

MINUTES
Regular Meeting
HISTORIC PRESERVATION COMMISSION
December 05, 2007 - 3:00 p.m.
Municipal Building, City Council Chamber

The meeting of the Oklahoma City Historic Preservation Commission was called to order in the City Council Chamber, 3rd Floor of the Municipal Building, 200 N. Walker Avenue, Oklahoma City, Oklahoma. The meeting convened at 3:00 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

1. CALL TO ORDER AND ROLL CALL

Members Present: Thomas J. Daniel IV, Chairman (arrived at 4:24)
Thomas Small, AIA, Vice-Chairman
Carolee Galbraith
Marnie Taylor
Jane Holcombe
Karen Collier
Randy Floyd
Karen Nelson
Nedra Jones
Karen Zimmer

Members Absent: Roland Tague

Staff Present: Eva Osborne, AIA, Preservation Architect, Planning Department
Susan Miller, Planner IV, Planning Department
John Calhoun, Planner II, Planning Department
Paula Hurst, Planning Department
Rita Douglas-Talley, Assistant Municipal Counselor

2. APPROVAL OF MINUTES

APPROVED. Motion: Galbraith / Floyd to approve the minutes of the November 7, 2007 Historic Preservation Commission meeting as amended. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Absent: Daniel, Tague. Nays: None.

3. CITATION REPORT

Mr. Wilson and Mr. Woods, Zoning Inspectors, were present for comment.

4. CONTINUANCE REQUESTS

- A. Staff request continuance of the following cases:
- B. Other continuance requests:

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- 4B. HPCA-07-107 at 2928 THE PASEO. (Paseo), Ward 2. Consideration and possible action to receive a 30-day continuance on application of Paseo Village by John L. Belt for Certificate of Appropriateness to 1.) re-surface the front façade on the west side of building, 2.) change support posts and add corbels, 3.) change windows and add two windows, 4.) change entry doors to wood and glass and 5.) add cover and support at south entry.

Mr. Belt was present for comment.

- 6H. HPCA-07-148 at 417 NW 16th ST. (Heritage Hills), Ward 6. Consideration and possible action to receive a 90-day continuance of Dr. Timothy Lyons by Randy Floyd for Certificate of Appropriateness to 3.) modify roof @ 1958 addition on east side of house, and 4.) remove north one-story form, and 5.) add two-story addition and porch on north side of house.

Randy Floyd was present for comment.

APPROVED. Motion: Holcombe/Galbraith to approve the continuances as requested. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

CORRECTION: Ordinance states that a second continuance cannot exceed 60-days. (Heard after Agenda Item 6Q.)

APPROVED: Motion: Small / Collier to amend all 90-day continuance approvals to be 60-day continuance approval where the continuance involves a second continuance. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Tague. Recused: Floyd.

5. CONSENT DOCKET CASES

- 5A. HPCA-07-160 at 618 NW 26th ST. (Paseo), Ward 2. Consideration and possible action on application of Oklahoma City Housing Services Redevelopment Corp. for Certificate of Appropriateness to 1.) remove siding, 2.) install wood siding, 3.) remove roofing, 4.) install new roofing, 5.) close-in porch, 6.) remove and replace steps, walk & drive, 7.) replace/repair or relocate windows, 8.) replace utility room door with French door, 9.) replace front door, 10.) install French door at bedroom, 11.) install light fixtures, 12.) install deck, 13.) install pedestrian door in garage and 14.) craft and install carriage doors. The approval was contingent upon the use of medium grey concrete to match the color of the historic concrete.

Jennifer Ricker was present for comment.

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APPROVED. Motion: Jones / Floyd to approve the above items as stated. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, T Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague.

6. CASES FOR INDIVIDUAL CONSIDERATION

- 6A. HPCA-07-153 at 418 NW 27th ST. (Jefferson Park), Ward 2. Consideration and possible action on application of Quan Tan Le for Certificate of Appropriateness to 1.) install carport.

Quan Tan Le was present for comment.

Staff received written comments from neighbor.

The Jefferson Park Neighbors Association submitted written comments to staff prior to the meeting.

DENIED. Motion: Taylor / Galbraith to deny with prejudice the application HPCA-07-153 based on Subchapters 2.2 and 2.3 of the Preservation Guidelines and Standards. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague.

- 6B. HPCA-07-161 at 224 NW 30th ST. (Jefferson Park), Ward 2. Consideration and possible action on application of Haley Luna for Certificate of Appropriateness to 1.) replace windows with new vinyl windows and 2.) erect fence and gate forward of the half-way point at the west sideyard.

