The City of Oklahoma City
Guide to City Government
### Facts about Oklahoma City

<table>
<thead>
<tr>
<th><strong>Population:</strong></th>
<th>540,321</th>
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</thead>
<tbody>
<tr>
<td><strong>Metro area population:</strong></td>
<td>1,308,537</td>
</tr>
<tr>
<td>(Includes Oklahoma, Canadian, Cleveland, Grady, Lincoln, Logan and McClain counties)</td>
<td></td>
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<tr>
<td><strong>Area:</strong></td>
<td></td>
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<tr>
<td>City:</td>
<td>621.2 square miles</td>
</tr>
<tr>
<td>Land:</td>
<td>607.0 square miles</td>
</tr>
<tr>
<td>Water:</td>
<td>14.2 square miles</td>
</tr>
<tr>
<td><strong>Sales Tax:</strong></td>
<td>3.875%</td>
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</table>

Oklahoma City is divided into eight wards or sections. Each ward is represented by a council member, who is required to live in the ward he/she is elected to represent.

The Seal of the City of Oklahoma City was adopted by the City Council on February 23, 1965. Depicted on the seal are a shield, hatchet and stake, plow, pendant of eagle feathers, atomic symbol, Post Oak leaves and Council.

Oklahoma City was established on April 22, 1889, when over 10,000 people participated in the Land Run and settled in what is now downtown.

Oklahoma City was incorporated in 1890 and replaced Guthrie as the state Capital in 1910. The City Charter or “Constitution” was adopted in 1911.

Oklahoma City covers four counties: Oklahoma, Canadian, Cleveland and Pottawatomie.

Oklahoma City is the seventh largest city in the country in terms of geographic area.
City Departments

Airports ..........................................................680-3200
City Auditor ..................................................297-2254
City Clerk’s Office ......................................297-2391
City Council Office .....................................297-3884
City Manager’s Office ..................................297-2345
Development Services .................................297-2972
Finance ......................................................297-2506
Fire ..............................................................297-3314
General Services ........................................297-2849
Information Technology .............................297-2303
MAPS Project Office ..................................297-3461
Mayor’s Office .............................................297-2424
Municipal Counselor’s Office ......................297-2451
Municipal Court ..........................................297-2673
Office of Sustainability ................................297-3686
Parks and Recreation ..................................297-3882
Personnel .....................................................297-2530
Planning ......................................................297-2576
Police .........................................................297-1000
Public Information and Marketing .............297-2578
Public Transportation and Parking .............297-2601
Public Works ..............................................297-2581
Utilities .......................................................297-2422
Zoo ..............................................................424-3344

Emergency

Ambulance / Fire / Police ........................................911
Arson Hotline ....................................................232-7766
Burn Center .....................................................949-3345
OK County Sheriff ..........................................713-1000
Drug and Gang Hotline .................................232-6272
Emergency Operations Center ..................231-2121
HeartLine 211 ...............................................211 or 286-4057
Highway Patrol .............................................682-4343
Poison Control Center ..................................271-5454
Water/Sewer Dispatch ...................................297-3334

Oklahoma County Offices

Assessor ..........................................................713-1200
Clerk ............................................................713-1712
Commissioners .............................................................. 713-1500
District Attorney ......................................................... 713-1600
Election Board ............................................................ 713-1515
Jail ................................................................................. 713-1930
Juvenile Center ............................................................. 713-6400
OSU Extension Center .................................................. 713-1125
Public Defenders ........................................................... 713-1577
Sheriff’s Office ............................................................. 713-1000
Treasurer ...................................................................... 713-1300

Oklahoma State Offices

Bar Association ............................................................. 416-7000
Consumer Protection .................................................... 521-3653
Corporation Commission .............................................. 521-2307
Department of Environmental Quality ......................... 702-6222
Department of Human Services .................................... 521-2778
Department of Public Safety ......................................... 425-2424
Department of Transportation ........................................ 522-8000
Election Board ............................................................. 521-2391
Health Department ....................................................... 271-5600
House of Representatives .............................................. 521-2711
Senate .......................................................................... 524-0126
State Capitol Switchboard ............................................. 521-2011
Tax Commission ........................................................... 521-3160
Treasurer ...................................................................... 521-3191
Welfare Department ...................................................... 522-5818

Public Utilities

AT&T ............................................................... 1-800-616-1171
Cox Communications .................................................... 600-8282
OG&E ......................................................................... 272-9741
ONG ........................................................................... 551-4000
Water/Sewer ................................................................. 297-2833
Garbage ...................................................................... 297-2833
Southwestern Bell ......................................................... 1-800-616-1171
Utility Line Locator (OKIE) .......................................... 840-5032

Others

Action Center (City Information) ................................. 297-2535
Animal Shelter ..............................................................297-3100
Arts Council .................................................................270-4848
Better Business Bureau .................................................239-6081
Board of Education (OKC Public Schools) ......................587-0000
Bricktown Ball Park ......................................................218-1000
City Bus schedule .........................................................235-7433
Chamber of Commerce (Greater OKC) ......................297-8900
City Channel 20 ............................................................297-2578
City County Health Department ..............................427-8651
City/County Jail .............................................................713-1930
Community Action Agency ............................................232-0199
Convention and Visitors Bureau ......................................297-8912
Cox Cable ......................................................................600-8282
Cox Business Services Convention Center ..................602-8500
Crime Stoppers .............................................................235-7300
EMSA .............................................................................297-7100
Fairgrounds ...................................................................948-6700
Federal Information Center ........................................1-800-688-9889
Fish Hatchery (HB Parsons) .........................................755-4014
Ford Center ......................................................................602-8700
Household Hazardous Waste Facility .........................682-7038
Housing Authority .........................................................239-7551
Legal Aid ........................................................................521-1302
Library (Ronald Norick) ...............................................231-8650
Martin Park Nature Center ............................................755-0676
Murrah District Revitalization Program ......................297-1831
Murrah National Memorial ............................................235-3313
Myriad Botanical Gardens .............................................297-3995
National Cowboy & Western Heritage Museum ............478-2250
Neighborhood Alliance ...............................................528-6322
Oklahoma City Beautiful ...............................................525-8822
Oklahoma City Museum of Art ......................................236-3100
Omniplex ......................................................................602-6664 or 602-3770
Parking Garages (Broadway/Kerr) ..................................297-2540
(Century Center) ............................................................297-2543
(Galleria) ........................................................................297-3971
(Myriad) .........................................................................297-2543
(Santa Fe) ......................................................................297-2540
(Sheridan/Walker) ............................................................297-3971
Police Athletic League (PAL) ......................................297-1137
Police Briefing Stations (Bricktown) .........................297-1180
(Hefner) .........................................................................297-1150
(Santa Fe) ......................................................................297-1190

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(Springlake)..........................297-1160
(Will Rogers)..........................297-1170
Public Defender (City).................................297-3190
Redhawks Ticket Office.................................218-1000
Riverfront Redevelopment Authority..................631-8820
River Boat Cruises.....................................702-7755
Social Security Administration (SSA)..................605-3000
South Chamber of Commerce..........................634-1436
Southwestern Bell Bricktown Ballpark..................218-1000
South OKC Council of Neighborhoods..................672-7223
Tennis Centers (Earlywine)............................691-5430
(Will Rogers)............................................946-2739
Thunder Basketball Office..............................208-4800
Ticket Source............................................235-8288
Urban Renewal..........................................235-3771
Water Taxi................................................234-8294
Weed and Seed Program.................................297-3635
Will Rogers Garden Exhibition Center.................943-0827
Abandoned Cars 297-2535

Police officers will leave a notice on derelict vehicles abandoned or improperly parked on public streets. If the vehicle is not moved within 72 hours, the Police will have it impounded.

Abandoned Structures 297-2535

Unoccupied structures must be boarded and secured. Development Services code inspectors issue legal notices to property owners to secure the structures. If the owners do not comply, the City can secure the property and charge the owner the cost, plus an administrative fee.

Accident Reports 297-1112

Vehicle accident reports are available from the Police Department for a fee. Reports are free for those involved for up to six months from the date of the accident.

Action Center 297-2535

The Action Center is the City’s “one-stop” source for City government information and referral services. The Action Center receives reports of code violations and provides information about City programs and services. Service representatives are available Monday through Friday, or you can use the online service request at www.okc.gov or by leaving a recorded message or sending an e-mail to action.center@okc.gov.

Activity Permit 297-2531

Permits are required for activities on public property that create noise, traffic disruption and/or require street closures. Examples of such events include parades and organized protests. Traffic Management issues the free permits.
City ordinance requires every property to have an assigned street address. The Planning Department staff assigns and verifies addresses and street names in the Oklahoma City corporate limits.

Volunteer litter control program administered by the Public Works Department.

The City, through the Airport Trust, operates three airports:

**Clarence E. Page Airport**
2300 N. Cimarron Road
Yukon, OK  73099

**Wiley Post Airport**
5915 Philip J. Rhoads Ave.
Bethany, OK  73008

**Will Rogers World Airport (WRWA)**
7100 Terminal Drive
Oklahoma City, OK  73159

**Alarm Permits**
Permit is required for residential and business security alarm systems. Initial permit is $20; annual renewal is $5. Pick up applications at any City fire or police station or request one by phone or e-mail ocpd.alarmpermits@okc.gov

**Alcoholic Beverage License (State)**
521-3484

**Ambulance Service (EMSA)**
297-7100

**Animal Cruelty**
297-2255
**Animal Pickup** 297-2255

Animal control officers respond to calls about stray, loose, vicious and dead animals. Officers are dispatched according to pre-determined priorities.

**Animal Shelter** 297-3100
2811 SE 29th (SE 29 & Bryant)

Animal Welfare operates the City’s shelter for lost, stray and impounded animals. The shelter includes an adoption unit and veterinary services. Hours for adopting or reclaiming pets are noon to 5:45 p.m. The Shelter accepts unwanted animals at no charge between 8 a.m. and 6 p.m. Call 297-3100 or go to www.okc.gov for fee information.

