

**MINUTES**  
**Regular Meeting**  
**HISTORIC PRESERVATION COMMISSION**  
April 02, 2008 - 2:00 p.m.  
Municipal Building, City Council Chamber

The meeting of the Oklahoma City Historic Preservation Commission was called to order in the City Council Chamber, 3rd Floor of the Municipal Building, 200 N. Walker Avenue, Oklahoma City, Oklahoma. The meeting convened at 2:06 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 48 hours prior to the meeting.

**1. CALL TO ORDER AND ROLL CALL**

Members Present: Thomas J. Daniel IV, Chairman  
Thomas Small, AIA, Vice-Chairman  
Carolee Galbraith  
Marnie Taylor  
Jane Holcombe  
Roland Tague  
Karen Collier  
Karen Nelson  
Nedra Jones  
Karen Zimmer

Members Absent: Randy Floyd

Staff Present: Eva Osborne, AIA, Preservation Architect, Planning Department  
Susan Miller, Planner IV, Planning Department  
Paula Hurst, Planning Department  
Rita Douglas-Talley, Assistant Municipal Counselor

**2. APPROVAL OF MINUTES**

**APPROVED.** Motion: Galbraith / Nelson to **approve** the minutes of the March 5, 2008, Historic Preservation Commission meeting.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd. Abstain: Collier.

**3. CITATION REPORT**

Greg Woods, Design Compliance Officer, was present for comment.

**4. CONTINUANCE REQUESTS**

**A.** Staff request continuance of the following cases:  
None.

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### B. Other continuance requests:

- 6D. HPCA-08-021** at 208 NW 34TH ST. (Edgemere Park), Ward 2. Consideration and possible action on application of Beau Hawkins for Certificate of Appropriateness to 3.) construct wood platform and stair (applicant is requesting a 30-day continuance).

**CONTINUED.** Motion: Taylor / Galbraith to **continue for 30-days** application HPCA-08-021 as requested and that, based upon the evidence that has been presented in the application and during the public hearing, the Commission finds:

- That the action requested cannot be approved at this time;
- That additional information is required from the applicant in order to determine whether the action requested is in compliance.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.  
Nays: None. Absent: Floyd.

## 5. CONSENT DOCKET CASES

None.

## 6. CASES FOR INDIVIDUAL CONSIDERATION

- 6A. HPCA-08-038** at 506-508 NW 29th ST. (Paseo), Ward 2. Consideration and possible action on application of Andi Bytyqi for Lucky Investments for Certificate of Appropriateness to 1.) remove windows, doors and opening in-fill material, and 2.) install new doors and windows.

Andi Bytyqi was present for comment.

**APPROVED in Part.** Motion: Collier / Galbraith to move **approval in part**, including the following work items:

- Remove 2 front doors (north facade),
- Install 2 new wood front doors (north facade),
- Remove 2 back doors (south facade),
- Remove aluminum windows at south end of each side façade (east and west) without altering the plywood in-fill within the brick openings,
- Remove windows at back (south) façade not to include the plywood in-fill within the brick openings at the bath areas or the plywood in-fill adjacent to the back doors,

and that based upon the evidence presented in the application of HPCA-08-038 and during the public hearing, that the Commission finds:

- That the windows and doors that were removed were either missing,

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deteriorated beyond repair or not historic;

- That the proposed doors at the front façade are wood panel doors;
- That this approval is consistent with the provisions of **4250.4. (L)** of the ***Historic Preservation Ordinance and Subchapter 2.1 and 2.4*** of the **Design Guidelines and Standards**.
- This approval is in compliance, and the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007,

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.

Nays: None. Absent: Floyd.

**CONTINUED in Part.** Motion: Collier / Galbraith to move **continuance, in part for 30-days**, including the following work items:

- Install new back doors (south facade),
- Install new windows at the south end of each of each side facade (east and west facades) without altering the plywood in-fill within the brick openings,
- Install new vents at the back slope of the roof over the bath area,
- Install new windows at the back (south facade) not to include the plywood in-fill within the brick openings at the bath areas or the plywood in-fill adjacent to the back doors,

and that, based upon the evidence that has been presented in application HPCA-08-038 and during the public hearing, the Commission finds:

- That the action requested cannot be approved at this time;
- That additional information is required from the applicant in order to determine whether the action requested is in compliance.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.

