

MINUTES

URBAN DESIGN COMMISSION

December 17, 2008 - 3:00 p.m.
420 W Main St, 10th Floor Conference Room

The meeting of the Oklahoma City Urban Design Commission was called to order in the 10th floor conference room, 420 West Main Street, Oklahoma City, Oklahoma. The meeting convened at 3:04 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

1. ROLL CALL

Members Present: David T. Yost, Vice-Chair
Brian Fitzsimmons
Dan Martin
George McQuiston
Long V. Nguyen (arrived at item 5A)
Jeff Struble

Members Absent: Betsy Brunsteter, Chair
Randy Quiroga-King
James M. Williams

Staff Present: John R. Calhoun, Planner II (Commission Secretary)
Susan Miller, Planner IV, Planning Department
Paula Hurst, Office Specialist II, Planning Department
Susan Randall, Assistant Municipal Counselor

2. APPROVAL OF MINUTES

APPROVED. Motion: McQuiston / Struble to approve the minutes of the November 19, 2008, Urban Design Commission meeting. Ayes: Yost, Fitzsimmons, Martin, McQuiston, Struble. Nays: None. Absent: Brunsteter, Nguyen, Quiroga-King, Williams.

3. CONSENT DOCKET

- 3A. **UDCA-07-034**, at **1101 NW 23rd St** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (3) construct pagoda plaza. (consent for a one-month continuance)
- 3B. **UDCA-07-035**, at **2624 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by

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Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (2) construct (c) canopy trellises. (consent for a one-month continuance)

- 3C. **UDCA-07-043**, at **2900 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Vicky Hua, to (2) change (a) lotus-flower pots and (b) tower clock. (consent to determine that application is incomplete, and for a two-month continuance)
- 3D. **UDCA-08-025**, at **1708-1710 NW 16th St** (Plaza, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Jeff Struble, to (1) remove two rear garage doors, exhaust fan and window; (2) install two metal pedestrian doors; and (3) replace cinder block where needed. (consent for approval)
- 3E. **UDCA-08-024**, at **2101 NW 23rd St** (NW 23rd Corridor, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Brad Edgar, Trinity Group Architects, for McDonald's Santiago, to replace drive-thru window and vestibule window. (consent for approval)

Commissioner Struble recused himself, since he is the applicant for 3D.

APPROVED and CONTINUED. Motion: Martin / Fitzsimmons to approve or continue the Consent Docket items as stated above. Ayes: Yost, Fitzsimmons, Martin, McQuiston. Nays: None. Absent: Brunsteter, Nguyen, Quiroga-King, Williams. Abstain: Struble.

4. CASES FOR INDIVIDUAL CONSIDERATION

- 4A. **UDCA-08-014**, at **832 NW 7th St** (Midtown Cottage, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Anthony Kirksey, to (1) add porch rails; (2) change front door; (5) add deck; and (6) add eave brackets.

Mr. Kirksey appeared. He stated that on item (1), the railing would also be installed on the east end of the porch.

APPROVED in part, CONTINUED in part. Motion: Fitzsimmons / Struble to approve items (1) and (2) of UDCA-08-014, and to continue to the April meeting items (5) and (6). Ayes: Yost, Fitzsimmons, Martin, McQuiston, Struble. Nays: None. Absent: Brunsteter, Nguyen, Quiroga-King, Williams.

5. OTHER BUSINESS

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- 5A. Committee membership: Consider proposed ordinance.

RECOMMENDED. Motion: McQuiston / Martin to recommend approval, with §3350.3 A. (3) (2) restated as follows:

“Five (5) citizen members shall be property or business owners, or representatives of such owners in locations subject to Urban Design Commission review. No more than two (2) such members shall be from the same Urban Design district. If the available seats are not able to be filled with the five (5) citizen members or from the allowed members from the same Urban Design district, such member may be a member of another City Design Review Committee or Commission.”

Ayes: Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Struble. Nays: None. Absent: Brunsteter, Quiroga-King, Williams.

6. COMMUNICATIONS

- 6A. BOA-13083 is an appeal of the Commission’s November decision to approve **UDCA-08-023**, at **825 NW 7th St** (Midtown Cottage, Ward 6), by Brian Fitzsimmons, for William R. Lovallo, to (1) remove steps, walkway, and other property features; (2) construct a new single-family residence; and (3) install fence. The Board of Adjustment hearing is tentatively scheduled for January 8: Staff noted that the hearing might be on January 22 instead.
- 6B. Cottage District changes: Commissioner McQuiston offered a status report.
- 6C. Administrative approvals: Staff is hopeful to move forward with Code changes in the next month. Commissioners offered suggestions on process.
- 6D. Staff changes: John Calhoun announced his resignation.
- 6E. The two-year terms of Commissioners Fitzsimmons, Quiroga-King, and Struble end on December 17 at 5:00 p.m. They may continue to serve until replaced or reappointed by the Mayor and Council.
- 6F. The next regular Commission meeting is Wednesday, January 21, 2009 (five weeks away). New applications and information on continued projects are to be submitted to staff by 4:00 p.m., Tuesday, January 6.

7. ADJOURNMENT (4:02 p.m.)

Motion: Fitzsimmons / Martin to adjourn the December 17, 2008, meeting of the Urban Design Commission. Ayes: Yost, Fitzsimmons, Martin, McQuiston, Nguyen, Struble. Nays: None. Absent: Brunsteter, Quiroga-King, Williams.

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