

OKLAHOMA CITY WATER UTILITIES TRUST

MEETING MINUTES

April 5, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:48 a.m., April 1, 2005

TRUSTEES PRESENT

Cody Graves, Vice Chairman

Carl Edwards, Trustee

James D. Couch, Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee

Willa Johnson, Surrogate Trustee

Vacant – Chairman

EMPLOYEES PRESENT

Marsha Slaughter, General Manager

Bret Weingart, Water & Wastewater Utilities

Marsha Harrod, Municipal Counselor's Office

Frances Kersey, City Clerk's Office

Patsy Atkinson, Water & Wastewater Utilities

Jeanette Sheets, Water & Wastewater Utilities

Marla Adams, Water & Wastewater Utilities

Aubree Atherton, Water & Wastewater Utilities

George Brooks, Water & Wastewater Utilities

Jeff Twiehaus, Water & Wastewater Utilities

Hal Ogburn, Water & Wastewater Utilities

Wendel Whisenhunt, Parks & Recreation

Jim Thompson, City Manager's Office

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.

Charlie Swinton, BancFirst

I. Call to Order. 2:00 p.m.

Vice Chair Cody Graves presided.

II. Approve minutes of March 15, 2005, Oklahoma City Water Utilities Trust meeting.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

III. CONSENT DOCKET

- A. Receive Consultant Review Committee Report for Project ST-0105, Design of New Chlorination and De-Chlorination Facilities at the South Canadian Wastewater Treatment Plant, 15924 South May Avenue, Tetra Tech, and authorize Public Works Director to negotiate contract on this project.

RECEIVED AND AUTHORIZED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- B. Ratify and Approve Addenda Nos. 1 and 2 for Project SC-0660, Bricktown Canal Zones F & G Sanitary Sewer Line Relocation, SW 5th Street from Byers Avenue to Phillips Avenue and Phillips Avenue from SW 4th Street to SW 5th Street, MacArthur Associated Consultants, Ltd.

RATIFIED AND APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

C. CONTRACTS AND BONDS

1. Adopt Resolution Awarding Contract to Wynn Construction Co., Inc., in the amount of \$225,315 for Project WT-0067, Rehabilitation of Filter No. 9 at Draper Water Treatment Plant, 13700 South Douglas Boulevard, approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

ADOPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

2. Approve and Award Contract to J & R Equipment LLC (C59041), in the amount of \$953,248, for four new, latest model 66,000 GVWR trucks with centrifugal compressor sewer cleaners.

General Manager Marsha Slaughter informed the Trust that staff received one protest and the protest was denied. If the protestor is not satisfied with the reply, the next step is to file an appeal with the City's Finance Director according to the Oklahoma City Water Utilities Trust Vendor

Jeff Twiehaus, Water & Wastewater Utilities Line Maintenance Division, addressed the Trust on the City's operation and maintenance of the protestor's equipment.

APPROVED AND AWARDED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

III. D. AMENDMENTS AND CHANGE ORDERS

1. Approve Amendment No. 3, in the amount of \$5,033, and Change Order No. 3, at no cost to OCWUT, for Project PC-0234 and Project WC-0471, SW 25th Streetscape Improvements, SW 25th Street from Shields Boulevard to Walker Avenue, Clowers Engineering Company.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

2. Approve Amendment No. 5 in the amount of \$2,800 to Contract for Engineering Services for Project WC-0330, Water and Sanitary Sewer Relocations, Broadway Extension at NW 63rd Street, Britton Road, Hefner Road, NE 122nd Street, Memorial Road and Wilshire Boulevard, Dewberry Design Group, Inc.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

3. Approve Amendment No. 1 in the amount of \$18,721.23 for Project WC-0358, Phase II, Water Main Replacement, Ridgeview Drive to Pennsylvania Avenue from Britton Road to Huntleigh Drive within the City of the Village, Krapff-Reynolds Construction Company.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

4. Approve Amendment No. 1 in the amount of -\$3,471.10 for Project WC-0510, Water Main Replacement, Apache Drive, Osage Drive and Chickasaw Drive between NW 138th Street and NW 141st Street, Southwest Water Works, LLC, accept the project and place maintenance bond into effect.

APPROVED, ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

5. Approve Amendment No. 1, in the amount of -\$28,800, and Change Order No. 2, in the amount of \$29,495, for Project WE-0048, Overholser Water Treatment Plant Low Lift Pump Station Leak Repairs, Urban Contractors, Inc.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- III. D. 6. Approve Change Order No. 1 in the amount of \$12,000 for Project WT-0068, Painting and Welding of Corrosion Pits and Steel Plating for Water Storage Tank No. 2 at Overholser Water Treatment Plant, 601 North Pennsylvania Avenue, Loyd's of Kern Painting.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

IV. PERMANENT EASEMENTS

- A. Accept Permanent Easement, in the amount of \$10,030, and Temporary Easement, in the amount of \$6,770, for Project SB-0007, Policy "B", Sanitary Sewer Construction, NW 150th Street and County Line Road, Kym F. and G.S. Mason Jr., Applicants.

ACCEPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- B. Accept Permanent Easement, in the amount of \$1,875, for Project WC-0364, providing right-of-way to construct water line improvements, NE 23rd Street from Phillips Avenue to Martin Luther King Avenue, Inland Real Estate Trust Inc., the general partner of Inland Retail Real Estate Limited Partnership, sole member of Inland Southeast Oklahoma City LLC, a Delaware limited liability company, claimant.

ACCEPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- C. Accept Permanent Easement in the amount of \$2,865.12 for Project WC-0468, providing right-of-way to construct waterline, Britton Road from County Line Road to Morgan Road, Mary Huston Trent Trust, Claimant.

ACCEPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- V. Approve Lease Agreement with The City of Oklahoma City and the OKC Metro Alliance, Inc. providing premises that include housing and related facilities for the Firststep For Women and Men Recovery programs, West Elm Creek Reservation.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- VI. Approve Amendment No. 7, in the amount of \$58,000, to the contract with Cross Timbers Forestry for Harvest and Forest Management Services at Lake Atoka.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- VII. Consider holding regularly scheduled OCWUT meeting of April 19, 2005.

MEETING CANCELLED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- VIII. Authorize funds for engineering, surveying and administration for the water assessment district and recommend City Council adopt the attached Resolution, Silver Lake Addition Water Improvement District, Project WC-0460, North MacArthur Boulevard and South Shore Drive (West of North MacArthur Boulevard and North of Britton Road).

AUTHORIZED AND RECOMMENDED. Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Edwards and Couch.

- IX. Approve Agreement accepting Certificates of Deposit in Lieu of Retainage, Project WC-0418, Improvements and Expansion of Lake Draper Water Treatment Plant from 90 MGD to 124 MGD, 13700 South Douglas Boulevard, Wynn Construction Co., Inc.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- X. Receive the Report concerning the Leeward Sailboat Rental Permit.

General Manager Marsha Slaughter and Parks and Recreation Director Wendel Whisenhunt, addressed the Trust concerning the permit with Leeward Sailboat Rental at Lake Hefner.

RECEIVED. Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Edwards and Couch.

- *XI. *Inadvertently omitted.

- VII. New Business

None

XIII. Comments from Trustees, Staff and Citizens.

General Manager Marsha Slaughter informed the Trust that proposals were received for the billing system and staff is preparing a short list. One protest was received as of one o'clock today and a response will be prepared.

XIV. Adjournment.

VICE CHAIR ADJOURNED, 2:14 p.m.

ATTEST:

Frances Kersey, Secretary

Cody Graves, Vice Chairman