Nays: None. Absent: Floyd.

- 6B. HPCA-07-161** at 224 NW 30th ST. (Jefferson Park), Ward 2. Consideration and possible action on the application of Haley Luna for a Certificate of Appropriateness to 1.) replace windows with new vinyl windows.

Haley Luna was not present for comment.

**DENIED.** Motion: Collier / Holcombe to move **denial with prejudice** and that, based upon the evidence presented in the application of HPCA-07-161 and during the public hearing, the Commission finds:

- That the windows that have been removed from the property have not been fully illustrated;

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- That no documentation was submitted to prove that the windows that were removed were not significant historic features;
- That no documentation was submitted to prove that the windows that were removed were deteriorated beyond repair;
- This denial is consistent with the provisions of **4200.7(A)(3)(c), (e), and (f) and 4200.8. (J)** of the **Historic Preservation Ordinance and Subchapter 2.1 and 2.5** of the **Design Guidelines and Standards**;
- The proposed material change in appearance would have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2002.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.  
Nays: None. Absent: Floyd.

\*Note: The staff report inadvertently referenced the 2007 Municipal Code, however the minutes accurately reflect the 2002 Municipal Code, that was used during the decision process.

- 6C. HPCA-08-039** at 248 NW 34TH ST. (Edgemere Park), Ward 2. Consideration and possible action on application of Svetlana Melnikov for Certificate of Appropriateness to 1.) replace/repair iron railing changing height to be compliant with current code.

Svetlana Melnikov was present for comment and submitted additional documentation prior to the meeting.

The Edgemere Park Preservation Review Committee submitted written comments to staff prior to the meeting.

**APPROVED.** Motion: Taylor / Jones to move **approval** and that, based upon the evidence presented in the application of HPCA-08-039 and during the public hearing, that the Commission finds:

- That the existing iron features are deteriorated;
- That the iron features will be repaired or replaced to closely match the existing condition with alterations to accommodate current building codes the action requested is in compliance;
- This approval is consistent with the provisions of **4250.4(D) (5) and (6)** of the **Historic Preservation Ordinance and Subchapter 2.2** of the **Design Guidelines and Standards**;
- The proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and

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Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.  
Nays: None. Absent: Floyd.

- 6D. HPCA-08-021** at 208 NW 34TH ST. (Edgemere Park), Ward 2. Consideration and possible action on application of Beau Hawkins for Certificate of Appropriateness to 3.) construct wood platform and stair (applicant is requesting a 30-day continuance).

Heard as item 4B.

- 6E. HPCA-08-040** at 3101 N Harvey Pkwy. (Edgemere Park), Ward 2. Consideration and possible action on application of Terry and Jann Hook by Randy Floyd for Certificate of Appropriateness to amend HPCA-06-108 to 1.) increase height of garage pedestrian doors from 7' to 8', 2.) change wood sunscreen on steel frame to steel sunscreen on steel frame, 3.) change cantilevered flat roof over balcony to steel sunscreen on steel frame.

Jann Hook was present for comment.

The Edgemere Park Preservation Review Committee submitted written comments to staff prior to the meeting.

The Commission suggested that the applicant clarify color selection for the metal features in the application. The applicant, Jann Hook, stated that she agreed to a condition of approval to use black or dark earth tone colors for the new metal features.

**APPROVED with Condition.** Motion: Small / Collier to move **approval with condition** and that, based upon the evidence that has been presented in the application of HPCA-08-040 and during the public hearing, the Commission find that:

- That the upper sunscreen will be visible from the side street;
- That the lower sunscreen will be minimally visible from the side street;
- That the metal will be finished so that it will not be a typical shiny metal color;
- That the proposal includes no change to the approved doors except the change in height;
- **As a condition of approval** the applicants will use black or dark earth tone colors for the new metal features;
- This approval is consistent with the provisions of **4250.4(D) (5) and (6)** of the **Historic Preservation Ordinance and Subchapter 3.1** of the **Design Guidelines and Standards**.

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- The amended action requested is in compliance, and the proposed material change in appearance or would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.  
Nays: None. Absent: Floyd.

- 6F. HPCA-08-022** at 1447 NW 38TH ST. (Putnam Heights), Ward 2. Consideration and possible action on application of John and Denise Lingo by Jeremy Hume for Certificate of Appropriateness to 1.) remove existing bypass garage doors, and 2.) install two new doors and 3.) install foundation vents at house.

