



The City of
OKLAHOMA CITY
Finance Department – Procurement Services

BUYER COMMODITY ASSIGNMENT LISTING

MAIN NUMBER: (405)-297-2741

VENDOR REGISTRATION: vendorregistration@okc.gov

HOW TO BID ON CITY CONTRACTS: <https://www.okc.gov/departments/finance/bids-auctions-and-sales>

BIDNET: <https://www.bidnetdirect.com/oklahoma/cityofoklahomacityandtrusts>

CHANGE ORDERS AND CONTRACT INCREASES: purchasing@okc.gov

PURCHASING CARD INQUIRIES: procard@okc.gov

SURPLUS PROPERTY: surplusproperty@okc.gov

Tammi Frederick tammi.frederick@okc.gov **405-297-3341**

Purchasing Back Up – Monica Hardesty **Procurement Card Back Up – Carla Jack**

Fuel, oil and lubricants (parts room only), Vehicle parts, Procurement Card program.

Monica Hardesty monica.hardesty@okc.gov **405-297-3995**

Back Up – Tammi Frederick

Building Materials & Services, MRO Supplies, Carpeting, Construction and Heavy Equipment: Rentals & Leases, Custodial Services, Electrical, Elevators, HVAC, Paint, Pest Control, Plumbing Professional Services, Property Restoration Services, Road & Traffic Material.

Jennifer Swann jennifer.swann@okc.gov **405-297-3172**

Purchasing Back Up – Kutoykna Lewis **Surplus Property Back Up – Serena Tucker**

Emergency & Safety Equipment, Hazardous Material Removal, Oils & Lubricants (non-parts room), Tires, Vehicles, Demolition, Fuel & Fuel Card Systems, Golf Supplies, Mowing, Parks & Recreation Equipment & Supplies, Veterinary Services. Surplus Property program.

Kutoykna Lewis kutoykna.lewis@okc.gov **405-297-2946**

Back Up – Jennifer Swann

All police related purchases and uniforms, vehicles, wrecking services.

Carla Jack carla.jack@okc.gov **405-297-2453**

Back Up – Joann Daniel

Audio/Video, Computers, Copiers, Internet/Intranet Services, Network Infrastructure, Phones, Printers, Security Equipment, Software Licensing, Technology Equipment and Services.

Joann Daniel joann.daniel@okc.gov **405-297-3960**

Back Up – Carla Jack

Appliances, Janitorial Supplies, Food & Beverage, Temporary Staffing, Office Supplies, Furniture, Professional Services, Training, Awards, Printing Services, Advertising.

Tasha Dewitt tasha.dewitt@okc.gov **405-297-2147**

Utilities Department related purchases: Treatment Plant Equipment & Chemicals, Line Maintenance Repair Parts & Services, Meters, Pumps, Waste Collection & Recycling, Trash & Recycle Carts.

Pennie Leck pennie.leck@okc.gov **405-297-3600**

Fire Department related purchases, Fire Apparatus Purchase and Repair, Firefighting Tools, Supplies, & Equipment, Fire Hose, Fire Personal Protective Equipment, Emergency Medical Supplies.

Construction Prequalification **405-297-2293**

<https://www.okc.gov/departments/public-works/contractor-resources>