

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a certain Capital Improvement project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://www.okc.gov/pw/admin.html> or from the office of the Public Works Department Director.

The Project is as follows: Project No. MP-0399, Project Coordinator for the Myriad Botanical Garden Improvements Project.

Scope of work includes providing Architectural and Engineering Services for coordinating various construction and beautification projects related to redevelopment of the Myriad Botanical Gardens. The Project Coordinator will report directly to the Assistant City Engineer and will coordinate with, but not be limited to the City, architects, engineers, landscape architects, construction contractors, and other interested parties. Coordinator will be responsible for communication efforts with all project team members, minimizing conflicts, maintaining construction schedules and budgets, and preparing status reports on a frequent basis.

The Schematic design for the Myriad Botanical Garden Improvements, prepared by OJB, is available on the Public Works website at <http://www.okc.gov/pw/notice.html>. The website will be updated periodically as information becomes available.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: Last date for submitting Letter of Interest (**two copies of letter and all attachments**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. November 16, 2009.



Dennis Clowers, P.E., Director
Public Works Department