Haley Luna was present for comment.

The Jefferson Park Neighbors Association did not submit written comments to staff prior to the meeting.

APPROVED with CONDITION. Motion: Floyd / Galbraith to conditionally approve item 2.) of application HPCA-07-161 as amended to position fence in front of the halfway point due to the odd configuration of the lot. The amended location is from the southwest corner of the house, west and parallel to street, ending at old fence on west property line. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague.

CONTINUED. Motion: Collier / Floyd to continue for 90-days item 1.) of application HPCA-07-161. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague.

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- 6C. HPCA-07-054 at 3101 N. Harvey Pkwy. (Edgemere Park), Ward 2. Consideration and possible action on application of Terry and Jann Hook by Randy Floyd Architects for Certificate of Appropriateness to 1.) widen front sidewalk from 3 feet to 4 feet wide, 2.) change integral gutters to prefabricated rectangular gutters, 3.) change cantilevered flat roof over balcony to perforated or wire mesh screen panels on steel frame, 4.) change wood sunscreen on steel frame to perforated or wire mesh screen panels on steel frame, 5.) eliminate the horizontal skylight and 6.) minor changes to window and door configurations as indicated on the elevation.

Jan Hook was present for comment.

Jan Hook presented additional product information to the Commission.

The Edgemere Park Preservation Review Committee submitted written comments to staff prior to the November meeting concerning these items.

APPROVED. Motion: Collier / Zimmer to approve item 1.) of application HPCA-07-054. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

CONTINUED. Motion: Collier / Galbraith to continue for 30-days item 2.) of application HPCA-07-054. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

CONTINUED. Motion: Collier / Galbraith to continue for 90-days items 3.) and 4.) of application HPCA-07-054. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

APPROVED. Motion: Taylor / Holcombe to approve item 5.) of application HPCA-07-054 to eliminate the skylight above the stair. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

APPROVED. Motion: Collier / Zimmer to approve item 6.) of application HPCA-07-054. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague. Recused: Floyd.

CORRECTION: Ordinance states that a second continuance cannot exceed 60-days. (Heard after Agenda Item 6Q.)

APPROVED: Motion: Small / Collier to amend all 90-day continuance approvals to be 60-day continuance approval where the continuance involves a second

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continuance. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Tague. Recused: Floyd.

- 6D. HPCA-07-165 at 700 NW 42nd ST. (Crown Heights), Ward 2. Consideration and possible action on application of Josia and Lizzie Daniel for Certificate of Appropriateness to 1.) replace all windows and 2.) install storm windows.

Josia Daniel was present for comment.

The Crown Heights Preservation Review Committee submitted written comments to staff prior to the meeting.

CONTINUED. Motion: Collier / Floyd to continue for 90-days the application HPCA-07-165. Ayes: Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Daniel, Tague.

- 6E. HPCA-07-167 at 536 NW 39th ST. (Crown Heights), Ward 2. Consideration and possible action on application of Bryan & Kena Garrett for Certificate of Appropriateness to 1.) demolish existing garage and 2.) construct new garage to match the existing garage including 2a.) composition shingles, 2b.) wood horizontal lap siding with wood fascia, wood soffits, wood trim and wood corner boards, and 2c.) re-use existing overhead garage door.

Brian Garrett was present for comment.

The Crown Heights Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED. Motion: Floyd / Small to approve item 1.) of application HPCA-07-167 based on the photographic evidence and staff site visit and the belief of the Historic Preservation Commission that the structure poses an imminent threat to health and safety. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

APPROVED with CONDITION. Motion: Floyd / Collier to approve with condition item 2.) of application HPCA-07-167 with the consideration that staff receives a wall section and product information on new wood panel garage door and approves those documents. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 6F. HPCA-07-158 at 1532 NW 35th ST. (Putnam Heights), Ward 2. Consideration and possible action on application of Phillip & Karen Nelson for Certificate of Appropriateness to 1.) construct back porch/stoop.

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Karen Nelson was present for comment.

APPROVED. Motion: Holcombe / Taylor to approve the application HPCA-07-158 to construct back porch out of wood, as amended. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Jones, Zimmer. Nays: None. Absent: Tague. Recused: Nelson.