**Appliance Disposal** 297-2833

Appliances that do not contain Freon or similar refrigerants may be put at the curb for monthly Bulk Waste collection. Refrigerators, air conditioners, and other appliances containing refrigerants require special handling. Call Utility Customer Service prior to scheduled Bulk Waste day to arrange pickup of these items.

**Areawide Aging Agency** 942-8500

**Arson Hotline** 232-7766

Report suspected arson anonymously.

**Assoc. of Central Oklahoma Governments** 234-2264

**Athletics** 297-3828

Parks and Recreation Department offers team leagues and individual sports including baseball, basketball, boxing, football, karate, soccer, swimming, volleyball and wrestling. Soccer, baseball and basketball leagues are open to children K-fifth grade. Call or go to www.okc.gov for fee and schedule information.
**Auctions**  297-2741

The City uses auctions to dispose of certain surplus City property, unclaimed stolen property, and property seized by the Police. The Procurement Division conducts City auctions. Auction dates and details are available by phone or at www.okc.gov.

**Auction Hotline**  297-3182

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**Better Business Bureau**  239-6081

**Bid List/ Bid Proposals**  297-2391

The City Charter requires competitive bids or Requests for Proposals for all purchases exceeding $25,000. The City Clerk’s Office maintains a current list of construction projects, material items and Request for Proposals open for bid for the City and City Trusts. Current bid and proposal requests are available from the City Clerk’s Office or at www.okc.gov.

**Bidders’ Hotline**  297-BIDS

Recorded message describing items currently open for bid. Updated every Wednesday.

**Bills - Water, Sewer, Trash**  297-2833

Call Utility Customer Service for billing questions, to start or stop service, to pay by credit card or to make payment arrangements. Bills can be paid by credit card online at www.okc.gov or in person at 420 W. Main. Free parking is available in parking lot north of building.

**Birth Certificates (State)**  271-4040

**Blasting Permit**  297-3584

Permit is required for blasting within City limits. The Fire Marshal issues the $250 permit.
Bleacher Rental  297-2331
The Parks Department rents bleachers. Call or go to www.okc.gov for rental information.

Board of Education (OKC Public Schools)  587-0000

Boat Stall Rental

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Lake Hefner</td>
<td>843-4976</td>
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<tr>
<td>Lake Draper</td>
<td>799-0870</td>
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</tbody>
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Wet slips and dry stalls are available for rent to the public with a Rental permit.

Bridge Damage or Repair  680-5808
The Street Maintenance maintains City bridges.

Building Codes  297-2351
The City uses the International Building Code, 2003. Call the Development Center or visit www.okc.gov for code information and permit requirements.

Building Inspections
Projects that require a permit also require inspections during and after construction to make sure the projects comply with the approved plans and electrical, mechanical and plumbing codes. Only licensed contractors who hold permits may request inspections. To schedule inspections call the Development Center’s “Inspection Hotline.” Requests made to these hotlines before 7 a.m. are inspected the same day.

<table>
<thead>
<tr>
<th>Category</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Electrical</td>
<td>297-3667</td>
</tr>
<tr>
<td>Building</td>
<td>297-3561</td>
</tr>
<tr>
<td>Plumbing &amp; Mechanical</td>
<td>297-3794</td>
</tr>
</tbody>
</table>

Building Permits  297-2525
Building permits are required for new permanent structures (houses, garages, swimming pools and fences) and to make structural changes to existing structures (room additions or moving load-bearing walls). Anyone can obtain a building permit.
Permits are required for electrical, plumbing and heat and air work. Only licensed contractors can get electrical, plumbing, mechanical, sign, driveway and fire suppression system permits. The Development Center issues these permits. Call or go to www.okc.gov for more information or to check the status of a permit or inspection.

**Budget Office**

297-2257

Prepares, coordinates and monitors the City’s operating and capital budgets. City budget and financial information is available on City website, www.okc.gov.

**Bulk Waste Pick up**

297-2833

Informally called “Big Junk,” monthly Bulk Waste pickup is included with residential trash collection service. Dates for monthly service are provided on customer bills, www.okc.gov or by calling Utility Customer Service.

**Burn Permits**

297-3584

Permit is required for outdoor burning. Fire Marshal issues a 30-day permit that allows a property owner to burn on a day the Fire Department designates as safe based on wind and other required conditions. Fee is $50.

**Bus Service (METRO Transit)**

235-7433

Metro Transit operates bus service in the metro area from 5:30 a.m. to 7:30 p.m. Monday through Saturday. Call or go to www.gometro.org for schedules and routes.

**Business Licenses**

297-2606

City licenses are required for certain businesses. The Development Center issues business licenses, some of which may require documentation from other agencies. For more information call or go to www.okc.gov.
Cable Television Franchise 297-2578
The City is the franchise authority for Cox Communications for cable television service in Oklahoma City. Call for information about cable regulation or go to www.okc.gov to see the franchise agreement.

Camping Permit - Lake Stanley Draper 799-0870

Chamber of Commerce
- Greater Oklahoma City Chamber 297-8900
- Capitol Chamber - NE Oklahoma City 427-4444
- South Chamber of Commerce 634-1436

Charter (City) 297-2391
The “Constitution” of the City was adopted in 1911. It has been amended twelve times by vote of the people. Call the City Clerk’s Office for information.

Child Abuse Hotline (State) 1-800-522-3511

Citizen Alert www.okc.gov/citizenalert
A free Internet-based e-mail and text message alert service that allows Police to send crime and safety information to subscribers only. Go to the website to above to subscribe.

City Attorney (Municipal Counselor) 297-2451
The City Attorney is appointed by the City Council to provide legal services for the City and legal oversight for the City Council.

City Auditor 297-2624
The City Auditor is appointed by the City Council to provide oversight of the City’s financial dealings and ensuring adequate financial and management controls are in place.
City Channel 20  297-2578

This City government cable access channel broadcasts programming related to City services, programs and policies. Channel 20 provides live coverage and rebroadcasts of City Council and other public meetings held in the Council Chamber. Program listings are available on www.okc.gov.

City Clerk  297-2391

The City Clerk maintains all official City records and documents including proceedings of the City Council and City Trusts. The City Clerk receives all lawsuits, protests, appeals, claims and bids; publishes legal notices, maintains retiree files and coordinates City elections. All requests for City records are handled by the City Clerk’s office.

City Council  297-3884

The City Council sets policy, enacts ordinances, and authorizes all expenditures of City funds. The City Council is composed of eight Representatives, each elected by voters of the wards in which they reside. Council representatives are elected to four-year terms and are paid $12,000 a year. A small staff provides support services for Council members.

City Council Agenda  297-2391

The agenda lists the business the Council will conduct at the meeting including items that will be discussed and voted on. The agenda is posted outside the Council Chamber at least 48 hours before each meeting as required by State law. The agenda and attachments are posted on www.okc.gov after 4 p.m. on Friday before the meeting. Copies of the agenda are available from the City Clerk at Council meetings.

City Council Meeting  297-2391

The City Council meets weekly on Tuesday at 8:30 a.m. in the Council Chamber, 3rd Floor, City Hall, 200 N. Walker. A quorum of five Council members is required to conduct City business. Meetings are broadcast live on City Channel 20 and replayed at 6:30 p.m. on Tuesday evenings.

City-County Health Department  427-8651

City-County Jail  713-1930
City Elections 297-2391
The City Clerk coordinates primary, general and special elections. Primary and general elections are held for Mayor and City Council positions. Special elections are held to decide various issues, such as tax propositions, franchises, charter amendments, and bond issues.

City Licenses 297-2606
See Business Licenses.

City Manager 297-2345
The City Manager is appointed by the City Council to serve as the Chief Administrative Officer over the City’s day-to-day operation. The City Manager hires and oversees all City employees except those appointed by the City Council.

City Message Line 297-2489
Provides recorded information about City services, events, and holiday service.

CityNews 297-2578
Monthly citizen newsletter mailed with City utility bills and also available on City website, www.okc.gov. Published by the Public Information and Marketing Office.

Civic Center Music Hall 297-2584
The Downtown performing arts center includes the Thelma Gaylord Performing Arts Theatre (2,500 seats); Freede Little Theatre (390 seats); Meinders Hall of Mirrors (5300 square-foot hall) and the Joel Levine Rehearsal Hall (3100 square feet). The Parks Department manages the Music Hall. See Tickets for event and ticket information.

Code Violations 297-2535
Contact the Action Center to report or get updates on code violations, by calling or sending online request at www.okc.gov or e-mailing action.center@okc.gov.

Community Action Agency (CAA) 232-0199
Complaints (City) 297-2535
Consumer Credit (State) 521-3653
Convention and Visitors Bureau (OKC) 297-8912
Coroner (State) 239-7141
Corporation Commission (State) 521-2307
Regulates gas, electric and telephone utilities.
County Commissioners (Oklahoma) 713-1500
County Court House (Oklahoma) 270-0082
County Sheriff (Oklahoma) 713-1000
Cox Business Services Convention Center 602-8500
The downtown convention center with over one million square feet of arena, exhibit halls and meeting facilities is privately managed by the Renaissance Hotel and SMG. See Tickets for event and ticket information.
Cox Cable Customer Service 600-8282
Creeks 297-2581
Creeks are part of the City’s storm drainage system. Street Maintenance crews clear creeks on a scheduled basis.
Crime Stoppers 235-7300
Report information about a crime anonymously.
Crystal Bridge Tropical Conservatory 297-3995
See Myriad Botanical Gardens

Day Care License and Inspections (County) 425-4458
Dead Animal Pickup 297-2255
Animal Welfare disposes of dead animals on the City right of ways or streets.
A permit is required from Plan Review to tear down a structure in the City limits.

This department includes Animal Welfare, Business Licensing, Plan Review, Permit Process, Inspection Services and Code Enforcement for building, plumbing, mechanical, electrical, zoning and neighborhood nuisance abatement requests.

City codes require owners of vacant properties to keep buildings in good repair. The City can give property owners legal notice to repair or demolish buildings that are in serious disrepair. If owners do not comply, the City Council can declare the properties dilapidated and have them demolished at the owner’s expense.

