



# MINUTES

**DRAFT**

## Downtown Design Review Committee

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**Date:** 10/15/2009  
**Time:** 9:30 a.m.  
**Location:** Council Chambers, City Hall, 200 North Walker Ave., Third Floor

The notice and agenda for the Oklahoma City Downtown Design Review Committee meeting were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

The meeting was called to order at 9:31 a.m. and adjourned at 10:31 a.m.

### 1. ROLL CALL

Members Present: Betsy Brunsteter (Chair)  
GiGi Faulkner (Vice-Chair)  
Richard Tanenbaum  
James Loftis  
Anthony McDermid

Members Absent: Charles Ainsworth  
Mark Grubbs

Staff Present: Susan Miller, AICP, Planner IV, Planning Department  
Scottye Montgomery, Planner II, Planning Department  
Analinda Lane, Admin. Coordinator I, Planning Department  
Susan Randall, Assistant Municipal Counselor

### 2. APPROVAL OF MINUTES

Motion: Loftis/Tanenbaum to approve the minutes of the September 18, 2009 Downtown Design Review Committee meeting

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid  
Nays: None  
Absent: Ainsworth, Grubbs

Action: APPROVED

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**3. CASES WITHDRAWN**

A. None

**4. CONSENT DOCKET**

A. None

**5. CONTINUANCE REQUESTS**

B. None

**6. CASES FOR INDIVIDUAL CONSIDERATION**

**A. DTCA-09-048, at 323 NW 10th St (DBD).** Consideration and possible action on an application for a Downtown Design Certificate of Approval by Robbie Kienzle, Planning Department, to demolish existing structure.

Robbie Kienzle, Planning Department, applicant, spoke on behalf of the project.

Motion: Tanenbaum/McDermid to approve DTCA-09-048.

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid

Nays: None

Absent: Ainsworth, Grubbs

Action: APPROVED

**B. DTCA-09-055, at 419 & 421 W Sheridan Ave (DBD).** Consideration and possible action on an application for a Downtown Design Certificate of Approval by Tim Austin, to demolish an existing structure.

Nick Preftakes spoke on behalf of the project.

Motion: McDermid/Faulkner to approve DTCA-09-055.

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid

Nays: None

Absent: Ainsworth, Grubbs

Action: APPROVED

**C. DTCA-09-058, at 504 N Broadway Ave (DBD)** Consideration and possible action on an application for a Downtown Design Certificate of Approval by

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Rand Elliott, Elliott & Associates Architects, to erect a freestanding sign within the right-of-way and provide recommendation for a variance.

Rand Elliott, Elliott & Associates Architects, applicant, spoke on behalf of the project.

Motion: Loftis/McDermid to approve DTCA-09-058 for signage located as shown or placed within the Streetscape Zone and recommended approval of the variance request to the Board of Adjustment

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid

Nays: None

Absent: Ainsworth, Grubbs

Action: APPROVED / RECOMMEND APPROVAL TO BOA

**7. OTHER BUSINESS**

- A.** Case # 13884 request by David Wanzer, for Clint Spencer at 617 NW 5<sup>th</sup> Street (DTD-1) for a variance to the frontage and setback regulations. Applicant is requesting this variance to allow for the placement of two tandem residential structures on a parcel within the DTD-1 district. The Downtown Design Review Committee is asked to provide a recommendation for this action.

Motion: McDermid/Tanenbaum to recommend approval for a variance as presented.

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid

Nays: None

Absent: Ainsworth, Grubbs

Action:RECOMMEND APPROVAL

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### **8. COMMUNICATIONS**

#### **A. Next Meeting Date**

The next regular Committee meeting is November 19, 2009. New applications were to be submitted to staff by 4:00 p.m., Monday, October 12, 2009. Information on continued cases is to be submitted to staff by October 22, 2009.

### **9. ADJOURNMENT**

Motion: McDermid/Loftis to adjourn the meeting of the Downtown Design Review Committee

Ayes: Tanenbaum, Brunsteter, Faulkner, Loftis, McDermid

Nays: None

Absent: Ainsworth, Grubbs

Action: ADJOURNED (10:31 a.m.)

*Note: These minutes are subject to Committee approval.*