

**(minutes are unofficial until approved by Trustees at meeting of 6/21/05)**

**OKLAHOMA CITY WATER UTILITIES TRUST**

**MEETING MINUTES**

June 7, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:28 a.m., June 3, 2005

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**TRUSTEES PRESENT**

Pete White, Chairman  
Carl Edwards, Trustee  
James D. Couch, Trustee

**TRUSTEES ABSENT**

Mick Cornett, Trustee  
Cody Graves, Trustee  
Patrick Ryan, Surrogate Trustee

**EMPLOYEES PRESENT**

Marsha Slaughter, General Manager  
Bret Weingart, Water & Wastewater Utilities  
Craig Keith, Municipal Counselor's Office  
Frances Kersey, City Clerk's Office  
Patsy Atkinson, Water & Wastewater Utilities  
Jeanette Sheets, Water & Wastewater Utilities  
Marla Adams, Water & Wastewater Utilities  
Billy Little, Water & Wastewater Utilities  
Alan Jones, Water & Wastewater Utilities  
Leigh Booth, Water & Wastewater Utilities  
Linda Bull, Water & Wastewater Utilities  
Jim Thompson, City Manager's Office

**OTHERS PRESENT**

Tim Johnson, Johnson & Associates, Inc.  
Robbie Williams, Triad Design Group  
Charlie Swinton, BancFirst

I. Call to Order. 2:05 p.m.

Secretary Frances Kersey called the meeting to order.

II. Swearing in of Trustee-Council Member, Pete White.

Pete White was ceremonially sworn in by Frances Kersey, City Clerk/Oklahoma City Water Utilities Trust Secretary.

III. Election of OCWUT Chair.

Trustee Edwards nominated Pete White for Chair, seconded by Couch. Ayes: Edwards, Couch and White.

IV. Election of OCWUT Vice-Chair.

Trustee Couch nominated Carl Edwards for Vice-Chair, seconded by Edwards. Ayes: Chairman White, Couch and Edwards.

V. Approve minutes of May 17, 2005, Oklahoma City Water Utilities Trust meeting.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

VI. CONSENT DOCKET

A. CONSULTANT REVIEW COMMITTEE REPORTS

1. Receive Consultant Review Committee Report for Project WC-0516, New Water Booster Pump Station No. 23, SE 89<sup>th</sup> Street and Interstate 35, Myers Engineering Corporation, and authorize the Public Works Director to negotiate a contract on this project.

**RECEIVED AND AUTHORIZED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

2. Receive Consultant Review Committee Report for Project WM-0098, Courtesy Dock, Fishing Pier and Boat Ramp Improvements: Lake Hefner, 4000 NW 108<sup>th</sup> Street; Lake Draper, 13700 South Douglas Boulevard, and

Director to negotiate a contract on this project.

**RECEIVED AND AUTHORIZED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- VI. B. Receive Preliminary Engineering Report for Project WC-0500, 48-inch Water Transmission Main Extension, Draper Water Treatment Plant, 13900 South Douglas Boulevard, southward approximately two miles to SE 164<sup>th</sup> Street then west approximately 6.8 miles to High Avenue (Telephone Road, Moore, Oklahoma), Cobb Engineering Company, and direct the engineer to prepare final plans and specifications.

**RECEIVED AND DIRECTED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

C. PLANS, SPECIFICATIONS AND ADDENDA

1. Approve Plans and Specifications for Project PC-0257 and Project WC-0364, NE 23<sup>rd</sup> Streetscape and Waterline Improvements, Broadway Avenue to Bath Avenue, Clowers Engineering, and authorize Secretary to advertise for bids to be received on June 28, 2005.

**APPROVED AND AUTHORIZED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

2. Approve Plans and Specifications for Project WC-0378, Water and Sanitary Sewer Line Relocations, Broadway Extension at Memorial Road and Kelley Avenue, Dewberry Design Group Inc., and authorize Secretary to advertise for bids to be received June 28, 2005.

**APPROVED AND AUTHORIZED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

3. Ratify and Approve Addendum No. 1 to Project No. ST-0095, Phase I, North Canadian Wastewater Plant Improvements, 12800 North Anderson Road, Triad Design Group.

**RATIFIED AND APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

1. Adopt Resolution Awarding Contract to Wynn Construction Co., Inc. in the amount of \$1,288,685 for Project ST-0095, Phase I, North Canadian Wastewater Plant Improvements, 12800 North Anderson Road.

**ADOPTED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- VI. D. 2. Approve Contract for Engineering Services in the amount of \$245,780 for Project WC-0499, Atoka Pipeline Pump Station Equipment Renovations, Atoka, Colgate, Stonewall, Ada, Konawa and Macomb, Oklahoma, Boyle Engineering Corporation.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

E. AMENDMENTS, CHANGE ORDERS AND ACCEPTANCE OF PROJECTS

1. Approve Amendment No. 6 in the amount of -\$41,938.96, for Project WC-0402, Water Main Replacement, NW 23<sup>rd</sup> Street to Cashion Place between Lyon Boulevard and Portland Avenue, Amis Construction Company, accept project and place maintenance bond into effect.

