

REQUIREMENTS FOR PLANS SUBMITTED FOR FINAL APPROVAL

All Final Approval submittals shall include all associated check prints.

- **PAVING PLANS (PD) AND STORM SEWER OR DRAINAGE PLANS (DD):** **Seven (7)** sets of Plans. Also Project Number and Project Name on the bottom of all sheets.

- *** SANITARY SEWER PLANS: (SD) **Eight (8)**** sets of Plans, D.E.Q. Engineer's Report and Application along with fee to D.E.Q. Also Project Number and Project Name on the bottom of all sheets.

***Additional Department of Environmental Quality requirements:**

DEQ application, Engineer's report and fee are due at time of final submittal.

For Sanitary Sewer, a DEQ Application and Engineer's Report as well as a check to DEQ for 20% of \$15 per 100 feet of line. You round up or down the amount calculated; if it is .49 feet you round down, if it is .50 or more you round up. ***There is, however, a minimum fee of \$28.60.***

EXAMPLE A: 5520 feet of line @ \$15 per hundred feet of line would be 55.20 or 55 @ \$15 per hundred would be \$825. 20% of \$825 = \$165 fee made out to D.E.Q.

EXAMPLE B: 865 feet of line @ \$15 per hundred feet of line would be 8.65 or 9 @ \$15 per hundred would be \$135. 20% of this would be \$27.00. Since there is a **minimum fee of \$28.60**, a \$28.60 fee would apply for this application.

NOTE: *Only lines that are 12" or less pay 20%; ALL lines greater than 12" pay full fee.

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**Additional NOTES:**

All of the Summary of Quantities must be on the Title Sheet (**NO EXCEPTIONS**). Fit them on the **FIRST FOLD** of the Plans whereby they will fit on a copier so they can be faxed.

All **CHANGE ORDERS** and **FIELD CHANGES:** **Five (5)** sets with changes in **RED**. Also include a **Title Sheet** with the Summary of Quantities proposed clouded in **RED**.

Change Orders and Field Changes: **NO Title Sheet is required if there is no change in quantities.**

**AS-BUILTS:** Need the Project Number and Project Name on the bottom of all sheets. Drawing completed in **RED** all that is *as-built*, including the *Contractor's Name* and *Date* and *Contract Price*.