- 6G. HPCA-07-105 at 2228 NW 27TH ST. (Shepherd), Ward 2. Consideration and possible action on application of Vuong Van Phan by Henri Bui for Certificate of Appropriateness to 1.) demolish garage, 2.) rebuild garage on existing slab including 2a.) front gable roof with composition shingles, 2b.) wood horizontal lap siding, 2c.) (2) wood panel overhead garage doors, 2d.) wood panel pedestrian door and 2e.) (2) light fixtures.

Applicant was not present for comment. Staff received notice that Keith Gibson will be representing the applicant.

Keith Gibson requested a 30-day continuance.

CONTINUED. Motion: Floyd / Galbraith to continue for 30-days the application HPCA-07-105. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 6H. HPCA-07-148 at 417 NW 16th ST. (Heritage Hills), Ward 6. Consideration and possible action to receive a 90-day continuance of Dr. Timothy Lyons by Randy Floyd for Certificate of Appropriateness to 3.) modify roof @ 1958 addition on east side of house, and 4.) remove north one-story form, and 5.) add two-story addition and porch on north side of house.

Heard out of order as Item 4B.

- 6I. HPCA-07-125 at 611 NW 15th ST. (Heritage Hills), Ward 6. Consideration and possible action on application of Brad and Elizabeth Gawey by Tim Zajac for Certificate of Appropriateness to 1.) demolish existing garage and 2.) construct new garage including 2a.) composition shingle hip roof, 2b.) HardiPlank horizontal lap siding, 2c.) wood pedestrian door with canopy above, 2d.) (3) single wood overhead garage doors, 2e.) wood windows, 2f.) brick veneer stem walls and 2g.) dormer.

Mr. Zajac was present for comment.

Kent Eldridge, neighbor, offered comments.

Staff received comments from neighbor.

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DENIED. Motion: Small / Floyd to deny with prejudice item 2.) of application HPCA-07-125 as based on Subchapter 3.3 Garages of the Preservation Guidelines and Standards which require reconstruction of missing garages to be based on accurate historical evidence of the original configuration form and massing. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

Item 1.) demolish existing garage was approved at the October 3, 2007, Historic Preservation Commission Meeting.

- 6J. HPCA-07-143 at 227 NW 19th ST. (Heritage Hills), Ward 6. Consideration and possible action on application of Cary & Randa Pirrong for Certificate of Appropriateness to 1.) demolish garage, 2.) construct new garage including 2a. composition hipped roof, 2b.) HardiPlank horizontal lap siding with wood corner boards, soffit, fascia and trim, 2c.) wood windows, 2d.) wood panel pedestrian door, 2e.) wood panel overhead garage door, 2f.) light fixtures, and 3.) remove and replace damaged area of rear driveway.

Mr. Pirrong was present for comment.

APPROVED. Motion: Collier / Jones to approve item 1.) the application HPCA-07-143 as the structural engineer's letter cites the finding the building is severely deteriorated and poses an imminent threat to public health and the demolition of the building is required to alleviate the threat. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

CONTINUED. Motion: Collier / Galbraith to continue for 90-days items 2.) and 3.) of the application HPCA-07-143. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 6K. HPCA-07-166 at 529 NW 14th St. (Heritage Hills), Ward 6. Consideration and possible action on application of Susanna & Robert Voegeli for Certificate of Appropriateness to 1.) replace front door.

Applicant submitted written request for a 30-day continuance.

Applicant was not present for comment.

CONTINUED. Motion: Floyd / Galbraith to continue for 30-days the application HPCA-07-143. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

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- 6L. HPCA-07-124 at 831 NW 18th ST. (Mesta Park), Ward 6. Consideration and possible action on application of Francisco H. & Lydia Ramirez for Certificate of Appropriateness to 1.) replace 1 pair of windows and 1 single window and 2.) install air conditioning unit in window at upper west façade.

Mr. Ramirez was present for comment.

Raina Pelofsky, Mesta Park Preservation Review Committee, offered comments.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED with CONDITION. Motion: Small / Galbraith to approve with condition the application HPCA-07-124. The condition of approval is that a wood double-hung window, as illustrated, with clear single glazing will be installed in the existing north window opening and the air conditioning unit will be placed in this opening and a window configuration to match the east window assembly using wood and clear single glazing will be installed in the existing west window opening. Additionally, this description must be illustrated in drawing form and submitted to staff. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 6M. HPCA-07-133 at 823 NW 19th St. (Mesta Park), Ward 6. Consideration and possible action on application of Ryan Scamehorn for Certificate of Appropriateness to 1.) construct a new 2-story house including 1a.) composition shingle hipped and gable roof, 1b.) horizontal wood lap siding, wood shake shingle siding, brick veneer with wood cornerboards, wood fascia, bead board soffit and trim, 1c.) concrete porch and steps, 1d.) wood columns and railing, 1e.) wood windows, 1f.) wood doors, 2.) construct a new garage including 2a.) composition shingle gable roof, 2b.) wood lap siding, wood shake shingle and brick veneer with wood trim, 2c.) wood panel garage door, 2d.) wood panel pedestrian door, 2e.) wood windows, 3.) construct driveway and sidewalks.

