

MINUTES

URBAN DESIGN COMMISSION

January 21, 2009 - 3:00 p.m.
420 W Main St, 10th Floor Conference Room

The meeting of the Oklahoma City Urban Design Commission was called to order in the 10th floor conference room, 420 West Main Street, Oklahoma City, Oklahoma. The meeting convened at 3:00 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

1. ROLL CALL

Members Present: Betsy Brunsteter, Chair
David T. Yost, Vice-Chair
Brian Fitzsimmons
Dan Martin
George McQuiston
Long V. Nguyen
Randy Quiroga-King
Jeff Struble

Members Absent: James M. Williams

Staff Present: Scottye Montgomery, Planner II (Commission Secretary)
Susan Miller, Planner IV, Planning Department
Paula Hurst, Office Specialist II, Planning Department
Susan Randall, Assistant Municipal Counselor

2. APPROVAL OF MINUTES

APPROVED. Motion: Yost / Struble to approve the minutes of the December 17, 2008, Urban Design Commission meeting. Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams.

3. CONSENT DOCKET

- 3A. **UDCA-07-034, at 1101 NW 23rd St** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (3) construct pagoda plaza (consent for one-month continuance).
- 3B. **UDCA-07-035, at 2624 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (2) construct (c) canopy trellises (consent for one-month continuance).

Urban Design Commission

Minutes - Page 2 of 3

CONTINUED. Motion: Martin / Nguyen to continue the Consent Docket items as stated above. Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams.

4. CASES FOR INDIVIDUAL CONSIDERATION

- 4A. **UDCA-08-023**, at **825 NW 7th St** (Midtown, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Brian Fitzsimmons, for William R. Lovallo, to (2) building wall material for the recently approved new single-family residence; and requesting an indefinite continuance on (3) install fence.

Mr. Fitzsimmons appeared.

APPROVED and CONTINUED. Motion: McQuiston / Struble to approve item (2) building wall material for the recently approved new single-family residence and to continue indefinitely item (3) install a fence on UDCA-08-023. Ayes: Brunsteter, Yost, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams. Recused: Fitzsimmons.

5. OTHER BUSINESS

- 5A. Election of officers: Chair, Vice-Chair.

APPROVED. Motion: McQuiston / Martin to elect Betsy Brunsteter as Chair, and David T. Yost as Vice-Chair. Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams.

- 5B. APPROVED. Motion: Fitzsimmons / Quiroga-King to approve the revised 2009 Calendar of Meeting for the Urban Design Commission. Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams.

6. COMMUNICATIONS

- 6A. BOA-13083 An appeal was filed to the Board of Adjustment for UDCA-08-023 (construction of a new single-family residence at **825 NW 7th St**, Midtown, Ward 6) by Randy Floyd. This appeal is scheduled for the January 22, 2009 Board of Adjustment meeting.
- 6B. The next regular Commission meeting is Wednesday, February 18, 2009. New applications and information on continued projects are to be submitted to staff by 4:00 p.m., Tuesday, February 4, 2009.

7. ADJOURNMENT (3:13 p.m.)

Motion: Martin / Nguyen to adjourn the January 21, 2009, meeting of the Urban Design Commission. Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Williams.

pjh