; Structures; Facilities)
L05	Lighting (Interior; Display; Theater, Etc.)	R07	Remote Sensing
L06	Lighting (Exteriors; Streets; Memorials;	R08	Research Facilities
	Athletic Fields, Etc.)	R09	Resources Recovery; Recycling
M01	Mapping Location/Addressing Systems	R10	Risk Analysis
M02	Materials Handling Systems; Conveyors; Sorters	R11	Rivers; Canals; Waterways; Flood Control
M03	Metallurgy	R12	Roofing
M04	Microclimatology; Tropical Engineering	004	
M05	Military Design Standards	S01	Safety Engineering; Accident Studies; OSHA Studies
M06	Mining & Mineralogy	S02	Security Systems; Intruder & Smoke Detection
M07	Missile Facilities (Silos; Fuels; Transport)	S03	Seismic Designs & Studies
M08	Modular Systems Design; Pre-Fabricated Structures or	S04	Sewage Collection, Treatment and Disposal
	Components	S05	Soils & Geologic Studies; Foundations
		S06	Solar Energy Utilization
N01	Naval Architecture; Off-Shore Platforms	S07	Solid Wastes; Incineration; Landfill
N02	Navigation Structures; Locks	S08	Special Environments; Clean Rooms, Etc.
N03	Nuclear Facilities; Nuclear Shielding	S09	Structural Design; Special Structures
O01 O02	Office Buildings; Industrial Parks Oceanographic Engineering	S10	Surveying; Platting; Mapping; Flood Plain Studies
O03	Ordnance; Munitions; Special Weapons	S11	Sustainable Design
		S12	Swimming Pools
P01	Petroleum Exploration; Refining	S13	Storm Water Handling & Facilities
P02	Petroleum and Fuel (Storage and Distribution)	T01	Talanhana Sustana (Burah Mahila) Internam
P03	Photogrammetry	101	Telephone Systems (Rural; Mobile; Intercom, Etc.)
P04	Pipelines (Cross-Country - Liquid & Gas)	T02	Testing & Inspection Services
P05	Planning (Community, Regional, Areawide and State)	Т03	Traffic & Transportation Engineering
P06	Planning (Site, Installation, and Project)	T04	Topographic Surveying and Mapping
P07	Plumbing & Piping Design	Т05 Т06	Towers (Self-Supporting & Guyed Systems) Tunnels & Subways
P08	Prisons & Correctional Facilities	100	runnels a Subways

# List of Experience Categories (Profile Codes continued)

Code U01	<b>Description</b> Unexploded Ordnance Remediation
U02	Urban Renewals; Community Development
U03	Utilities (Gas and Steam)
V01	Value Analysis; Life-Cycle Costing
W01	Warehouses & Depots
W02	Water Resources; Hydrology; Ground Water
W03	Water Supply; Treatment and Distribution
W04	Wind Tunnels; Research/Testing Facilities Design
Z01	Zoning; Land Use Studies

# **ARCHITECT - ENGINEER QUALIFICATIONS**

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1.	TITLE	E AND LC	OCATION (City and State)				
2.	PUBI	LIC NOTI	CE DATE			3. SOLICITATION OR PROJECT N	NUMBER
				B ARCHITE	ECT-ENGIN	EER POINT OF CONTACT	
4.	NAM	E AND TI	TLE				
5.	NAM	E OF FIR	Μ				
6.	TELE	PHONE	NUMBER	7. FAX NUMBER		8. E-MAIL ADDRESS	
					C. PROP	OSED TEAM	
			(Com	plete this section f		contractor and all key subco	ntractors.)
	(0	Check) ୮ ଜା⇒ଙ					
	PRIME	J-V PARTNER SUBCON-	9. FIRM N	IAME		10. ADDRESS	11. ROLE IN THIS CONTRACT
	$\vdash$						
a.							
	-		CHECK IF BRANCH OF	FICE			
b.							
			CHECK IF BRANCH OF	FICE			
c.							
				FICE			
				TICL			
d.							
	-		CHECK IF BRANCH OF	FICE			
-							
e.							
			CHECK IF BRANCH OF	FICE			
f.							
			CHECK IF BRANCH OF	FICE			
D.	OR	RGANIZ	ATIONAL CHART OF	PROPOSED TEAM	Λ		(Attached)

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 330 (REV. 8/2016)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT					
(Com	plete one Section E	for each key person.)			
12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIEN				EARS EXPERIENCE	
			a. TOTAL	b. WITH CURRENT FIRM	
15. FIRM NAME AND LOCATION (City and State)	•			•	
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL R	EGISTRATION (S	tate and Discipline)	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

	19. RELEVANT PROJECTS		
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project perfo	ormed with current firm
a.		_	
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
h	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project perfo	ormed with current firm
b.			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED
c.		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project perfo	ormed with current firm
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project perfo	ormed with current firm
d.			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project perfe	ormed with current firm
е.			

	EXAMPLE PROJECT KEY NUMBER
21. TITLE AND LOCATION (City and State) 22. YEAR COMPLE	

21.	TITLE AND	LOCATION	(City and S	State)
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PROFESSIONAL SERVICES CONSTRUCTION (If applicable)

## 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

## 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10

### G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

### 29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1		6	
2		7	
3		8	
4		9	
5		10	

### H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

# I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

32. DATE

33. NAME AND TITLE

31. SIGNATURE

# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

# PART II - GENERAL QUALIFICATIONS

	(If a firm has branch off	ices, com	plete for e	each spec	ific brar	nch office seekin	g work.)		
2a. FIRM (or	r Branch Office) NAME			3. YEAR ESTABLISHE	D 4. UNIQUE	ENTITY IDENTIFIER			
2b. STREET					U OWNERSH	IP			
						a. TYPE			
2c. CITY		2d. STATE 2e. ZIP CODE			ODE	b. SMALL BUSINESS S	TATUS		
6a. POINT C	OF CONTACT NAME AND TITLE					1			
						7. NAME OF FIRM (If E	Block 2a is a Br	anch Office)	
6b. TELEPH	IONE NUMBER	Sc. E-MAIL ADDRESS							
	8a. FORMER FIRM	NAME(S) (If	NAME(S) //f any) 8b VE			AR ESTABLISHED 8c.			
			u,)		001 12		0	<u></u>	
	9. EMPLOYEES BY DISCIP	LINE		10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS					
a. Function	b. Discipline		of Employees	a. Profile		b. Experience	c. Revenue Index Number		
Code		(1) FIRM (2) BRANCH		Code		-	·		
	Other Employees								
11 ANI	Total NUAL AVERAGE PROFESSIONAL								
	RVICES REVENUES OF FIRM		PROF	ESSIONAL	SERVIC	ES REVENUE INDE	EX NUMBE	R	
	FOR LAST 3 YEARS	1. Less than \$100,0006. \$2 million to less than \$5 million							
(Insert re	evenue index number shown at right)	2. \$100,000 to less than \$250,000 7. \$5 million to less than \$10 million							
a. Federa		3.         \$250,000 to less than \$500,000         8.         \$10 million to less than \$25 million           4.         \$500,000 to less than \$1 million         9.         \$25 million to less than \$50 million							
	ederal Work				nan \$2 million 10. \$50 million or greater				
c. Total V	Vork					····	<u> </u>		
				<b>EPRESEN</b>					
a. SIGNATUI	RE					1	o. DATE		