John and Denise Lingo and Jeremy Hume were not present for comment.

The Putnam Heights Preservation Review Committee did not submit written comments to staff prior to the meeting.

**APPROVED.** Motion: Collier / Holcombe to move **approval** of items 1.) and 2.) and that, based upon the evidence presented in the application of HPCA-08-022 and during the public hearing, that the Commission finds:

- That the garage is visible from the street;
- That the garage doors are in a deteriorated condition;
- That two single garage doors separated by a small wall section will be installed rather than one double garage door;
- That the proposed doors are painted wood panel overhead garage doors;
- That the garage doors are not historic;
- This approval is consistent with the provisions of **4250.4(D)(3), (5), and (6)** of the **Historic Preservation Ordinance and Subchapters 2.9** of the **Design Guidelines and Standards**;
- The action requested is in compliance, and the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

**CONTINUED in Part.** Motion: Collier / Holcombe to move **continuance, in part for 30-days**, item 3) and that, based upon the evidence that has been presented in the application of HPCA-08-022 and during the public hearing, the Commission finds:

- That the action requested cannot be approved at this time;

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- That additional information is required from the applicant in order to determine whether the action requested is in compliance.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

- 6G. HPCA-08-030** at 2205 NW 29th ST. (Shepherd), Ward 2. Consideration and possible action on application of Thomas N. Padden by Ivan v. Poutter dba Ivan's Handiwork for Certificate of Appropriateness to 1.) remove two garage doors, and 2.) install two new sets of out swinging garage doors.

Mr. Poutter was present for comment.

Although the action requested could not be approved as presented, that in recognition of the applicant's willingness to accept the suggested modifications of the application, the Commission considered an amendment to the application. The applicant's representative, Ivan v. Poutter, stated that the application is amended to (1) install single pane, clear glass will be fixed with a piece of wood similar to a quarter-round, (2) the doors will have a wood stile and rail frame with tongue and groove panel, and (3) the new doors will be painted white.

**APPROVED with Condition.** Motion: Collier / Galbraith to move **approval with condition** and that, based upon the evidence that has been presented in the application of HPCA-08-030 and during the public hearing, the Commission finds:

- That the existing garage doors are not historic;
- That the proposed garage doors are consistent with the Design Guidelines;
- **As a condition of approval** the Applicant (1) will install single pane, clear glass will be fixed with a piece of wood similar to a quarter-round, (2) the doors will have a wood stile and rail frame with tongue and groove panel, and (3) the new doors will be painted white.
- This approval is consistent with the provisions of **4250.4(D) (5) and (6) of the Historic Preservation Ordinance** and **Subchapter 2.9 of the Design Guidelines and Standards**
- The amended action requested is in compliance, and the proposed material change in appearance or would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

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- 6H. HPCA-07-112** at 320 NW 21ST ST. (Heritage Hills), Ward 6. Consideration and possible action on application of Robert G. Diffley for Certificate of Appropriateness to amend previously approved CA allowing the proposed Kolbe & Kolbe windows to be changed to use Marvin windows.

Mr. Diffley was present for comment and submitted additional information prior to the meeting. He requested that the approval for KolbeKolbe windows remain with an additional approval for the Marvin windows as illustrated by the current submittal.

**APPROVED.** Motion: Small / Collier to move **approval** with options proposed by the Applicant in the application and that, based upon the evidence presented in the application of HPCA-07-112 and during the public hearing, that the Commission finds:

- That the proposed Marvin windows are wood and match the configuration of the historic windows;
- That the proposed Marvin windows have one sheet of true divided-light single glazing with a single sheet of glass overlaid in the same sash;
- That the proposed windows will have clear glass;
- That the proposed windows will closely match the width of the historic muntins, specifically the muntins will be 7/8" wide;
- That the Applicant may, **at his option** use (1) install KolbeKolbe windows as previously approved, at all new window openings using a 7/8" wide muntin or (2) one-over-one insulated wood windows at all new window openings;
- This approval is consistent with the provisions of **4200.7(A)(3), (e), and (f)** of the **Historic Preservation Ordinance and Subchapter 3.5** of the **Design Guidelines and Standards**;
- The action requested is in compliance, and the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2002.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

\*Note: The staff report inadvertently referenced the 2007 Municipal Code, however the minutes accurately reflect the 2002 Municipal Code, that was used during the decision process.

