



The City of Oklahoma City
 Development Services Department
 Subdivision & Zoning Division
 420 West Main St., Suite 910
 OKC, OK 73102
 405-297-2623

**APPLICATION FOR DEDICATION
 OF PUBLIC STREET RIGHT-OF-WAY**

Staff use only

Case # _____

Date Filed _____

Ward # _____

Nbrhd Area _____

School District _____

Name of Applicant: _____

General Location Proposed Street: _____

NAME OF STREET: _____

Street Width: _____

Present use of property: _____

THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION:

- a) Three (3) **ORIGINALS** of the easement(s). The legal description of the easement(s) must be on the easement form or included as an attachment. The easement must be an original and not a faxed copy.
- b) A copy of the deed(s) to the property on which the easement is to be dedicated.
- c) If the applicant is not the owner of the property, a letter of authorization from the owner is required.
- d) A filing fee of \$1,330.00. Make check payable to "City Treasurer".
- e) A diagram of the proposed easement(s).
- f) Attached is an example of an easement. If the grantor is not a corporation or partnership the form must note whether the grantor is married or single. If married, the spouse must sign the easement.
- g) For new street(s), three (3) sets of construction plans must also be submitted.

There are two hearings for consideration of acceptance of a right-of-way and/or easement dedication. First is the Planning Commission hearing which is approximately four weeks from the time the application is submitted to the Development Services Department. Once the Planning Commission makes a decision, approval of this easement is subject to City Council acceptance of the dedications and improvements or assurance for completion of the improvements.

Also Send Staff Report to: ↓

Signature of Applicant

Applicant's Name (please print)

Applicant's Mailing Address

City, State, Zip Code

Phone: _____