**APPROVED, ACCEPTED AND PLACED INTO EFFECT.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

2. Approve Change Order No. 2 in the amount of \$1,350 for Project SM-0113, Phase IV, Roofing Replacement at Six Water Facilities Sites: Overholser Shop Building, 1800 East Overholser Drive; Draper Maintenance Shop Building, 1401 West Stanley Draper Drive; Booster Station 14, Northwest Corner of Reno Avenue and Mustang Road; Booster Station 19, Northwest Corner of General Motors Plant on Air Depot between SE 69<sup>th</sup> Street and SE 74<sup>th</sup> Street; Booster Station 20, County Line Road between SW 74<sup>th</sup> Street and SW 89<sup>th</sup> Street; Hefner Administration and Filter Building, 4000 West Hefner Road; Oklahoma Roofing and Sheet Metal, Inc.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

3. Approve Change Order No. 1 in the amount of \$6,900 for Project WC-0355, Water Main Replacement, Martin Luther King Boulevard from NE 10<sup>th</sup> Street to NE 36<sup>th</sup> Street, W. N. Couch, Inc.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- VI. E. 4. Accept Project PC-0234 and Project WC-0471, SW 25<sup>th</sup> Street Streetscape Improvements, SW 25<sup>th</sup> Street from Shields Boulevard to Walker Avenue, Clowers Engineering Company, and place maintenance bond into effect.

**STRICKEN.** Requested by General Manager Marsha Slaughter.

5. Accept Project SB-0008, Policy B-1, Sanitary Sewer Main Extension, south of Hefner Road and west of Mustang Road, and authorize reimbursing Surrey, LLC, Developer, in the amount of \$180,270, for OCWUT's oversize share of the final total cost.

**ACCEPTED AND AUTHORIZED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

## VII. PERMANENT EASEMENTS

- A. Accept Permanent Easement from Oklahoma County Commissioners for Sanitary Sewer Improvements for Project SC-0465, SW 29<sup>th</sup> Street between Robinson Avenue and Shields Boulevard.

**ACCEPTED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- B. Accept Permanent Easements from various donors for Project WC-0460, Silver Lake Addition Water Assessment District, Water Main Extension, Silver Lake Drive, South Shore Drive and Harbor Drive.

**ACCEPTED.** Moved by Couch, seconded by Edwards. Ayes: Chairman White, Edwards and Couch.

Oklahoma City Water Utilities Trust (OCWUT) and The City of Oklahoma City (City), allowing UP to continue its placement of radio equipment on top of OCWUT's radio tower at Lake Atoka.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- IX. Adopt Joint Resolution with The City of Oklahoma City authorizing the General Manager of OCWUT or designee to obtain a fair market value appraisal of land in the Lake Hefner Reservation and submitting the appraisal for further consideration.

**DECLINED OFFER AND DIRECTED STAFF TO NOTIFY MR. BUTCHER OF THE DEVELOPMENT ISSUES.** Moved by Edwards to decline the offer due to development issues, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- X. Approve Application for Sanitary Sewer Extension, at a cost to OCWUT of \$99,330, Project SB-0013, Policy "B", Deer Creek Village, in the vicinity of NW 150<sup>th</sup> Street and North MacArthur Boulevard, Westpoint Group, Inc., Developer.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- XI. Approve Permit among OCWUT, The City of Oklahoma City and Mr. Tom Arbster, proprietor of Kinetic Kites, to sell kites and accessories on the east side of Lake Hefner for a term of three (3) years, from the effective date of permit, at a consideration of five percent (5%) of gross receipts or twenty-five dollars (\$25) per month, whichever is greater.

**APPROVED.** Moved by Edwards, seconded by Couch. Ayes: Chairman White, Edwards and Couch.

- XII. Receive Presentation of the OCWUT Fiscal Year 2006 Budget.

**RECEIVED.** General Manager Marsha Slaughter, assisted by Leigh Booth, Water and Wastewater Utilities Department, presented the OCWUT Fiscal Year 2006 Budget including the overview of current service, personnel adjustments, key budget issues, service demands, water initiatives, and the comparison of Oklahoma City utilities.

- XIII. Approve the OCWUT Fiscal Year 2006 Budget.

**APPROVED.** Moved by Couch, seconded by Edwards. Ayes: Chairman White, Edwards and Couch.

XIV. New Business.

None

XV. Comments from Trustees, Staff and Citizens.

General Manager Marsha Slaughter gave updates on the rainfall, lake levels and pumpage and stated there is plenty of water for this summer.

XVI. Adjournment.

**CHAIR ADJOURNED**, 2:35 p.m.

ATTEST:

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Frances Kersey, Secretary

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Pete White, Chairman