Street Maintenance maintains and repairs drainage ditches.

Report suspected drug activity or information anonymously.

The City will clean up trash and debris dumped on City property. Removal of debris dumped on private property is the responsibility of the property owner.

See Landfills.
Election Board (County)  713-1515  
Electrical Inspection Hotline  297-3667  

See Building Inspections.

Electrical Permits  297-2571  
The Development Center issues permits to Oklahoma licensed electrical engineers who have submitted plans and received approval for electrical service requiring 600 amps or greater.

Elevator Permits and Inspections  297-2114  
Call building inspectors regarding elevators in public buildings that are not operating properly.

Emergency - police - fire - ambulance  911  

Emergency Home Repair  232-0199  
The Community Action Agency offers some home repair assistance to elderly and other qualifying residents.

Employment (City)  297-2530  
City job vacancies are posted in the Personnel Office, 420 W Main, and on www.okc.gov.

Employment Service (State)  557-5347  

F

Fair - State of Oklahoma  948-6700  
FBI  290-7770  
Federal Information Center  1-800-333-4636
Fire Department

Over one thousand employees at 40 work sites provide fire suppression, prevention, rescue and other emergency services. The department’s comprehensive fire prevention programs include code enforcement, arson investigation and public education. The Fire Department is partially funded from a 3/4 cent dedicated public safety sales tax approved by voters in 1990.

Administration 297-3314
Community Service 297-3677
Fire Prevention/Inspections 297-3584
Public Education 297-3318

Fire Stations:

No. 1  820 Northwest 5  297-3462
No. 2  2917 East Britton Rd.  478-1187
No. 3  11601 North MacArthur  722-2461
No. 4  100 Southwest 4  239-7613
No. 5  24 Northwest 22  557-6980
No. 6  620 Northeast 8  239-7611
No. 7  218 Southwest 23  239-7615
No. 8  1934 West Exchange  239-7620
No. 9  1415 Southwest 89  629-1659
No. 10 2039 Northwest 16  557-6979
No. 11 900 Northwest 50  841-2400
No. 12 2121 Martin Luther King Ave.  425-3003
No. 13 7000 Southeast 74  733-0180
No. 14 3129 Northwest 23  951-0102
No. 15 2817 Northwest 122  749-3050
No. 16 405 Southeast 66  629-1650
No. 17 2716 Northwest 50  951-0110
No. 18 4016 North Prospect  425-3006
No. 19 940 Southwest 44  629-1656
No. 20 7929 Southwest 29  745-2183
No. 21 3240 Southwest 29  682-7003
No. 22 333 Northwest 92  841-2401
No. 23 2812 South Eastern Ave.  670-8013
No. 24 1500 North Meridian  951-0126
No. 25 2701 Southwest 59  682-7006
No. 27 6400 North Westminster  769-6525
No. 28 7101 Southwest Anderson Rd.  737-4040
No. 30 4343 South Lake Hefner Dr.  841-2410
No. 31 618 North Rockwell  499-0009
No. 32 12233 North Mustang Rd.  373-1628
Fire Stations Continued:

No. 33 11630 Southwest 15 324-5818
No. 34 8617 North Council 720-7914
No. 35 13017 South May 692-4190
No. 36 17700 Southeast 104 386-3343
No. 37 16820 North Pennsylvania 844-9930

First Aid Training - Red Cross of OKC 375-9500

Flooding 297-2581

Public Works Department provides flood zone property information and handles flooding and erosion complaints.

Ford Center 602-8700

Downtown state-of-the-art sports and entertainment venue. The 586,000 square foot facility features four seating levels and a press level with a maximum seating capacity of 20,817 for a concert set in-the-round. SMG-manages the City facility. See Tickets, for event and ticket information.

Gang Hotline - Also Narcotics Hotline 232-6272

Report gang activity, drug or prostitution problems anonymously.

Garage Sale 297-2606

A permit is required; City codes allow two garage sales per address per year. Permits are obtained through the Development Center and the $7 permit fee can be added to your City utility bill if your account is current.

Garbage Service 297-2833

Call Utility Customer Service or go to www.okc.gov for residential trash collection information including collection schedules and Setout Guide.
Golf Courses (City)

- Earlywine Park    11600 S Portland  73170  691-1727
- Lake Hefner      7800 S Lake Hefner Dr.  73123  843-1565
- Lincoln Park     4001 NE Grand Blvd.  73111  424-1421
- James E. Stewart NE 10 & Carverdale  73117  424-4353
- Trosper Park     2301 SE 29  73129  677-8874

Graffiti  

It is against City ordinance to allow graffiti to remain on property. The City will remove graffiti on City property. Property owners can remove graffiti on private property or give the City permission to remove it.

Handicapped Parking Permits (State)  425-2290

Health Information & Education (County)  427-8651

Heat/Air Permits  297-2504

Permits are required to install central heating units, to repair any type of natural gas heating apparatus for the home, apartment, mobile home or business. See Building Permits.

Heating & Air Conditioning Inspections  297-3794

See Building Inspections

Help 2 Others  297-2833

The “Help 2 Others” program (H2O) allows utility customers to aid those who need help paying their City utility bills. Utility customers contribute to the program by rounding up their water utility payments to the nearest whole dollar. The Salvation Army administers these funds and determines who receives assistance. H2O contributions are tax-deductible and donors receive an annual statement of contributions.
Highway Patrol (Emergency) 425-2323
Homeland Security (State) 425-7296
Homestead Exemption (County) 713-1200
Household Hazardous Waste Facility 682-7038

Located at 1621 S Portland Avenue, City residents can safely dispose of household hazardous waste such as paint, motor oil, batteries and pesticides year round at no charge. Must show proof of residency - City utility bill stub.
Operating Hours: Tuesday-Friday 9:30 a.m. to 6 p.m.; Saturday 8:30 –11:30 a.m. Closed Sunday and Monday.

Housing, Public (Housing Authority) 239-7551
Housing Rehabilitation Loans 297-2846

Grants and interest-free or low-interest loans are available for low and moderate-income homeowners to buy and repair homes. Specific guidelines must be met. Call the Planning Department or go to www.okc.gov for more information.

Ice and Snow on Streets 680-5808

Street Maintenance crews salt, sand or plow major arterial streets to maintain drivable conditions during snow and ice conditions. Designated Snow Routes are cleared first. Streets that are part of Snow Routes are marked with signs and a Snow Route map is available at www.okc.gov or by calling the Action Center at 297-2535.

Immunizations (County Health Department) 425-4450

Impounded Vehicles 297-1189

The Police Department provides information on impounded vehicles.

Information and Referral (Action Center) 297-2535
Information Technology 297-2303

This department handles all City communication/technology services including computer systems, telephones, wireless communications and major information systems.

Inoperable Vehicles 297-2535

All vehicles kept on residential property, including driveways, must be in running condition. Development Services code enforcement inspectors issue legal notices to property owners to repair or remove inoperable vehicles. If the owners do not comply, the City can tow the vehicles and charge the owner the cost plus an administrative fee.

Job Line (City) 297-2419

Recorded listing of current City job vacancies.

Junk and Debris 297-2535

Property owners are responsible for keeping their properties free of junk and debris. Code enforcement inspectors issue legal notices directing owners to remove junk/debris from their properties. If owners fail to comply, the City will have the junk/debris removed by a contractor and the owner will receive a bill for the removal along with an administrative fee. A tax lien is filed against the property until payment is made.

Landfills

<table>
<thead>
<tr>
<th>Area</th>
<th>Location</th>
<th>Phone</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waste Mgmt.</td>
<td>3201 Mosley Rd</td>
<td>472-1112</td>
<td>Oklahoma City</td>
</tr>
<tr>
<td>Southeast</td>
<td>7001 S Bryant</td>
<td>672-7379</td>
<td>Oklahoma City</td>
</tr>
<tr>
<td>Oklahoma</td>
<td>7600 SW 15th</td>
<td>745-2942</td>
<td>Oklahoma City</td>
</tr>
<tr>
<td>Newcastle</td>
<td>1741 N Portland</td>
<td>745-4141</td>
<td>Newcastle</td>
</tr>
</tbody>
</table>

Land Records (County Assessor) 713-1200
**Library (Norick Downtown Library) 231-8650**

The four-story, 112,000-square-foot Ronald J. Norick Downtown Library at Park & Hudson was built by the City for the Metropolitan Library System. The $21.5 million facility opened in August 2004.

**Liquor License (State) 521-3484**

**Litter 297-2535**

**Livestock: Loose, Stray, Neglected 297-2255**

Animal control officers respond to calls about stray, loose, or neglected livestock. Officers are dispatched according to pre-determined priorities.

**Lost Pets 297-2255**

Visit the Animal Shelter at 2811 SE 29th Street to see if lost pets have been retrieved.

**Manholes and Storm Sewers 680-5808**

Street Maintenance Division cleans and maintains storm sewers.

**Manhole Covers (Sanitary Sewer) 297-3334**

Water/Sewer Line Maintenance repairs and replaces loose or missing sanitary-sewer manhole covers.

**MAPS for Kids 297-3461**

Oklahoma City voters approved a seven-year once-cent sales tax to improve schools. Funds raised by the “MAPS for Kids” Sales Tax are administered by the Oklahoma City Metropolitan Area Schools (OCMAPS) Trust. Information and project descriptions are available on www.okc.gov.

**Marriage License (County) 713-2311**
Mayor

The Mayor presides over City Council meetings and has an equal vote on all City Council business. Elected by all Oklahoma City voters, the Mayor serves a four-year term and is paid $24,000 a year. A small staff assists the Mayor.

Mechanical Inspections

See Building Inspections.

Median Maintenance

The Grounds Management Division of the Parks Department mows and maintains City medians on a scheduled basis.

Medical Examiner (State)

239-7141

MetroLift

297-3808

METRO Transit provides this curb-to-curb transportation service for individuals with disabilities that prevent them from using regular fixed-route bus service. Call or go to www.gometro.org for more information.