Ryan Scamehorn was present for comment.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

DENIED. Motion: Small / Galbraith to deny with prejudice the application HPCA-07-133 based on the fact the exterior materials by complexity and use would conflict with the character of the neighborhood as presently designed and because of inconsistencies with the drawings and an incomplete packet. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

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- 6N. HPCA-07-155 at 919 NW 17th ST. (Mesta Park), Ward 6. Consideration and possible action on application of Bruce Grummer for Certificate of Appropriateness to 1.) remove tin roof shingles and 2.) install red composition shingles at garage.

Mr. Grummer was not present for comment.

Raina Pelofsky, Mesta Park Preservation Review Committee, offered comments.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED. Motion: Floyd / Zimmer to approve application HPCA-07-155 since the garage is not visible from the right-of-way. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 6O. HPCA-07-156 at 930 NW 22nd ST. (Mesta Park), Ward 6. Consideration and possible action on application of Ian S. Adams for Certificate of Appropriateness to 1.) remove the front (2) wood doors with wood screen doors and 2.) install a single door flanked by (2) side-lights with wood trim.

Ian Adams was present for comment.

Raina Pelofsky, Mesta Park Preservation Review Committee, offered comments.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED with CONDITION. Motion: Collier / Holcombe to approve with condition application HPCA-07-156. The condition of approval is that the new door will be a solid wood slab door and the door assembly will have clear beveled glass. Ayes: Daniel, Galbraith, Taylor, Holcombe, Collier, Floyd, Nelson, Jones, Zimmer. Nays: Small. Absent: Tague.

- 6P. HPCA-07-169 at 614 NW 16th ST. (Mesta Park), Ward 6. Consideration and possible action on application of Scott Reed & Terri White by Randy Floyd for Certificate of Appropriateness to 1.) demolish storage building and carport, 2.) construct new garage, 3.) construct new 2-story addition at south side of house, 4.) modify additions at south side of house, 5.) construct new driveway/paving, 6.) modify fences including the driveway gate that is forward of the half-way point on the west sideyard, 7.) construct new cabana, 8.) demolish site features - wood deck, paving, planters and 9.) construct new basement access.

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Samantha Glenn, Randy Floyd Architects, was present for comment.

Scott Reed was present for comment.

Staff received written comments from neighbor.

Lea Edlridge, neighbor, was present for comment.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED. Motion: Small / Collier to approve the application HPCA-07-169 as submitted with the clarification that the forward part of the fence existing is to remain. Item #1 was approved based on the criteria that the existing storage building and carport are not historic structures. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Tague. Recused: Floyd.

- 6Q. HPCA-07-170 at 401 NW 22ND ST. (Mesta Park), Ward 6. Consideration and possible action on application of James W. Schuelein for Certificate of Appropriateness to 1.) construct driveway and 2.) replace sidewalks including new handicap ramps.

Mr. Schuelein was present for comment.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

APPROVED. Motion: Small / Holcombe to approve the application HPCA-07-170 as presented. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

CORRECTION: Ordinance states that a second continuance cannot exceed 60-days. (Heard after 6Q.)

APPROVED: Motion: Small / Collier to amend all 90-day continuance approvals to be 60-day continuance approval where the continuance involves a second continuance. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Tague. Recused: Floyd

7. OTHER BUSINESS

- 7A. HPCA-07-163 at 2701 N Walker Ave. (Paseo), Ward 2. To receive comment

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from the Historic Preservation Commission concerning the historic integrity of the house and garage.

