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OKLAHOMA CITY CLERK

REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
OKLAHOMA CITY HOUSING AUTHORITY

Central Office  
1700 Northeast Fourth Street  
Oklahoma City, Oklahoma 73117  
December 16, 2020  
9:00 a.m.

AGENDA

The Commissioners of the Oklahoma City Housing Authority will attend this meeting in person, as required by law, at 1700 Northeast Fourth Street on Wednesday, December 16, 2020 at 9:00 a.m.

In the interest of public health, and to reduce the risk of exposure to the COVID virus, presenters, staff and members of the public are encouraged to attend by teleconference via Zoom, an online meeting and web conferencing tool.

Presenters staff, and members of the public may attend and view the Oklahoma City Housing Authority meeting in person or via teleconferencing by joining from computer; tablet or smartphone using the following link:

<https://zoom.us/j/95642185657?pwd=eW03aldnMjhmaWlROE4aVoxUFIxUT09>.  
(passcode: 813835)

Presenters, staff and members of the public can also dial in using their phone by dialing: (301) 715-8592, Meeting number: 956 4218 5657.

1. Call to Order and Comments – Chair Jerry Steward.
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act.
3. Roll Call – Sherry Hearn, Executive Assistant
4. For Action: Approval of the Consent Docket
  - A. Minutes of the Special Meeting of the Board of Commissioners, October 28, 2020
  - B. Minutes of the Special Meeting of the Board of Commissioners, November 13, 2020
  - C. 2021 Board of Commissioners Meeting Dates
  - D. Renewal of General Liability Insurance for 2021 in the amount of \$237,765 (Resolution No. 33-20)
  - E. Renewal of Vehicle Fleet Insurance for 2021 in the amount of \$178,828 (Resolution No. 34-20)
  - F. Renewal of Fire and Extended Insurance for 2021 in the amount of \$583,773 (Resolution No. 35-20)
5. For Action: Resolution No. 27-20 approving and adopting the Oklahoma City Housing Authority Equal Employment Opportunity and Affirmative Action Plan. *Presented by Mark Gillett.*

6. For Action: Resolution No. 36-20 approving Operating Budgets for Fiscal Year Ending December 31, 2021. *Presented by Thomas Henderson.*
7. For Action: Resolution No. 37-20 approving award of contract to Worldwide Window Fashions for purchase of window shades. *Presented by Thomas Henderson.*
8. Public Hearing: Public hearing for the purpose of discussing the proposed 2021 Annual and Five-Year Plan.
9. For Action: Resolution No. 38-20 approving and authorizing electronic submission of the required documentation for Oklahoma City Housing Authority's Annual and Five-Year Plan to the Department of Housing and Urban Development. *Presented by Matt Mills.*
10. For Action: Resolution No. 39-20 approving Annual Review and Proposed Revisions to the Utility Allowance Schedules for Section 8. *Presented by Richard Marshall.*
11. Information:
  - A. COVID Update. *Presented by Mark Gillett.*
  - B. CARES Act Funding. *Presented by Mark Gillett.*
12. Report of Legal Counsel:
  - A. Lawsuits
  - B. Legal Request
13. Reports of the Executive Director:
  - A. Income Statements – October 2020
  - B. Six Months Summary of Operations
14. Citizens to be heard
15. For Action: Adjournment

It is the policy of the Oklahoma City Housing Authority to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact the ADA department coordinator at 605-3219 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact the ADA department coordinator listed above 48 hours prior to the scheduled meeting.