METRO Transit

235-7433

METRO Transit operates bus and trolley service in the metro area from 5:30 a.m. to 7:30 p.m. Monday through Saturday. Call or go to www.gometro.org for schedules and routes.

Missing Children Clearing House (OSBI)

848-6724

Municipal Court

297-2673

The Municipal Court has limited jurisdiction. It handles violations of City ordinances including parking, traffic, criminal, environmental and misdemeanor jury division charges. It also administers the public defender contract and driver’s license suspension program.

Municipal Court Case Information

297-2361

Municipal Elections

See City Elections.
Murrah National Memorial 235-3313
Myriad Botanical Gardens 297-3995
The 17-acre, nationally recognized garden features the Crystal Bridge Tropical Conservatory – a 224-foot long circular jungle with towering palm trees, exotic plantings, crashing waterfalls and abundant animal life. Located in downtown Oklahoma City at Reno and Robinson.

Neighborhood Alliance 528-6322
Nursing Home Complaints (State) 271-6868

Oilfield Inspections 297-3460
Engineering inspectors inspect for the proper installation of oil and gas wells and investigate problems reported at well sites.

Oklahoma City Beautiful 525-8822
OKIE (Utility Line Locator) 840-5032
Oklahoma Department of Transportation 521-2557
Report highway and interstate maintenance or repair only.

Parade Permit 297-2531
A free activity permit issued by Traffic Management is required for a parade. Apply at least 48 hours in advance.

Park Facility Rentals 297-2756
Call or go to www.okc.gov for facility and rate information.
Parks & Recreation 297-2211

The Parks Recreation Division provides recreation and education programs at parks, athletic fields, lakes, nature areas and community centers.

Community Centers:
Capitol Hill 3816 S Robinson 73109 632-2240
Diggs Center 2201 N Coltrane 73121 427-8515
Douglass Center 900 N Carverdale 73117 424-4212
Foster Center 614 NE 4 73104 232-1881
Hathaway Center 3916 S Lindsay 73129 636-1006
Lincoln Center 4712 M.L.K. Ave. 73117 427-0862
Macklanburg Center 2234 NW 117 73120 751-4977
McKinley Center 1300 N McKinley 73106 524-0843
Melrose Center 7800 W Melrose Ln 73127 789-6758
Minnis Lakeview 12520 NE 36 73084 769-2676
Northeast Center 1220 NE 33 73111 424-1853
Northwest Optimist 3301 NW Grand Blvd. 73116 841-2412
Pilot Center 1435 NW 2 73106 232-8309
Pitts Center 1920 N Kate 73111 427-1556
Schilling Center 539 SE 25 73129 631-2466
Sellers Center 8301 S Villa 73159 685-3311
Southern Oaks Center 400 SW 66 73139 631-5441
Taylor Center 1115 SW 70 73139 634-1120
Uptown Kiwanis Center 1150 NW 36 73118 521-9292

Gymnasiums:
Municipal Gym 720 NW 8 73102 232-8361
Woodson Gym 3403 S May 73119 681-6424

Senior Centers:
Will Rogers Sr Center 3501 Pat Murphy Dr. 73112 942-4339
Woodson Senior Center 3401 S May 73119 681-3266

Specialty Centers:
Martin Park Nature Center 5000 W Memorial 73142 755-0676
HB Parson Fish Hatchery 10940 N Meridian 73120 755-4014

Tennis Centers:
Will Rogers Tennis Center 3400 N Portland Ave. 73112 946-2739
Earlywine Tennis Center 3101 SW 119 73170 691-5430
Parking (Downtown) 235-7275

The City provides more than 7,000 downtown parking spaces including 1,500 short term meter spaces and 5,500 spaces in five parking garages. Parking garages are open 24 hours a day / 7 days a week and parking meters are enforced from 8 a.m. to 6 p.m. daily except Sundays and holidays. Offices are open 8 a.m.-5 p.m. Monday-Friday.

Parking Meters 297-2932

For information or to report a meter problem, call 297-2932.

Parking Tickets 297-2787

Tickets may be paid seven days a week between 7 a.m. and 7 p.m. at the Municipal Court, 700 Couch Drive or use your Visa, MasterCard, Discover or American Express to pay over the telephone.

Passports (County Court Clerk’s Office) 713-2262

Pet Adoptions 297-3100

The City’s Animal Shelter has many pets available for adoption. To find a new pet, visit the shelter at 2811 SE 29th any day from noon to 5:45 p.m. You can also view pets for adoption on www.okc.gov and City Channel 20. Call or go to www.okc.gov for information on adoption procedures and fees.

Plumbing Inspections 297-2381

The Development Center schedules inspections. See Building Inspections.

Plumbing Permits 297-2504

See Building Permits

Poison Control Center 1-800-222-1222

Police Department

Police protect citizens and property from criminal activity, keep the peace, enforce laws, apprehend criminals and help prepare cases for prosecution. The department has a central police station and five substations and covers over 2,500 police reporting districts that average 1/4 square mile in size. A dedicated 3/4 cent public safety sales tax helps fund the Police Department.
General Information Desk 297-1000
Police Records 297-1112

Police Stations:
Bricktown Briefing Station 4 E. Sheridan 73102 297-1180
Police Headquarters 701 Colcord Dr. 73102 297-1000
Hefner Division 3924 NW 122 73120 297-1150
Santa Fe Division 9000 S Santa Fe 73139 297-1190
Springlake Division 4116 N Prospect 73111 297-1160
Will Rogers Division 3112 N Grand Blvd. 73112 297-1170

Potholes (Hotline) 631-1111

Call to report potholes.

Property Documents (City) 297-2391

The City Clerk maintains records of deeds, easements and court orders for property acquired or granted by the City of Oklahoma City.

Property Records (Oklahoma County Assessor) 713-1200

Public Defender (Oklahoma City) 297-3190

Public Defender (Oklahoma County) 713-1577

Public Information & Marketing Office 297-2578

The City’s central communications office provides information about City government and services to citizens, employees and news media. City Channel 20, the Action Center and Print Shop are included in this office.

Public Transportation 235-7433

METRO Transit operates bus and trolley service in the metro area from 5:30 a.m. to 7:30 p.m. Monday through Friday and Saturday from 6:30 a.m. to 5:30 p.m. Call or go to www.gometro.org for schedules and routes.
Rats, Rodents (County Health Department) 425-4347

Records Request (City) 297-2391

The City Clerk handles requests for City records. Call or fax requests to 297-3121.

Recreation Facilities 297-2211

See Parks and Recreation.

Red Cross 228-9500

Restaurant Inspections 425-4347

Runaways (National Switchboard) 1-800-621-4000

Recycling Information 682-7038

Revocable Permits 297-2531

Required for events held on public property.

Riverfront Redevelopment Authority 631-8820

Road Conditions (Recording) 425-2385

Round It Up 297-2833

See Help 2 Others.

Sales Tax Information (City) 297-2535

3.78 cents of sales tax charged in Oklahoma City is City sales tax.

General Fund – 2 cents
Public Safety – 3/4 cent (dedicated)
Zoo - 1/8 cent (dedicated)
MAPS 3 - 1 cent (dedicated) began April 1, 2010
Sales Tax Information (State) 521-3279
4.5 cents of sales tax charged in Oklahoma City is State sales tax.

Septic Tanks, Permits & Information (State) 702-6222
Department of Environmental Quality takes applications for PERC tests for septic tanks; gives out general information on various permits for the Health Department.

Severe Weather Warning 297-2255
Sirens will sound when there is a weather emergency in Oklahoma City.

Sewer Backups and Main Breaks 297-3334
Call Water Dispatch to report sewer backup or water main break.

Sewer Line Locations 297-2666
Call to locate existing sewer lines before making repairs or replacements of private sewer lines.

Sidewalks and driveways 297-2525
Approves all plans and issues permits for installing sidewalks, pouring driveways or widening existing driveways.

Sign Permit 297-2466
A permit is required for installation of a permanent sign. Proposed signs are reviewed for compliance with height and width restrictions, and planned placement location before a permit is issued. Building inspectors inspect newly-installed signage to ensure compliance with permit restrictions.

Snow and Ice on Streets 680-5808
Street Maintenance crews salt, sand or plow major arterial streets to maintain drivable conditions during snow and ice events. Streets that are identified as designated snow routes are cleared first and will be kept clear until snow/ice conditions abate. Snow routes are marked with signs and shown on www.okc.gov.
Social Security Office 605-3000

South OKC Council of Neighborhoods 672-7223

State Capitol Switchboard 521-2011

Storm Sewers 680-5808

Street Maintenance crews clean out and repair all storm sewers/grate as needed.

Storm Shelter Registration 297-2535

Register your storm shelter, located within the City limits, online at www.okc.gov or by calling the Action Center at 297-2535. In the event of a tornado or other disaster, the information will help emergency responders find the shelter.

Stray Animals 297-2255 or 297-2535

Animal control officers respond to calls about stray or loose animals. Officers are dispatched according to pre-determined priorities.

Street Light (New) 297-2531

Call Traffic Management for information on how to get street lights.

Street Light Out 272-9595

Report street light outages to OG&E.

Street Repair 680-5808

Street Maintenance Division crews repair and maintain City streets.

Street Signs/Traffic 297-2531

Traffic Operations maintains traffic control devices including signs, pavement markings, and traffic signals.

Swimming Pools Inspections (County) 425-4347

Swimming Pools / Spraygrounds 297-2211

The Parks and Recreation Department offers a variety of pool activities for people of all ages and swimming abilities. Learn to swim programs, water safety and specialty classes including SCUBA/snorkeling and synchronized swimming. Call 297-2211 or go to www.okc.gov for pool locations and fees.
TDD (Hearing Impaired)

Action Center 297-2020
Municipal Court 297-1710
Personnel 297-2549

Tent Permits 297-3584

A tent permit is required for outdoor events held in tents. The Fire Marshal issues the permit that is valid for up to 30 days.

Tickets (Events)

Civic Center Music Hall 297-2264
Online: www.okcciviccenter.org
In Person: T.H.E. Box Office
Civic Center Music Hall
201 N. Walker Ave.
and participating Homeland Stores.