FORWARD COMMENTS: Motion: Collier / Jones to forward comments that the Historic Preservation Commissions finding is that the house retains its historic integrity and that the demolition of that house would diminish the historic integrity of the Paseo District. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

RESCIND FORWARD COMMENTS: Motion: Collier / Jones to rescind forward comments. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

FORWARD COMMENTS: Motion: Collier / Jones to forward comments that the Historic Preservation Commissions finds that the house is historic however insufficient information was presented to comment on the garage and that the process was not followed to allow Commission review prior to a ruling by City Council. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 7B. HPCA-07-162 at 2705 N Walker Ave. (Paseo), Ward 2. To receive comment from the Historic Preservation Commission concerning the historic integrity of the garage and rear addition to the house.

FORWARD COMMENTS: Motion: Collier / Jones to forward comments that the Historic Preservation Commissions finding that the house is historic and retains sufficient historic integrity that the demolition of the house would diminish the historic integrity in the Paseo District. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

RESCIND FORWARD COMMENTS: Motion: Collier / Jones to rescind forward comments. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

FORWARD COMMENTS: Motion: Collier / Jones to forward comments that the Historic Preservation Commissions finds that the house is historic however insufficient information was presented to comment on the garage and that the process was not followed to allow Commission review prior to a ruling by City Council. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 7C. National Register of Historic Places, proposed nomination for the **Fidelity National Building (Park Harvey)**, 200 N Harvey Ave. Consider and discuss recommendation to the Mayor and the State Historic Preservation Office.

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John Calhoun, Planning Department, was present for comment.

Cathy Ambler and Gardner-Tanenbaum Group LLC were present for comment.

RECOMMENDATION: Collier / Taylor to recommend that the Oklahoma City Historic Preservation Commission recommends to the Mayor of Oklahoma City and the Oklahoma Historical Society that the Fidelity National Building be nominated to the National Register of Historic Places. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

- 7D. Proposed Amendments to Historic Preservation Commission By-Laws**
Consideration and possible action on proposed changes to the Historic Preservation Commission By-Laws.

APPROVED. Motion: Small / Floyd to approve the proposed changes to the Historic Preservation Commission By-Laws. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

8. COMMUNICATIONS

- 8A. HPCA-07-159** at 201 NW 18th St. (Heritage Hills), Ward 6. Staff is announcing the Administrative Approval of the item on the application of Lori Fink by Jerry Dickson for Certificate of Appropriateness to 1.) replace damaged fence on west side of property with similar 4' wooden picket fence in style as shown.
- 8B. HPCA-07-164** at 607 NW 24th St. (Paseo), Ward 2. Staff is announcing the Administrative Approval of the item on the application of Thomas and Nancy Jones for Certificate of Appropriateness to 1.) install custom privacy fence.
- 8C. HPCA-07-168** at 2205 NW 27th St. (Shepherd), Ward 2. Staff is announcing the Administrative Approval of the items on the application of Wendy Linke for Certificate of Appropriateness to 1.) erect wood stockade fence in backyard, 2.) install wrought iron gate across driveway, 3.) replace sidewalk from driveway to front porch steps with with grey-brushed concrete, and 4.) construct new concrete driveway using grey-brushed concrete not to exceed 10' in width.
- 8D. HPCA-07-157** at 1538 NW 35th St. (Putnam Heights), Ward 2. Staff is announcing the Administrative Approval of the items on the application of Phillip & Karen Nelson for Certificate of Appropriateness to 1.) replace driveway as configured using grey-brushed concrete, and 2.) replace wood fence "in-kind" on south side of cottage (located behind main residence and garage at physical

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address of 3512 N. Blackwelder).

- 8E.** **HPCA-07-152** at 224 NW 32nd St. (Edgemere Park), Ward 2. Staff is announcing the Administrative Approval of the item on the application of Matt Wilson for Certificate of Appropriateness to 1.) install 6' stockade fence in backyard.

CORRECTION: HPCA-07-152 has not received Administrative Approval.

- 8F.** On November 13, 2007, the City Council confirmed the Mayoral appointment of Karen Zimmer to the Historic Preservation Commission, with term expiring March 25, 2009

- 8G.** The next regularly scheduled meeting for the Historic Preservation Commission is Wednesday, January 2, 2008 at 2:00 p.m. at the Municipal Building, City Council Chamber. New applications and information on continued projects are to be submitted to staff by 5:00 p.m., Tuesday, December 18, 2007.

9. ADJOURNMENT (8:27 p.m.)

Motion: Collier / Small to adjourn the 12/5/2007, meeting of the Historic Preservation Commission. Ayes: Daniel, Galbraith, Taylor, Holcombe, Small, Collier, Floyd, Nelson, Jones, Zimmer. Nays: None. Absent: Tague.

pjh