



The City of Oklahoma City  
 Development Services Department  
 Subdivision & Zoning Division  
 420 West Main St., Suite 910  
 OKC, OK 73102  
 405-297-2623

	Staff use only
Case # SPUD-	_____
Date Filed	_____
Ward #	_____
Nbrhd Area	_____
School District	_____
Existing Zoning	_____

## APPLICATION FOR REZONING TO "SPUD" SIMPLIFIED PLANNED UNIT DEVELOPMENT

Name of Applicant: \_\_\_\_\_

Address/location of property to be rezoned: \_\_\_\_\_

Legal Description of property to be rezoned: \_\_\_\_\_

Size of Property (property cannot exceed 5 acres): \_\_\_\_\_

Present Use of Property: \_\_\_\_\_ Summary of Proposed Development: \_\_\_\_\_

THE FOLLOWING ITEMS **MUST** BE SUBMITTED WITH THIS APPLICATION:

- a) Two (2) copies of the legal description of the property sought to be rezoned if not described above. One copy must be submitted electronically in Microsoft Word format. Submit to [curtis.liggins@okc.gov](mailto:curtis.liggins@okc.gov)
- b) One (1) copy of the deed(s) of the property sought to be rezoned.
- c) One (1) copy of all property owners who own property within a 300 foot radius of the property to be rezoned. The list **MUST** include their mailing address and the legal description of their property and **MUST** be current within 30 days of the date of submittal of the application. The list **MUST** ALSO contain a minimum of 10 separate individual property owners. If there are less than 10 individual owners within the 300 feet, the radius must be extended by increments of 100 feet until the list contains no less than 10 owners. An insufficient list may result in a minimum 30-day delay in your application. You must attest on the attached "Affirmation" that the list is true and correct unless the list is certified by an abstract company or County official.
- d) If the applicant is not the owner of the property, (2) copies of a letter of authorization from the owner are required.
- e) A filing fee of \$1,800.00.
- f) Eight (8) copies of the attached Master Design Statement and any other supporting maps, exhibits, etc. The Master Design Statement **must** be typed.
- g) Master Development Plan Map (Site Plan).

There are two public hearings for consideration of a rezoning request. First is the Planning Commission hearing which is approximately four weeks from the time the application is submitted to the Development Services Department. Once the Planning Commission makes a recommendation, a public hearing is held by the City Council approximately six weeks later.

Also Send Notice & Staff Report to: ↓

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Applicant's Name (please print)*

\_\_\_\_\_  
*Applicant's Mailing Address*

\_\_\_\_\_  
*City, State, Zip Code*

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**AFFIRMATION**

STATE OF OKLAHOMA        )  
  ) §  
COUNTY OF OKLAHOMA    )

I affirm that the ownership list submitted as a part of this application contains the names of all owners of record of property that are within 300 feet (or greater if required) of the property described in the attached exhibit.

Executed at Oklahoma City, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Applicant

Subscribed and sworn to before me, a Notary Public, in and for the State of \_\_\_\_\_,  
County of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public  
Commission # \_\_\_\_\_

## ***SPUD-\* MASTER DESIGN STATEMENT***

This document serves as the Master Design Statement and fulfills the ordinance requirements for the Simplified Planned Unit Development (Chapter 59, Section 14150.B of the Oklahoma City Municipal Code, 2010).

### **I. Special Development Regulations:**

The following Special Development Regulations and/or limitations are placed upon the development of the Simplified Planned Unit Development. Planning and zoning regulations will be those that are in effect at the time of development of this Simplified Planned Unit Development; provided, however, that the density and or intensity of the SPUD shall not be increased. Development is when a permit is issued for any construction or addition to any structure on a development tract. Certain zoning districts are referred to as a part of the Special Development Regulations of this Simplified Planned Unit Development. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of such zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in the City of Oklahoma City's Planning and Zoning Code as such exists at the time of development of this Simplified Planned Unit Development. In the event of conflict between provisions of this SPUD and any of the provisions of the Oklahoma City Municipal Code, as amended ("Code"), in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this SPUD, the provisions of the Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this SPUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this SPUD, such Special Use and Development Regulations of this SPUD shall prevail and be controlling.

Notwithstanding Section 59-14250.1 of the Oklahoma City Municipal Code, 2010, as amended, pertaining to administrative approval of minor amendments, the following special conditions listed in Sections I through III shall not be changed or amended in any way except by action of the City Council, after review and recommendation by the Planning Commission.

This site will be developed in accordance with the regulation of the \* **District** (OKC Zoning Ordinance, 2010), except that the following restrictions will apply:

The following use(s) will be the only use(s) permitted on this site:

\*

2. Maximum Building Height:
3. Maximum Building Size:

4. Maximum Number of Buildings:

5. Building Setback Lines

Front:

Rear:

Sides:

6. Sight-proof Screening:

7. Landscaping:

8. Signs:

9. Access:

II. Other Development Regulations:

1. Architecture:

2. Open Space:

3. Street Improvements:

4. Other:

III. Supporting Documents

Exhibit A: Legal Description

Exhibit B: Site Plan

## **SPUD Master Development Plan Map.**

The SPUD Master Development Plan Map shall be drawn to a standard engineering scale and shall contain the following information:

1. North arrow.
2. All property lines.
3. All adjacent street and alley rights-of-way, showing the centerline of each and any street names.
4. The location of driveway approaches.
5. The off-street parking and maneuvering arrangement.
6. The location of existing and proposed buildings.

Related exhibits. Any other pertinent information/exhibits necessary for review, approval and administration of the PUD or SPUD.