Cox Business Services Convention Center 235-8288
Online: www.coxconventioncenter.com
In Person: Ford Center Box Office - 100 West Reno.
Hours of Operation: M-F, 10 a.m. - 6 p.m.
Evening, weekend and holiday hours vary according to event schedules.

Ford Center 235-8288
Online: www.okfordcenter.com
In Person: Ford Center Box Office - 100 West Reno.
Hours of Operation: M-F, 10 a.m. - 6 p.m.
Evening, weekend and holiday hours vary according to event schedules.

Tours (City Hall) 297-2535

Call to arrange group tour activities at City Hall.

Traffic Signal Malfunctions 297-2648

Traffic Operations maintains and repairs traffic signal lights. Traffic signal problems and malfunctions should be reported to the Action Center at 297-2535.
<table>
<thead>
<tr>
<th>Traffic Tickets</th>
<th>297-2361</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to inquire about a current or outstanding ticket. Municipal Courts provides information about tickets issued by Oklahoma City police officers or other City officials.</td>
<td></td>
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<table>
<thead>
<tr>
<th>Trash Service</th>
<th>297-2833</th>
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<tbody>
<tr>
<td>See garbage service.</td>
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</tbody>
</table>

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<thead>
<tr>
<th>Trolley &amp; Bus Information</th>
<th>235-7433</th>
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<tbody>
<tr>
<td>See METRO Transit.</td>
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<tr>
<th>United Way of Central Oklahoma</th>
<th>236-8441</th>
</tr>
</thead>
<tbody>
<tr>
<td>United League</td>
<td>424-5243</td>
</tr>
<tr>
<td>Urban Renewal Authority</td>
<td>235-3771</td>
</tr>
<tr>
<td>Utility Bill-Information</td>
<td>297-2833</td>
</tr>
<tr>
<td>See Bills.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Victim/Witness Assistance Center</th>
<th>713-1600</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Water Emergency</th>
<th>297-3334</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report water main breaks, sewer main obstructions or to find out about a disruption in water service after hours.</td>
<td></td>
</tr>
</tbody>
</table>
Water Line Locations  297-2666
See Sewer Line.

Water Meter Installation  297-2833
Water Pressure (Low)  297-2833
Water and Sewer Service  297-3334
Water Taxi  234-8294
Website (www.okc.gov)  297-2174
The official City website.

Weed and High Grass Complaints  297-2535
Grass and weeds in excess of 12 inches high or more is in violation of City ordinances. Call the Action Center or use the online service request form on www.okc.gov or send an e-mail to action.center@okc.gov to report violations.

Wells, Inspection and Analysis  425-4347
Wild Animals (OK Dept. of Wildlife)  521-3851

Y

Yard Waste  297-2833
City crews will pick up bagged yard waste if customers put out two filled “Big Blue” carts. Call to order additional “Big Blues”.

Youth Council  297-3884
Two Oklahoma City High School students from each council ward, plus two students at-large are appointed to six-month terms on the Youth Council of Oklahoma City. Youth Council members learn about the challenges and successes of local government first-hand and addresses issues related to youth. Call or go to www.okc.gov for application and more information.
Zoning (Applications/Information) 297-2623
Call Zoning to apply for zoning or re-zoning of property in Oklahoma City. Use the Zoning Online Locator on www.okc.gov to find how a property is zoned or to get information about specific zoning cases.

Zoning (Violation) 297-2535
Call the Action Center to report zoning violations.

Zoological Park & Botanical Garden 424-3344
Zoo Amphitheater 364-3700
Zoo Educational Programs 425-0288
Council-Manager government

The Charter, the “Constitution” of the City, was adopted in 1911. Oklahoma City voters have amended the Charter several times to keep City government in step with changing times.

In 1927, a Charter amendment established the Council-Manager form of government. In this form of City government, an elected Mayor and City Council set policy and conduct City business. A professional City Manager is appointed by the Council to handle the day-to-day operations of City government.

The Mayor and Council

The City Council, which consists of the Mayor and eight Council members, is the legislative branch of City government. It sets policy, enacts ordinances and authorizes expenditures of City funds. The Council appoints the City Manager, City Auditor, Municipal Counselor and Municipal Judges.

The Mayor, elected by all Oklahoma City voters, presides over City Council meetings and has an equal vote on all City Council business. The Mayor also makes appointments to City boards, trusts, commissions and committees.

Oklahoma City is divided into eight wards. Each ward is represented by a Council member who is elected by the voters who live in that ward. The Mayor and Council serve overlapping four-year terms.

City Manager

The City Manager has ultimate responsibility for the City’s administration and operations. Appointed by the City Council, the City Manager prepares a budget for the Council’s consideration; makes recommendations; serves as the Council’s chief adviser and carries out their policies. The Charter gives the City Manager sole authority to hire and fire City employees without influence from elected officials. Through the Personnel Department, he or she recruits, hires, and supervises all City employees except other Council appointees.
City Council meetings

The City Council meets weekly at 8:30 a.m. Tuesday in the Council Chamber in City Hall, 200 N Walker, 3rd floor. Council meetings are televised live on Cox Cable Channel 20 and replayed in the evening.

The Council agenda must be posted 48 hours before each meeting. Agendas are available from the City Clerk’s Office. The agenda and attachments are posted on the City’s website, www.okc.gov, after 4 p.m. on Friday before the meeting and scrolled on the City Channel 20 Bulletin Board at 8:30 a.m. Monday, the day before the City Council meeting.

Conducting City business

The Council must have a quorum of five members to conduct City business and can only vote on items listed on the agenda. They may adopt, deny or continue resolutions, ordinances, contracts and claims against the City. The Council may also defer action on an item to a specific later date, continue it indefinitely or strike it entirely. When more information is needed to act on an item, the Council may refer the matter to the City Manager, the Municipal Counselor or a board, commission or Council standing committee for additional study and recommendations.

Consent Docket

Items listed on the Consent Docket are considered and approved as a group with one motion. Council members may request discussion or separate action on any item. Citizens may request to address the Council on any item.

Ordinances and resolutions

The Council enacts policy through ordinances and resolutions. Ordinances require action at two Council meetings. At the first meeting, the ordinance is introduced and a date is set for the second meeting. A public hearing is held at the second meeting and the Council may take action on the ordinance.

A simple majority is required to pass an ordinance. Ordinances take effect in 30 days unless the Council declares an emergency, which requires seven “yes” votes. Then the ordinance can take effect immediately.
Addressing the Council

The Council encourages citizens to participate in the Council meetings and provides several opportunities for them to do so. Citizens may address the Council during public hearings or at the end of Council meetings.

Public hearings are held on matters such as zoning decisions, annexations, dilapidated buildings, the annual budget, rate and fee schedules, service policies and ordinances. The Mayor will invite comments during the hearing.

Citizens may address the Council on individual concerns at the end of the Council meeting during “Citizens to be Heard.” Citizens not listed on the agenda to speak should complete a “Request to be Heard” form located outside the Council Chamber. The Mayor will call citizens to the podium to speak. Remarks should be limited to three minutes.

Citizens who wish to schedule an appearance before the Council should contact the City Clerk’s Office, 297-2397, before 4 p.m. Tuesday a week before the meeting. The citizen’s name and topic will be listed on the Council agenda.

Names and biographies of current Council members can be found at www.okc.gov/council.
Contacting the Council

Mayor
297-2424 Fax: 297-2424 mayor@okc.gov

Ward 1
297-2404 Fax: 297-3003 ward1@okc.gov

Ward 2
297-2402 Fax: 297-3003 ward2@okc.gov

Ward 3
297-2404 Fax: 297-3003 ward3@okc.gov

Ward 4
297-2402 Fax: 297-3003 ward4@okc.gov

Ward 5
297-2402 Fax: 297-3003 ward5@okc.gov

Ward 6
297-2402 Fax: 297-3003 ward6@okc.gov

Ward 7
297-2569 Fax: 297-3003 ward7@okc.gov

Ward 8
297-2404 Fax: 297-3003 ward8@okc.gov

Mailing address:

City Hall
200 North Walker
Oklahoma City, OK 73102

Web Page Address:  www.okc.gov
Twitter: www.twitter.com/cityofokc - Facebook: www.okc.gov/facebook

City Wards

Wards are set by population, not geographic size. Smaller wards are more densely populated.
**Airports 680-3200**

Operates and maintains the City’s three airports: Will Rogers World Airport, Wiley Post Airport and Clarence E. Page Airport.

**City Auditor’s Office 297-2254**

Appointed by the City Council, the City Auditor evaluates the City’s internal financial and operational controls and recommends improvements in organizational structure, accounting procedures, management control systems and operations.

**City Clerk’s Office 297-2391**

Maintains all official City papers, records, public documents, minutes and files of the City Council, Boards, Trusts and Commissions; and publishes ordinances, notices, agendas and other public documents. The City Clerk also receives all lawsuits, protests, appeals, open records requests, claims and bids; distributes public improvement plans; maintains City retirement records and coordinates City elections.

**City Council Office 297-3884**

**City Manager’s Office 297-2345**

Appointed by the City Council, the City Manager directs the day-to-day operations of the City, carries out policies set by the City Council and exercises control over all aspects of employment of City employees except those appointed by the City Council.

**Development Services 297-2972**

Provides plan review and permitting services, administration and code enforcement, for building, plumbing, mechanical, electrical, zoning and neighborhood nuisance abatement requests.

**Finance 297-2506**

Provides financial management leadership, oversight, reporting and services for the City organization. The department collects and records revenue; prepares, coordinates and monitors the City’s operating and capital budgets; invests City funds, and collects special assessment accounts and occupational taxes.
Fire 297-3314
Provides training, fire suppression, prevention, rescue and other emergency services. The department’s comprehensive fire prevention programs include code enforcement, arson investigation and public education.

General Services 297-2849
Maintains all City-owned buildings, facilities and general equipment fleet; purchases fuel and develops and implements preventive maintenance and emergency repair programs to lengthen the life of City facilities and equipment.