- 6I. HPCA-08-041** at 611 NW 15th ST. (Heritage Hills), Ward 6. Consideration and possible action on application of Brad & Elizabeth Gawey by Tim Zajac for

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Certificate of Appropriateness to amend the previously approved Certificate of Appropriateness HPCA-08-003 to 1.) reduce the size of the approved garage footprint and 2.) locate north and west garage walls to match the existing walls.

David Reynolds, Contractor, was present for comment.

Lea Eldridge, neighbor, was present for comment.

**APPROVED.** Motion: Holcombe/ Galbraith to move **approval** and that, based upon the evidence presented in the application of HPCA-08-041 and during the public hearing, that the Commission finds:

- That the historic garage was 1 ½-stories;
- That the proposed garage is 1 ½-stories;
- That the existing garage has 3-bays;
- That the proposed garage has 3-bays;
- That the lots in the neighborhood are large in comparison to other lots in the historic districts subject to the HP Ordinance;
- That the houses and garages on this block are large in comparison to other structures in the historic districts;
- That the size of the footprint has been reduced from the previously approved footprint;
- That the resulting amount of green space is comparable in size to other properties in the neighborhood and remains a good size for outdoor activities;
- This approval is consistent with the provisions of **4250.4(D)(5) and (6)** of the **Historic Preservation Ordinance and Subchapter 3.3, 1.5 and 1.6** of the **Design Guidelines and Standards**;
- The action requested is in compliance, and the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

- 6J. HPCA-07-150** at 314 NW 17TH ST. (Heritage Hills), Ward 6. Consideration and possible action on application of Lawrence & Magdalen DeBault for Certificate of Appropriateness to 1.) construct new 2-story garage including 1a.) side gable with composition shingles and standing seam metal roof, 1b.) brick walls and cementitious siding, 1c.) wood windows, 1d.) wood columns, balcony, stair, rail and wood fascia, soffit and trim, 1e.) two overhead garage doors, 1f.) wood pedestrian door and 1g.) variety of windows.

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Mr. Debault was present for comment and handed-out 2 addendums at the meeting. He requested that it be part of the record that the attachments to the staff report, the new hand-outs as well as the electronic data that had been distributed in hard-copy form at the March HP Commission Meeting, have been presented to the Commissioners. Applicant stated that he had redesigned the garage to be consistent with the comments made at the previous meeting.

**MOTION FAILED.** Motion: Tague / Collier to move **denial with prejudice for the reason that the proposal failed to satisfy the requirements for construction of a 2-story garage on this property** and that, based upon the evidence presented in the application of HPCA-07-150 and during the public hearing, that the Commission finds:

- That the evidence has been presented that contradicts the location of property lines on adjoining property as shown on the Sanborn Map;
- That there is no two story garage located on "adjoining" property;
- There was not a two story garage on this property historically;
- That two story garages are not dominant in the block;
- That the criteria for construction of a new 2-story garages has not been met;
- This denial is consistent with the provisions of **4200.7(A)(3)(d), (e), and (f)** of the ***Historic Preservation Ordinance*** and ***Subchapter 3.3 and 3.5*** of the ***Design Guidelines and Standards***.
- The action requested is not in compliance, and the proposed material change in appearance would have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2002.

Ayes: Collier, Tague, Jones, Taylor, Nelson. Nays: Holcombe, Galbraith, Zimmer, Small, Daniel. Absent: Floyd.

**RECONSIDER.** Motion: Collier / Taylor to move to **reconsider** the evidence presented in the application of HPCA-07-150.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

**DENIED.** Motion: Tague / Collier to move **denial with prejudice for the reason that the proposal failed to satisfy the requirements for construction of a 2-story garage on this property** and that, based upon the evidence presented in the application of HPCA-07-150 and during the public hearing, that the Commission finds:

- That the evidence has been presented that contradicts the location of

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- property lines on adjoining property as shown on the Sanborn Map;
- That there is no two story garage located on "adjoining" property;
- There was not a two story garage on this property historically;
- That two story garages are not dominant in the block;
- That the criteria for construction of a new 2-story garages has not been met;
- This denial is consistent with the provisions of **4200.7(A)(3)(d), (e), and (f)** of the **Historic Preservation Ordinance and Subchapter 3.3 and 3.5** of the **Design Guidelines and Standards**.
- The action requested is not in compliance, and the proposed material change in appearance would have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2002.

