



The City of Oklahoma City
 Development Services Department
 Subdivision & Zoning Division
 420 West Main St., Suite 910
 OKC, OK 73102
 405-297-2623, 297-2495 or 297-2289

Staff use only

Case # _____

Date Filed _____

Ward # _____

Nbrhd Area _____

School District _____

Existing Zoning _____

APPLICATION FOR REZONING

Name of Applicant: _____

Address/location of property to be rezoned: _____

Legal Description of property to be rezoned: _____

Size of Property (acres or sq. ft.): _____ Present Use of Property: _____

Proposed Zoning District: _____

THE FOLLOWING ITEMS **MUST** BE SUBMITTED WITH THIS APPLICATION:

- a) Two (2) copies of the legal description of the property sought to be rezoned if not described above. One copy must be submitted electronically in Microsoft Word format. Submit to subdivisionandzoning@okc.gov
- b) One (1) copy of the deed(s) of the property sought to be rezoned.
- c) One (1) copy of all property owners who own property within a 300 foot radius of the property to be rezoned. The list **MUST** include their mailing address and the legal description of their property and **MUST** be current within 30 days of the date of submittal of the application. The list **MUST ALSO** contain a minimum of 10 separate individual property owners. If there are less than 10 individual owners within the 300 feet, the radius must be extended by increments of 100 feet until the list contains no less than 10 owners. An insufficient list may result in a minimum 30-day delay in your application. You must attest on the attached "Affirmation" that the list is true and correct unless the list is certified by an abstract company or County official.
- d) If the applicant is not the owner of the property, one (1) copy of a letter of authorization from the owner is required.
- e) A filing fee of \$1500.00

There are two public hearings for consideration of a rezoning request. First is the Planning Commission hearing which is four weeks from the time the application is submitted to the Development Services Department. Once the Planning Commission makes a recommendation, a public hearing is held by the City Council approximately six weeks later.

Also Send Notice & Staff Report to: ↓

Signature of Applicant

Applicant's Name (please print)

Applicant's Mailing Address

City, State, Zip Code

Phone: _____

E-Mail: _____