Information Technology 297-2303
Provides organizational support for technology based communication and information systems; develops and coordinates purchase and implementation of selected systems and equipment.

MAPS Project Office 297-3461
Manages and provides administrative oversight for the Oklahoma City Metropolitan Area Public Schools Program including design and construction contracts for I-89 school projects and suburban school funding programs.

Mayor’s Office 297-2424
Municipal Counselor’s Office 297-2451
Appointed by the City Council, the Municipal Counselor represents and defends the City, its elected officials and employees, and its municipal trusts in legal proceedings. The Municipal Counselor’s office prepares legal opinions and ordinances to be considered by Council; reviews and processes claims filed against the City, collects damage claims and prosecutes violations of City ordinances in Municipal Court.

Municipal Court 297-2673
Manages all activities related to the Oklahoma City Municipal Court, including probation and warrant processing, bench and arrest warrant service, public defender contract and driver’s license suspension program. The Court handles violations of City ordinances including parking, traffic, criminal, environmental and misdemeanor jury division charges.
Office of Sustainability 297-3686
This office is funded with economic stimulus funds to enhance energy efficiency efforts and promote sustainability for City operations.

Parks & Recreation 297-3882
Provides recreational services including programs at parks, athletic fields, lakes, nature areas and community centers; mows and maintains more than 4,200 land- acres, plants trees, maintains the Will Rogers Horticultural Gardens and the Bricktown Canal; operates The Myriad Botanical Gardens and Crystal Bridge Tropical Conservatory and manages the Civic Center Music Hall.

Personnel 297-2530
Handles the City’s human resource functions for more than 4,500 employees; provides employee recruitment, selection, classification, compensation, training and benefits services.

Planning 297-2576
Works with residents, businesses and community leaders to shape the appearance, use and development of Oklahoma City.

Police 297-1000
Protects citizens and property from criminal activity, keeps the peace, enforces laws, apprehends criminals and helps prepare cases for prosecution. The department has a central police station and five substations and covers over 2,500 police reporting districts that average 1/4 square mile in size.

Public Information & Marketing 297-2578
Provides City government news and information to help citizens, employees and other targeted audiences better access and understand City services, programs, policies and issues. The office uses a variety of media including cable television, the Internet, print publications, mass media and the Action Center.
Public Transportation & Parking 235-7433

Operates and maintains the City’s mass transit system including buses, trolleys, parking meters, garages and surface lots.

Public Works 297-2581

Maintains the City’s infrastructure, streets, bridges, drainage and traffic control facilities; reviews and issues construction related permits; works with engineers and contractors on capital improvement projects and improvements to City properties.

Utilities 297-2422

Operates and maintains water collection, processing and distribution systems; wastewater collection and processing systems and solid waste collection and disposal systems for residential and business customers. Operations are funded entirely by fees charged to customers.

Zoo 424-3344

One of the top zoos in the nation with more than 110 acres of animal exhibits and gardens. Accredited by the American Association of Museums as both a living museum and botanical garden.
Airport Trust (Airports) 680-3200

Oversees the operations of Will Rogers World Airport, Wiley Post Airport and Clarence E. Page Airport plus buildings and grounds for the Mike Monroney Aeronautical Center. The five-member Trust, consisting of the Mayor, City Manager, Council member and two citizen members who are residents of Oklahoma City appointed by the Mayor, meets the fourth Wednesday of the month at 10:30 a.m. in the Council Chamber.

Alarm Review Board (Police) 297-1220

Considers appeals of alarm permit denials, revocations and fee assessments issued by the City Alarm Coordinator. The five-member Board includes one representative from the Police Department appointed by the Police Chief, one representative from the Fire Department appointed by the Fire Chief, a representative from the professional alarm industry and two members of the public appointed by the Mayor. Board members do not have set terms. The Board meets on the third Wednesday of every other month at 1:30 p.m. in the Council Chamber.

Arts Commission (Parks) 297-3882

Advises Council on public art, oversees arts and cultural projects and programs and promotes the City’s arts and cultural resources to ensure the city is attractive and culturally enhanced. The 15-member Commission, appointed by the Mayor, meets the third Monday of the month at 4 p.m. at the Will Rogers Garden Exhibition Center.

Atoka Lake Association (Utilities) 297-2417

Ensure the facilities of Lake Atoka are available for public use while protecting the City’s water supply. The Association’s Board has eight members, including the Mayors of Oklahoma City and Atoka, OK, the City Manager of Oklahoma City, the Chairman of the Oklahoma City Water Utilities Trust, one citizen appointed by the City of Oklahoma City, and three citizens appointed by the City of Atoka. The Board meets at least twice yearly, with additional meetings when necessary.

Board of Adjustment (Development Services) 297-2417

Hears appeals of building, zoning and land use variances and exceptions. The five-member Board is appointed by the Mayor and includes one member of the Planning Commission. Board members serve three-year terms. The board meets the first and third Thursday of the month at 1:30 p.m. in the Council Chamber.
Board of Examiners for Sidewalk Contractors (Public Works) 297-2424

Sets and reviews rules and regulations for sidewalk contractors, issues certificates to qualified sidewalk contractors and rules on complaints of code violations by licensed sidewalk contractors. The Board may suspend, revoke or reinstate licenses of sidewalk contractors. The three-member board is composed of the Public Works Director and two members who are residents of the City of Oklahoma City, appointed by the City Manager for one-year terms.

Board of Governors for Nurseries, Day Care Centers and Day Camps (City/County Health) 425-4332

Hears evidence of violations of codes applicable to day care centers and has authority to suspend or revoke the licenses of operators. The Board is composed of the Fire Chief, Public Works Director, two licensed day care center operators, one licensed day camp operator and one person associated with a church which does not operate a day care center. Board members serve three-year terms. The board meets quarterly on the third Tuesday at 1:30 p.m. at the City/County Health Department office, 921 NE 23.

Board of Park Commissioners (Parks) 297-3882

Recommends rules, regulation and policies governing public parks, facilities and properties and advises the Council on the acquisition, donation and improvement of public properties used for parks and recreation. The nine-member Board appointed by the Mayor meets the third Wednesday of the month at 3 p.m. at Will Rogers Garden Exhibition Center.

Board of Review for Police Recruits 297-2424

Hears appeals of terminations of members of the Police Retirement System and Police Recruits who do not have access to the grievance-review process of the Fraternal Order of Police. The five-member Board includes the Mayor, two Oklahoma City Police Officers, one attorney and one licensed physician. The Board meets on an on-call basis.

Bond Advisory Committee (Finance) 297-2860

Hears requests for major reallocations of bond monies in general bond funds and makes recommendations to the Council. The nine-member Committee is composed of one member from each of the eight wards and one at-large member, all appointed by the Mayor. The Committee meets the first Monday of each month at 3 p.m. in the Council Chamber.
Bricktown Urban Design Committee 297-2576
(Planning)
Approves or denies applications for Certificates of Approval for building and renovation projects in Bricktown. The five-member committee consists of one architect, three citizens who are tenants or owners within the BC District, and one citizen with knowledge of the District, all appointed by the Mayor. One citizen must be an architect with knowledge of historical preservation and the three citizens must be owners or tenants of Bricktown property. The Committee meets on the second Wednesday of the month at 9 a.m. in the second-floor conference room at 116 E. Sheridan.

Building Code Board of Appeals 297-2948
(Development Services)
Hears and determines variances from the building code and appeals of decisions and orders of City building inspectors. The seven-member Board is appointed by the Mayor and includes one registered professional engineer, one licensed architect, three Oklahoma City citizens qualified by construction experience to serve on the Board, and two citizens without such experience. When needed, the Board meets the second Wednesday each month at 1:30 p.m. in the Council Chamber.

Building Code Commission 297-2948
(Development Services)
Reviews the Building Code, considers proposed amendments and makes recommendations to the City Council. The nine-member commission appointed by the Mayor meets as needed.

Central Oklahoma Transportation & Parking Authority (Transit) 297-3492
Oversees operations of the City’s public transportation and parking systems including the METRO Transit bus system, the Bricktown Trolleys, and City parking garages. The Authority’s board is composed of the Mayor, the City Manager, the City Finance Director and five trustees appointed by the Mayor. The Board meets the first Friday of the month at 9 a.m. in the Council Chamber.

Citizens Committee for Community Development (Planning) 297-2232
Citizen members advise City Council on matters related to the City’s Community Development Block Grant program. Two members are appointed from each of the City’s eight wards based on the recommendation of the respective Council members, and the Mayor appoints four at-large members. The committee also includes approximately ten representatives from community agencies. All members serve
two-year terms. The committee meets on the third Tuesday of the month at 4 p.m., in the Planning Department office at 420 W. Main, Ste. #920.

**City/County Board of Health**  
425-4332

Recommendes ordinances, rules, and regulations to promote public health and help create uniform health ordinances and regulations. Four of the Board’s nine members are appointed by Oklahoma County Commissioners and five are appointed by the Mayor. All members serve six-year terms. The Board meets on the third Tuesday of the month at 7 p.m. at the City/County Health Department office at 921 NE 23.

**City/County Library Board**  
606-3725

*(Metropolitan Library System)*

Formulates general policy for the operation of the Metropolitan Library System which serves both Oklahoma City and Oklahoma County. Its twenty-seven members include the Mayor and the Chairman of the Board of Oklahoma County Commissioners, thirteen members appointed by the Board of County Commissioners, ten members appointed by the Mayor and eleven members appointed respectively by the Mayors of the Cities of Midwest City, Del City, Edmond, the Village, Warr Acres, Bethany, Jones, Luther, Harrah, Nicoma Park and Choctaw and one at-large member appointed by the Board of County Commissioners. All citizen Board members serve six-year terms. The Board meets on the third Thursday of each month at various libraries.

**Civic Center Foundation (Parks)**  
297-3882

Created to raise funds for the benefit of the Civic Center Music Hall, its resident performing groups and its patrons. The Foundation’s Board may have up to twenty-nine members, six of whom are appointed by the Mayor.