Ayes: Collier, Tague, Jones, Taylor, Nelson. Nays: Holcombe, Galbraith, Zimmer, Small. Absent: Floyd. Abstain: Daniel.

\*Note: The staff report inadvertently referenced the 2007 Municipal Code, however the minutes accurately reflect the 2002 Municipal Code, that was used during the decision process.

- 6K. HPCA-07-178** at 823 NW 19th ST. (Mesta Park), Ward 6. Consideration and possible action on application of Ryan Scamehorn for Certificate of Appropriateness to 1.) construct a new 2-story house including 1a.) composition shingle hipped and gable roof, 1b.) horizontal wood lap siding, painted wood shingle siding, brick veneer stem wall with wood cornerboards, wood fascia, bead board soffit and wood trim, 1c.) concrete porch and steps, 1d.) wood columns and railing, 1e.) wood windows (3 Options), 1f.) wood doors, 2.) construct a new garage including 2a.) composition shingle gable roof, 2b.) wood lap siding, wood shingle siding and brick veneer with wood trim, 2c.) wood panel garage door, 2d.) wood panel pedestrian door, 2e.) wood windows, 3.) construct driveway and sidewalks.

Michael Wheeling, Co-Builder, was present for comment.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

Members of the Commission had questions concerning the proposal. Since the property owner on the application had not designated Mr. Wheeling as an authorized representative, the Commissioners could not proceed with hearing the case and voted to continue the item.

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**CONTINUED.** Motion: Collier/ Galbraith move to continue for 30-days application HPCA-08-021 as requested, and that based upon the evidence that has been presented in the application of HPCA-08-021 and during the public hearing, the Commission finds:

- That the action requested cannot be approved at this time;
- That additional information is required from the applicant in order to determine whether the action requested is in compliance.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

- 6L. HPCA-08-020** at 2215 N Walker Ave. (Mesta Park), Ward 6. Consideration and possible action on application of Oklahoma City Independent Public School District by Patrick Schoenfeldt - Studio Architecture, P.C. for Certificate of Appropriateness to amend the previously approved applications HPCA-06-149 and HPCA-07-081 to 1.) reduce the size of the proposed 2-story addition, and 2.) remove the expanded metal screens from the windows at historic building.

Mr. Schoenfeldt, Studio Architecture, P.C., was present for comment.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

**APPROVED.** Motion: Taylor / Small to move approval and that, based upon the evidence presented in the application of HPCA-08-020 and during the public hearing, that the Commission finds:

- That the proposed addition (with the larger footprint) is compatible with the historic character of the property and district;
- That the reduction of the size of the footprint of the addition will not diminish the historic character of the property and district;
- This approval is consistent with the provisions of **4250.4(E)(4)(5)and(6)** of the **HP Historic Preservation Ordinance** and **Subchapter 3.2** of the **Design Guidelines and Standards**;
- The action requested is in compliance, and the proposed material change in appearance would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

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- 6M. HPCA-08-035** at 505 NW 18TH ST. (Mesta Park), Ward 6. Consideration and possible action on application of Donald G. & Janell West for Certificate of Appropriateness to 1.) remove carport, and 2.) add cedar garden shed.

Ms. West was present for comment. She explained that the proposal includes an unspecified setback for the shed not to exceed 6'-0" from each of the 2 property lines.

The Mesta Park Preservation Review Committee submitted written comments to staff prior to the meeting.

Although the action requested could not be approved as presented, that in recognition of the applicant's willingness to accept the suggested modifications of the application, the Commission considered an amendment to the application. The applicant agreed to amend the application to install a single pane, tempered glass window in the shed.

