



The City of Oklahoma City
 Development Services Department
 Subdivision & Zoning Division
 420 West Main St., Suite 910
 OKC, OK 73102
 405-297-2623

Staff use only

Case # _____

Date Filed _____

Ward # _____

Nbrhd Area _____

School District _____

APPLICATION FOR DEDICATION OF PUBLIC STREET RIGHT-OF-WAY

Name of Applicant: _____

General Location Proposed Street: _____

NAME OF STREET: _____

Street Width: _____ Present use of property: _____

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION:

- a) Three (3) **ORIGINALS** of the easement(s). The legal description of the easement(s) must be on the easement form or included as an attachment. The easement must be an original and not a faxed copy.
- b) A copy of the deed(s) to the property on which the easement is to be dedicated.
- c) If the applicant is not the owner of the property, a letter of authorization from the owner is required.
- d) A filing fee of \$1,400.00. Make check payable to "City Treasurer".
- e) A diagram of the proposed easement(s).
- f) Attached is an example of an easement. If the grantor is not a corporation or partnership the form must note whether the grantor is married or single. If married, the spouse must sign the easement.
- g) For new street(s), three (3) sets of construction plans must also be submitted.

There are two hearings for consideration of acceptance of a right-of-way and/or easement dedication. First is the Planning Commission hearing which is approximately four weeks from the time the application is submitted to the Development Services Department. Once the Planning Commission makes a decision, approval of this easement is subject to City Council acceptance of the dedications and improvements or assurance for completion of the improvements.

Also Send Staff Report to: ↓

Signature of Applicant

Applicant's Name (please print)

Applicant's Mailing Address

City, State, Zip Code

Phone: _____
 Email: _____

Project # _____

PERMANENT EASEMENT
(Representative-City)

KNOW ALL MEN BY THESE PRESENTS THAT _____, for and in consideration of One Dollar and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant and convey unto THE CITY OF OKLAHOMA CITY, a municipal corporation, a permanent easement over and across the following described property situated in _____ County, Oklahoma, to wit:

See Attachment "A" (Subject Property)

plus all right, title and interest in and to all land, fixtures, and appurtenances within the boundaries of the Subject Property, incidentally removed during the use of said easement, for the use of THE CITY OF OKLAHOMA CITY for the exclusive purpose of constructing, maintaining, and operating public streets and other public utilities and appurtenances thereto, over, under, through and upon the same. Should the grantee abandon the permanent easement and right-of-way for the purposes stated above, then the said easement shall revert to the grantor, its successors and/or assigns.

Dated this _____ day of _____, 20____.

(Signature of grantor)

(type or print name of signee)

Title: _____

CORPORATE ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
COUNTY OF _____)

)49 O.S. (1985) Sec. 119 (Corp. Ack.)

This instrument was acknowledged before me on this _____ day of _____, 20____,
by _____ as _____ of _____.

My Commission Expires: _____

Notary Public # _____

ACCEPTED by the Council of the City of Oklahoma City this _____ day of _____, 20____.

CITY CLERK

Reviewed for form and legality this _____ day of _____, 20____.

Assistant Municipal Counselor