**Committee on Disability Concerns**  
297-2424

*(Mayor’s Office)*

Promotes the welfare of disabled citizens in the areas of employment, access to public facilities, and enforcement of ordinances providing assistance to the disabled. The Mayor appoints all Committee members. Committee meetings are held on the second Wednesday of the month at 7:30 p.m. in Room #203 of St. Luke’s United Methodist Church, 222 NW 15.
Community Action Agency 232-0199
Board of Directors

Formulates policy for the Community Action Agency and makes recommendations on types of programs and funding in accordance with federal guidelines. The Board has 36 members, nine of which are appointed by the Mayor. One member is appointed by the Mayors of Midwest City and Yukon, one member is appointed by the Canadian County Commissioners, eleven members are appointed from area service agencies and thirteen members are elected from Community Action agency service areas. Board members’ terms vary by the type of appointment. Board meetings are on the first Thursday of the month at 6:30 p.m. in the Community Action Agency office, 319 SW 25th Street.

Contractors Pre-qualification Board 297-2494
(City Clerk’s Office)

Examines qualifications and pre-qualifies applicants as eligible bidders for public works projects according to criteria set by the Council and certifies all qualified applicants with the City Clerk. The Board may also revoke or suspend an approved applicant for fraud, deceit, or other good cause. The Board’s voting members are the City Manager, the Public Works Director, the Utilities Director, the City Clerk and the City Auditor. The Municipal Counselor serves as a nonvoting member.

Convention and Visitors 297-8963
Commission

Promotes Oklahoma City as a tourist and convention city by developing advertising and promotional materials and programs, and works to bring conventions and trade show events to the City. The seventeen member commission consists of representatives from the Chamber of Commerce, the Hotel/Motel Association, restaurant and visitor related businesses, the City Manager, a council member and five citizens appointed by the Mayor. The Commission meets the fourth Thursday of the month at 10 a.m. at the Oklahoma City Convention and Visitors Bureau, 189 W. Sheridan.

Development Trust

See Oklahoma City Development Trust.
Downtown Design Review Committee       297-1694

Administers the design review process and issues Certificates of Approval for property located within the Downtown area. The seven-member board is appointed by the Mayor. Three members shall be a combination of registered architects, landscape architects, urban planners or licensed civil engineers, two members shall be licensed real estate professionals and one member shall be a member of the Urban Design Commission and one member shall be a citizen of the City of Oklahoma City. The Committee meets the third Thursday of each month at 9:30 a.m. in the Council Chamber.

Electrical Appeals and  297-2948
Code Commission (Development Services)

Reviews the Electrical Code, considers proposed amendments and makes recommendations to the City Council. The Commission also decides appeals of actions of the electrical inspectors and suspensions or revocations of electrical certificates of competency. Nine Commissioners are appointed by the Mayor, and each must have at least five years of experience in the electrical industry and be familiar with the Electrical Code. The Commission meets as needed in the Council Chamber. One member shall be an electric utility representative submitted by the electrical utilities operating within the City, two shall be electrical engineers submitted by the Oklahoma Society of Professional Engineers, one shall be an electrical contractor submitted by the Western Chapter of the National Electrical Contracts Association, one shall be an electrical contractor submitted by the Independent Electrical Contractor Association, one shall be a journeyman submitted by the International Brotherhood of Electrical Workers, one member shall be submitted by the electrical construction industry and one citizen member not affiliated with any of the groups represented on the committee. All citizen Board members serve three-year terms.

Emergency Medical Services  918-596-3135
Authority (EMSA)

Provides oversight and establishes policies for the emergency medical care and ambulance system in Oklahoma City and Tulsa. The Mayors of Oklahoma City and Tulsa appoint the ten Board members, all of whom serve three-year terms. The Board meets on the fourth Wednesday of the month at 1 p.m.
Employee Retirement System

See Oklahoma City Employee Retirement System Board of Trustees

Environmental Assistance Trust 297-2345
(City Manager’s Office)

Created to promote and encourage the development of industry and commerce in the City by providing and managing the physical facilities and services required for development. The Mayor and Council members serve as trustees.

Fairgrounds Trust 297-2345
(City Manager’s Office)

Oversees operations and manages the fairgrounds and all facilities located there. The seven trustees are the Mayor, two Council members and four citizens appointed by the Mayor to four-year terms. The City Manager serves as an advisor but has no vote. The trustees meet quarterly at 9 a.m. in the Mayor’s Conference Room.

Firemen’s Pension Board 297-2391
(City Clerk’s Office)

Operates the Firemen’s Retirement System. The Board is composed of the Mayor and three firefighters chosen by ballot by other firefighters. The City Clerk serves as the Board’s Secretary and the City Treasurer serves as the treasurer. The Board meets on the first Monday of the month at 10 a.m. in the City Clerk’s conference room, 200 N Walker, 2nd floor.

Game and Fish Commission (Parks) 297-3882

Recommends rules and regulations governing fishing, boating, hunting and other recreation activities to the Council; also makes recommendations regarding the propagation and preservation of fish and game in City lakes and properties. The nine Commissioners are appointed by the Mayor to four-year terms. The Commission meets the first Monday of the month at the Will Rogers Garden Exhibition Center.

Golf Commission (Parks) 297-3882

Oversees the operations, maintenance and construction of public golf courses, facilities and activities. The nine Commissioners are appointed by the Mayor to serve seven-year terms. The Commissioners meet the first Wednesday of the month at 11 a.m. at various City golf courses.
Historic Preservation Commission 297-3176
(Planning)

Reviews and recommends to the City Council historic designations, certificates of appropriateness and enforcement of historic preservation zoning. The City has six Historical Preservation Districts: Heritage Hills, Mesta Park, Edgemere, Crown Heights, Jefferson Park and The Paseo. The 11 Commissioners are appointed by the Mayor to three-year terms. The Commission meets the first Wednesday of the month in the Council Chamber at 2 p.m.

Housing Authority

See Oklahoma City Housing Authority

Industrial and Cultural Facilities Trust 297-5063

Oversees the operation and promotion of industrial and cultural facilities in the City, including the National Cowboy and Western Heritage Museum. The five trustees are appointed by the Mayor to serve six-year terms. The trustees meet quarterly at the Chamber of Commerce office at 123 Park Ave.

Joint Insurance Committee (Personnel) 297-3375

Makes recommendations to the Council and the Oklahoma Municipal Facilities Authority Trustees concerning health and dental insurance issues. Membership includes one member as a representative of the City Manager, one retired City employee, two citizens selected by the Mayor, one representative from the Fraternal Order of Police and one representative from the Association of Federal, State, County and Municipal Employees. The Committee meets semi-monthly at 8:30 a.m. on the first Wednesday of each month in the Council Chamber.

Judiciary Advisory Committee 297-2424
(Mayor’s Office)

Furnishes information, reviews applicant qualifications, conducts interviews, and makes recommendations to the City Council’s Judiciary Committee. The seven Committee members are appointed by the Mayor.

License Appeals Board 297-2459
(Development Services)

Hears appeals of license denials made by the City’s Supervisor of Licenses. The Board consists of the City Manager, the Finance Director, and the Public Works Director.
MAPS for Kids

See Oklahoma City Metropolitan Area Public Schools Trust.

MAPS 3  297-3461
(MAPS Project Office)

Advises the City Council regarding projects proposed for funding from the excise tax levied by Ordinance No. 23,942. The eleven-member committee consists of one member of the City Council, two at-large members and one member from each Ward appointed by the Mayor and Council.

McGee Creek Authority  297-2422
(Utilities)

Oversees the administration, promotion, management, and maintenance of the water supply and facilities of the McGee Creek project in Atoka, OK. The Authority’s Board is comprised of Mayors of Oklahoma City and Atoka, OK, the Chairman of the Board of County Commissioners of Atoka County, the Chairman of the Oklahoma City Utilities Trust and the Chairman of the Board of Trustees of the Southern Oklahoma Development Association. The Board meets at least twice yearly, with additional meetings when necessary.

Mechanical Code Review and  297-2454
Appeals Commission (Development Services)

Reviews and makes recommendations for amendments to the City Mechanical Code and hears appeals of actions by the City’s Chief Mechanical Inspector. The Commission may affirm, modify, or reverse a decision of the Chief Mechanical Inspector and may suspend or revoke a license issued under the Mechanical Code. The five Commissioners are appointed by the Mayor, and all must be Oklahoma City residents. One of the Commissioners must be a State-licensed civil or mechanical engineer experienced in mechanical engineering, one must be a supplier of mechanical equipment, and two must hold masters’ licenses in technical trades licensed under the Mechanical Code. All Commissioners must have at least five years’ experience in their field. The Commissioners meet on an on-call basis.
Municipal Facilities Authority  297-2345
(City Manager’s Office)

Provides a means of financing improvements to public utilities and services and is composed of the Mayor and Council. Meets weekly, during Council meetings.

Myriad Gardens Authority  297-3882
(Parks)

The Myriad Gardens Authority was established in 1975 to build the Myriad Botanical Gardens. Daily maintenance and operations of the Gardens were turned over to the City’s Parks & Recreation Department in 1987. The Myriad Gardens Authority remains to recommend policy to City Council in matters of short- and long-range planning, capital spending and fee charges. Meetings occur annually in May. The seven trustees are made up of the current Mayor, City Manager, Chairman of the Park Commission and four citizens appointed by the Mayor. The Executive Director of the Myriad Gardens Authority is the Director of Parks and Recreation.

Myriad Gardens Foundation  297-3882
(Parks)

Created to raise private funds for the construction and operation of the Crystal Bridge Tropical Conservatory and other facilities in the Myriad Botanical Gardens. The forty-two member board includes six members appointed by the Mayor of Oklahoma City. Board meetings are generally held in the Myriad Botanical Gardens Crystal Bridge prior to the Myriad Gardens Authority meetings.

Oklahoma City Development Trust  297-2345
(City Manager’s Office)

Finances public projects including water and sewer lines. The Trust backs up the revenue bonds of other trusts and also finances and manages the City’s participation in the Innovative Solid Waste Facility. The five trustees are the City Manager, the Chairman of the Airport Trust, the Mayor and two Council members appointed by the Mayor. Trustees meet when needed and most meetings are scheduled with Airport Trust meetings held in the Council Chamber.

