



The City of Oklahoma City
 Development Services Department
 Subdivision & Zoning Division
 420 West Main St., Suite 910
 OKC, OK 73102
 405-297-2623

Staff use only

Case # _____

Date Filed _____

Ward # _____

Nbrhd Area _____

School District _____

APPLICATION FOR PLAT VACATION OR PARTIAL PLAT VACATION

Name of Applicant: _____

Name of Plat/Subdivision: _____

Reason for Plat Vacation: _____

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION:

- a) Three (3) **ORIGINALS** of the instrument of the plat or partial plat vacation. (example attached). The instrument vacating the plat or a portion of a plat must contain the signatures of **all** property owners within the plat if the entire plat or a street within the plat is to be vacated. If only a portion of a plat is to be vacated and that portion does not include street right-of-way, the petition must consist of more than 60% of the owners of lots within the plat
- b) A diagram of the plat or partial plat area to be vacated.
- c) Three (3) copies of abstractors verification of ownership of all owners within the subject plat. The ownership list must be dated within 10 days of date of filing the plat vacation application.
- d) A filing fee of \$1800.00. Make check payable to "City Treasurer".

There are two hearings for consideration of an application for plat or partial plat vacation. First is the Planning Commission hearing which is approximately four weeks from the time the application is submitted to the Development Services Department. Once the Planning Commission makes a recommendation, a public hearing is held by the City Council approximately three weeks later. If approved, the plat vacation will be recorded by the applicant in the appropriate County Clerks Office.

Also Send Staff Report to: ↓

Signature of Applicant

Applicant's Name (please print)

Applicant's Mailing Address

City, State, Zip Code

Phone: _____

{EXAMPLE(must be typed & must have 3 originals)}

(PARTIAL) VACATION OF PLAT

KNOW ALL MEN BY THESE PRESENTS:

Pursuant to the provisions of Title 11 O.S. 42-106, the undersigned parties, being all of the owners of lots and of the land (or more than 60% of the owners of lots){do not include both options!} embraced in the plat of (name of addition), an addition to the City of Oklahoma City, (name of county), Oklahoma, being a part of the (partial legal description) of the Indian Meridian, said plat recorded in Book (____), Page (____), in the Plat of Records in the office of the County Clerk, (name of county), Oklahoma, do hereby revoke, cancel, annul and forever vacate the (name of plat or description of partial plat vacation), and thereby destroy the force and effect of the (name of plat or description of partial plat vacation), and further divest any and all public and private rights which may exist in and to said vacated portion of the plat of (name of addition), to wit:

Executed as of the _____ day of _____, 20__.

(Staff can review this document prior to obtaining signatures)

(Signature of Property Owner or Owners.)

(If more than one, attach a signature page for each owner.)

(All signatures must be notarized)

APPROVED by the Council of the City of Oklahoma City on this ____ day of _____, 20__.

SIGNED by the Mayor of the City of Oklahoma City on this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK

REVIEWED for form and legality.

Assistant Municipal Counselor