

(minutes are unofficial until approved by Trustees at meeting of 2-1-05)

OKLAHOMA CITY WATER UTILITIES TRUST

MEETING MINUTES

January 18, 2005

The agenda was posted on the Council Chamber Bulletin Board at 2:33 p.m., January 13, 2005

TRUSTEES PRESENT

Cody Graves, Vice Chairman
Willa Johnson, Surrogate Trustee
Carl Edwards, Trustee
James D. Couch, Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee
Vacant – Chairman

EMPLOYEES PRESENT

Marsha Slaughter, General Manager
Bret Weingart, Water & Wastewater Utilities
Craig Keith, Municipal Counselor's Office
Frances Kersey, City Clerk's Office
Patsy Atkinson, Water & Wastewater Utilities
Jeanette Sheets, Water & Wastewater Utilities
Marla Adams, Water & Wastewater Utilities
Sam Samandi, Water & Wastewater Utilities
Larry Hare, Water & Wastewater Utilities
Robert Poppe, Water & Wastewater Utilities
Pat Yonikas, Water & Wastewater Utilities
Jim Thompson, City Manager's Office

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.
Thomas Crowley, Carollo Engineers
Marty Hepp, Cobb Engineering
Esther Shaw, Cobb Engineering
Larry Elliott, Carollo Engineers

I. Call to Order. 2:01 p.m.

Vice Chair Cody Graves presided.

II. Approve minutes of January 4, 2005 Oklahoma City Water Utilities Trust meeting.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

III. CONSENT DOCKET

- A. Receive Consultant Review Committee Report, Project SC-0670, Wastewater Master Plan, Black & Veatch, and authorize Public Works Director to negotiate a contract on this project.

RECEIVED AND AUTHORIZED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

B. PLANS, SPECIFICATIONS AND ADDENDA

1. Approve Specifications, Project WT-0068, Painting and Welding of Corrosion Pits and Steel Plating for Water Storage Tank No. 2 at Overholser Water Treatment Plant, 601 North Pennsylvania Avenue, and authorize Secretary to advertise for bids to be received February 8, 2005.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

2. Ratify and Approve Addendum No. 1, Project SC-0189, Sanitary Sewer Relief Main, NW 63rd Street to Grand Boulevard between May Avenue and Hefner Parkway.

RATIFIED AND APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

- C. Approve Contract for Engineering Services, \$335,000, Project WC-0500, 48" Water Main Relief Line, Draper Water Treatment Plant (13700 South Douglas Boulevard), southward approximately two miles to SE 164th Street then west approximately 6.8 miles to Talahona Road (Moore, Oklahoma). Cobb

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

III. D. AMENDMENTS AND CHANGE ORDERS

1. Approve Amendment No. 1, \$19,590.10, Project WC-0425, Water Main Replacement, SW 59th Street to Madole Avenue from Independence Avenue to Drexel Avenue, W. N. Couch, Inc.; accept project and place maintenance bond into effect.

APPROVED, ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

2. Approve Change Order No. 2, \$63,761.26, Project No. ST-0087, Witcher Pump Station Improvements, East Hefner Road and North Sooner Road, Urban Contractors, Inc.

APPROVED AS AMENDED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

IV. REPORTS

- A. Receive report of financial obligations and allocations of unrestricted cash for January 2005.

RECEIVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

- B. Receive status report for December 2004.

RECEIVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch. Trustee Johnson was absent when motion was considered.

- V. Ratify OCWUT payments for the period December 21, 2004 through January 11, 2005.

RATIFIED. Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards and Couch.

- VI. Approve the Amendment to the Agreement with the North OKC Soccer Club, Inc., Lake Hefner Reservation north of Hefner Road and west of Portland Avenue.

APPROVED. Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards and Couch.

- VII. Progress Update, Draper Water Treatment Plant Improvements.

Larry Elliott and Tom Crowley with Carollo Engineers gave the progress update on the construction progress, costs, and project schedule of the Draper Water Treatment Plant Improvements. (Project No. WC-0418).

- VIII. New Business.

None

- IX. Comments from Trustees, Staff and Citizens.

General Manager Marsha Slaughter thanked staff members Pat Yonikas, Sam Samandi, Larry Hare for their work on the Draper Water Treatment Plan Improvements project with Carollo Engineers and recognized engineering staff member Bob Poppe who was also present.

- X. Adjournment

VICE CHAIR ADJOURNED, 2:30 p.m.

ATTEST:

Frances Kersey, Secretary

Cody Graves, Vice Chair