**APPROVED with Condition.** Motion: Small / Tague to move **approval with condition** and that, based upon the evidence that has been presented in the application of HPCA-08-035 and during the public hearing, the Commission finds:

- That the proposed shed will be minimally visible from the street;
- **As a condition of approval** the Applicant will install a single pane, tempered glass window in the Shed;
- That the carport is not a significant historic feature and therefore, it can be demolished without the loss of historic integrity by the historic district
- That this approval is consistent with the provisions of **4250.4(D)(3), (5), and (6) and 4250.4. (L)** of the ***Historic Preservation Ordinance and Subchapter 3.4*** of the **Design Guidelines and Standards**.
- That the amended action requested is in compliance, and the proposed material change in appearance or would not have a substantial adverse effect on the aesthetic, historical or architectural significance and value of the historic district according to the Preservation Guidelines and Standards for Oklahoma City Historic Districts for Oklahoma City, and according to the provisions of the Oklahoma City Municipal Code, 2007.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

## 7. OTHER BUSINESS

### A. Vote for Chairman and Vice-Chairman.

**APPROVED.** Motion: Collier / Galbraith to nominate Roland Tague as Chairman and Thomas Small as Vice-Chairman.

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Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

- B.** Resolution approving the submittal of a \$11,600.00 grant application to the Oklahoma Historical Society, State Historic Preservation Office, and authorizing the Mayor to execute any necessary documents. **Consider and discuss resolution.**

APPROVED. Motion: Taylor / Collier to approve the resolution to recommend that the Mayor sign the Certified Local Government Grant application of \$11,600.00.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer. Nays: None. Absent: Floyd.

## 8. COMMUNICATIONS

### A. Administrative Approvals

- 8A1. HPCA-07-175** at 412 NW 25th ST. (Jefferson Park), Ward 2. Staff is announcing the Administrative Approval of the item on the application of Brian Weak for Premier Property Solution for Certificate of Appropriateness to 1.) relocate electric meters.
- 8A2. HPCA-08-031** at 821 NW 41st ST. (Crown Heights), Ward 2. Staff is announcing the Administrative Approval of the item on the application of David & Paula Fleishaker by Floyd Bixler (FAB) for Certificate of Appropriateness to 1.) install 6' fence.
- 8A3. HPCA-08-026** at 916 NW 14th ST. (Heritage Hills), Ward 6. Staff is announcing the Administrative Approval of the item on the application of Michael McClintock for Certificate of Appropriateness to 1.) replace canvas awnings.
- 8A4. HPCA-08-029** at 501 NW 14th ST. (Heritage Hills), Ward 6. Staff is announcing the Administrative Approval of the items on the application of Kirk & Rainy Broussard for Certificate of Appropriateness to 1.) install (31) custom-made, wood frame, storm windows.
- 8A5. HPCA-08-034** at 801 NW 17th ST. (Mesta Park), Ward 6. Staff is announcing the Administrative Approval of the item on the application of James A. Pickens for Certificate of Appropriateness to 1.) replace all concrete sidewalks, steps and driveway except cement on Northwest corner of lot.

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### B. Withdrawals

None.

### C. Board of Adjustment (BOA)

**8C1. HPCA-07-173** at 825 NW 17th ST. (Mesta Park), Ward 6. Staff is announcing the action by the BOA, March 20, 2008 concerning the appeal of the Historic Preservation Commissions denial of the application of 17th Street Investments, LLC by William Robinson for Certificate of Appropriateness to 1.) replace all windows – **The BOA has denied this appeal.**

**8C2. HPCA-06-098** at 2916 D Paseo Dr. (Paseo), Ward 6. Staff is announcing the action by the BOA, March 20, 2008 concerning the appeal of the Historic Preservation Commissions denial of the application of Paseo Village by John Belt for Certificate of Appropriateness to 1.) install mural and fountain. The BOA **has continued this appeal for 6-months.**

**D. CAMP** Workshop is scheduled for Monday, April 7, 2008 at 420 W. Main Street, 10<sup>th</sup> Floor Conference Room. Workshop begins at 9:00 a.m.

**E.** The next regularly scheduled meeting for the Historic Preservation Commission is Wednesday, May 7, 2008 at 2:00 p.m. at the Municipal Building, City Council Chamber. New applications and information on continued projects are to be submitted to staff by 5:00 p.m., Tuesday, April 8, 2008.

## 9. ADJOURNMENT (6:20 p.m.)

Motion: Tague / Small to adjourn the 4/2/2008, meeting of the Historic Preservation Commission.

Ayes: Galbraith, Small, Tague, Taylor, Holcombe, Collier, Nelson, Jones, Zimmer.  
Nays: None. Absent: Floyd.

EO