Oklahoma City Economic Development Trust  297-2345
(City Manager’s Office)

Supports the City’s community and economic development initiatives and with the broad powers to carry out those initiatives. The members administer General Obligation Limited Tax Bonds and oversight of the City’s Tax Increment Financing (TIF) Districts. The Trust consists of five members, two Council Members and three citizen
members who are residents of the City. The Trust meets the second and fourth Tuesday of each month at 2 p.m. in the Council Chamber.

Oklahoma City Retirement System 297-2408
Board of Trustees (Employee Retirement System)

Manages and administers the retirement system for employees of the City of Oklahoma City and is composed of eleven members. Two members are employees appointed by the City Council who are residents of Oklahoma City. Three members appointed by Council who are residents of Oklahoma City and who have demonstrated professional experience in investment funds management, public funds management, public or private pension fund management or retirement system management. The Finance Director and City Auditor are also board members. Three City employees are elected by ballot by their fellow employees and one member of the board is elected by the retired City employees. Elected members serve a three year term and the retired member shall serve a two year term. The trustees serve three-year terms and meet on the second Monday of the month at 9 a.m. in the Council Chamber.

Oklahoma City Housing Authority 239-7551

Manages single-family properties and multifamily housing projects and provides affordable housing opportunities for low-income individuals and families. The Authority is governed by a board of five Oklahoma City residents appointed by the Mayor, at least one of which must be a tenant in an Authority housing property. The Board meets on the fourth Wednesday of the month at 9 a.m. at the Housing Authority office, 1700 NE 4.

Oklahoma City Metropolitan Area 297-3461
Public Schools Trust (MAPS Project Office)

The governing body for the dedicated school sales tax funds and bond projects. Oversees and manages the funding and improvements to schools in the Oklahoma City Public School District and suburban school districts that serve Oklahoma City students. The trust is made up of seven members appointed by the Oklahoma City Council and the Oklahoma City I-89 School District. Trustees serve four-year terms and meet at 3 p.m. on the first and third Tuesdays of the month in the Council Chamber.

Oklahoma City Planning Commission 297-2576
(Planning)

Guides the comprehensive planning and development of the Oklahoma City area. It also formulates and implements land-use plans and subdivision regulations, and makes zoning recommendations to the City Council. The Mayor appoints the nine
Commissioners. Ordinances require that there be at least one member from each City ward and that Commission membership includes members of the Board of Adjustment and the Historic Preservation Commission. The Planning Commission meets the second and fourth Thursday of the month at 1:30 p.m. in the Council Chamber.

**Oklahoma City Post Employee Benefits Trust 297-2530 (Finance)**

Provide for the procurement and payment of certain authorized post-employment and/or retiree health and welfare benefits. This Trust consists of the Finance Director, the Personnel Director, an Assistant City Manager and two citizens appointed by the Mayor. The Trust meets the second Monday of each month at 10:30 a.m. in the Council Chamber.

**Oklahoma City Redevelopment Authority 235-3771**

Promotes, stimulates, encourages and finances the growth, development and redevelopment of the industrial, commercial, retail and public structures and spaces and otherwise promote the City’s general economic welfare and prosperity. Membership consists of seven members, all residents of the City, all appointed by the Mayor. Two of the Trustees shall be members of the City Council. The Trustees meet the third Wednesday of each month at 9:30 a.m. in the offices of the Urban Renewal Authority, 204 N Robinson, Suite 2400.

**Oklahoma City Sports Facilities Oversight Board 297-2345 (City Manager’s Office)**

Monitors, reviews and periodically reports to the City Council the progress of the design, phasing contracting and construction of the improvements to the Ford Center and the progress of the site acquisition, design, contracting and construction of the Basketball Training Facility. The Board consists of nine residents of the City, appointed by the Mayor. Three members shall be members of the City Council. The Board meets the second Tuesday of each month at 3 p.m. in the Council Chambers.

**Oklahoma City Water Utilities Trust 297-2824 (Utilities)**

Oversees the maintenance and expansion of the City’s water, sewage and trash disposal systems. The trustees are the Mayor, the City Manager, one City Council member and two City residents appointed by the Mayor, all of which serve four-year terms. Trustees meet on the first and third Tuesday of each month at 2 p.m. in the Council Chamber.
Oklahoma City Zoological Trust 297-3344
(Zoo)

Oversees the development, maintenance, expansion and operation of the Oklahoma City Zoo. The nine trustees include the Mayor, the City Manager, a Council member and six members of the Oklahoma Zoological Society appointed by the Mayor. The trustees meet on the third Wednesday of the month at 3:30 p.m. in the Zoo’s Rosser Conservation/Education Center.

Park Commission

See Board of Park Commissioners

Planning Commission

See Oklahoma City Planning Commission

Plumbing Code Review and Appeals Commission 297-2948
(Development Services)

Reviews the City’s plumbing code and recommends changes to the Council; hears appeals of City decisions based on the plumbing code, plumbing license suspensions and revocations by the City’s Chief Plumbing Inspector. All of the Board’s five members have at least five years experience in the plumbing industry and are familiar with City and State plumbing codes. Two of the members must be professional engineers registered with the State, two members must be licensed plumbing contractors and one must be a journeyman plumber. All members are appointed by the Mayor to three-year terms. The Commission meets on an as-needed basis.

Port Authority of the Greater Oklahoma City Area 680-3200
(Airports)

Created to provide a means for the City to purchase, construct and operate port, terminal or transportation facilities, participate in State and Federal grants and establish and operate foreign trade zones. The Authority’s five members are appointed by the Mayor to four-year terms. The Board meets bi-monthly on the third Wednesday at 11 a.m. in Room 301, Will Rogers World Airport Terminal Building.
Professional Liaison Committee                         297-2030
(Public Works)

Reviews complaints and inquiries regarding the standard and procedures for the selection of architects, engineers and planners for public improvement projects. The Committee furnishes an annual report of its activities to the Council. The Mayor appoints one architect, two consulting engineers and one lay member. The other four members include one architect appointed by the American Institute of Architects, two consulting engineers appointed by the Consulting Engineering Council of Oklahoma and one planner appointed by the American Institute of Planners. All eight members serve two-year terms and meet at the request of the Council, City Manager or the Committee Chairperson. The Committee meets on an as-needed basis.

Public Property Authority                                     297-2345
(City Manager’s Office)

Provides a mean of financing the acquisition of title or other interest in or operation and maintenance of Fairgrounds and other properties for use for professional or amateur sport events, the public or individuals. The Authority is composed of the Mayor and Council and meets weekly during Council meetings.

Residential Building Code Commission          297-2948
(Development Services)

Considers all proposed amendments to the Building Codes pertaining to one and two family residential construction and continually reviews the Building Code and makes recommendations to the Council. The seven Board members are appointed by the Mayor to three-year terms and include one licensed architect or engineer, two residential designers, two residential building contractors and two City residents with no interest in any industry regulated by the Building Code. Board members meet on an as needed basis.

Riverfront Design Committee 297-3176
(Planning)

Provides technical services to the Planning Commission in the administration of Riverfront Design regulations. The nine member committee consists of three members of the Riverfront Redevelopment Authority and one member for each of the Design Districts. Meets the first Thursday of each month at 9 a.m. in the Council Chamber.
Riverfront Redevelopment Authority  297-2948
(Parks & Recreation)

Plans, develops and maintains a park system along the course of the Oklahoma River. The Authority’s nine trustees are the Mayor and eight people appointed by the Mayor including three Council members, five Oklahoma City residents and two residents of the State of Oklahoma. The appointed trustees serve four-year terms and meet on the second Tuesday of the month in the Council Chamber.

Stockyards City  297-3176
Urban Design Committee (Planning)

Oversees the planning and development of the Stockyards City Development District and reviews building and renovation permit applications to ensure the preservation of the historical integrity of Stockyards City. The five-member Committee is composed of the Manager of Stockyards City Main Street, one citizen member and three property or business owners. All members serve two-year terms. The Committee meets at the First United Bank Conference Room, 1600 S. Agnew Avenue on the second Wednesday of odd-number months at 1:30 p.m.

Traffic and Transportation Committee  297-2003
(Public Works)

Reviews traffic-related complaints and makes recommendations for improvement of traffic, transportation and parking in the City. The Committee also makes recommendations for improved enforcement of traffic regulations and supervises planning for improvements to the City’s traffic and transportation facilities. The Committee’s nine members are appointed by the Mayor, with at least one member from each ward. All members serve four-year terms. The Committee meets on the third Monday of the month at 1:30 p.m. in the Council Chamber.

Trails Advisory Committee  297-2133
(Parks & Recreation)

The oversight body for the OKC Trails Master Plan. The nine Committee members include two members of the Council, one member of the Park Commission and six City residents appointed to three-year terms. At least three of the City residents must be members of local bicycling or running groups. The Committee meets at 3:30 p.m. on the second Friday of March, June, September and December at the Will Rogers Park Garden Exhibition Center.
Urban Design Commission 297-2245
(Planning)
Reviews building permit and design applications and issues Certificates of Approval for projects in designated areas of the City. The nine-member Commission is comprised of one citizen member with demonstrated knowledge of the district, the Chairman of the Traffic Commission, five citizens who own property or businesses in the City, and two citizens in the planning or land development profession who have background and experience in historic preservation. One of these citizens must be a registered architect.

Urban Renewal Authority 235-3771
Coordinates and carries out urban renewal projects in accordance with the City’s urban-renewal plans. The five Committee members are appointed by the Mayor to three-year terms and meet at 10 a.m. on the third Wednesday of the month at the Urban Renewal Authority office, 204 N Robinson, Suite 2400.

Youth Council 463-3340
Created to give City youth an opportunity to learn about City government. The Youth Council is composed of two high school students from each ward and two at-large students, all appointed by the Mayor to six-month terms.
Visit the official web site of the City of Oklahoma City for more information about City services.

www.okc.gov