



The City of
OKLAHOMA CITY



DEMOLITION PERMIT SUBMITTAL REQUIREMENTS

When progress requires demolition, safety is key. Call us at 405-297-2525 today.

ESSENTIALS FOR SUBMITTAL

- ☐ Property address and legal description.
- ☐ Owner and applicant contact information.
- ☐ Overall height and number of stories.
- ☐ Use prior to demolition.

SITE PLAN

- ☐ Detailed site plan drawn to scale with dimensioned property lines, easements, and right-of-way, and North arrow marked.
- ☐ Location of the building being demolished.

SIGNATURE AUTHORIZATION

***Utilities authorization guarantees that utility service has been removed or capped.**

- ☐ Signatures for release from the following:
 - Oklahoma Gas & Electric (OG&E) or other electric supplier.
 - Oklahoma Natural Gas (ONG).
 - OKC Water / Wastewater Utilities.
 - OKC Storm Water Quality.
 - Oklahoma Dept. of Environmental Quality (multifamily, commercial, and industrial demolition only).

FREQUENTLY ASKED QUESTIONS

- All files should be uploaded as PDF.
- Files should be uploaded as one combined file where possible.
- Submit your permit and files at www.okc.gov/access or visit us in person at 420 W. Main Street, 1st floor Oklahoma City, OK 73102.
- Call us at 405-297-2525 for general questions and information.



DEMOLITION PERMIT AUTHORIZATION FORM

Service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner. A permit may be obtained to demolish the structure(s) located at _____

_____ Main Building(s)

_____ Accessory Building(s)

Please contact the agencies listed below for the appropriate authorization signatures.

OKC Storm Water Quality _____
Authorized Signature Date

OKC Water/Wastewater Utilities _____
Authorized Signature Date

Oklahoma Natural Gas _____
Authorized Signature Date

Oklahoma Gas & Electric _____
(or other electric utility supplier) Authorized Signature Date

Oklahoma State DEQ* _____
Authorized Signature Date

***DEQ approval is required for multi-family, commercial and industrial demolitions only.**

It is suggested by all utility services that the applicant call before coming into their office in order to insure that they have the proper information and time to check the location.

THE AUTHORIZED SIGNATURES MAY BE SECURED FROM THE FOLLOWING:

OKC Storm Water Quality Management (405) 297-1774
420 West Main Street, 3rd Floor

OKC Water/Wastewater Utilities Department (405) 297-2131
Customer Services Division, 420 West Main Street, 1st Floor

Oklahoma Natural Gas Company okcmetroprojectcoordinators@onegas.com (e-mail this form with your contact info. They will verify service connections and return form to you. No phone #.)

Oklahoma Gas & Electric Company (ask for "apartment section".) 1-800-272-9741 #4

Oklahoma Department of Environmental Quality (DEQ) (405) 702-4100

Water wells must also comply with the requirements of the Oklahoma Water Resources Board. Please contact them directly at (405) 530-8800.

I, (print name) _____ do hereby certify that the owner has authorized the demolition of the structure(s) at the address listed above and that the demolished structure will be disposed of in a permitted landfill or other City authorized location.

Signature

Date