

MINUTES

URBAN DESIGN COMMISSION

July 15, 2009 - 3:00 p.m.

420 W Main St, 10th Floor Conference Room

The meeting of the Oklahoma City Urban Design Commission was called to order in the 10th floor conference room, 420 West Main Street, Oklahoma City, Oklahoma. The meeting convened at 3:00 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

1. ROLL CALL

Members Present: Betsy Brunsteter, Chair
David T. Yost, Vice-Chair (arrived at item 4A 3:04 pm)
Brian Fitzsimmons
Dan Martin
George McQuiston
John Mesa
Long V. Nguyen (arrived at item 4A 3:09 pm)
Jeff Struble

Members Absent: None

Staff Present: Paul Ryckbost, Planner II (Commission Secretary)
Susan Miller, Planner IV, Planning Department
Paula Hurst, Office Specialist II, Planning Department
Susan Randall, Assistant Municipal Counselor

2. APPROVAL OF MINUTES

APPROVED. Motion: McQuiston / Mesa to move **approval** the minutes of the June 17, 2009, Urban Design Commission meeting.

Ayes: Brunsteter, Fitzsimmons, Martin, McQuiston, Mesa, Struble.

Nays: None.

Absent: Yost, Nguyen.

3. CONSENT DOCKET

3A. **UDCA-07-035, at 2624 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to 2c) construct canopy trellises and 2d) construct bench seating under trellises at west lease space entry area (60-day continuance).

CONTINUED. Motion: McQuiston / Martin to move **continuance for 60-days** of the Consent Docket item as stated above.

Ayes: Brunsteter, Fitzsimmons, Martin, McQuiston, Mesa, Struble.

Nays: None.

Absent: Yost, Nguyen.

4. CASES FOR INDIVIDUAL CONSIDERATION

- 4A. **UDCA-09-011, at 608 NW 7th Street** (Cottage, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Asheli Tiffie, to 1) Erect a 2-story residential, single family home 2) Construct courtyard; 3) Install fence/wall ; and 4) Install landscaping.

Lisa Tucker appeared on behalf of the applicant, Asheli Tiffie.

CONTINUED. Motion: Struble / McQuiston to move **continuance for 60-days** of UDCA-09-011.

Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Mesa, Nguyen, Struble.

Nays: None.

Absent: None.

- 4B. **UDCA-09-012, at 834 NW 7th St** (Cottage District, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Dennis Wells, for Dennis Wells, to 1) Install screening fence perpendicular with the east elevation; 2) Install screening fence perpendicular with the south elevation; and 3) Install landscape wall in north yard.

Dennis Wells appeared.

APPROVED. Motion: Fitzsimmons / Martin to move **approval** of UDCA-09-012.

Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Mesa, Nguyen, Struble.

Nays: None.

Absent: None.

5. OTHER BUSINESS

- 5A. Discuss graffiti/paint removal from masonry. The attached staff report contains notes and information regarding graffiti/paint removal techniques for masonry. Action to recommend changes to the Municipal Code may be considered

RECOMMEND. Motion: McQuiston / Yost to recommend approval with the comments discussed regarding the graffiti/paint removal from masonry.

Legacy Resources - A resource could be identified regardless if the owner wishes to be designated as a resource.

The Legacy Resources state should in place of shall to guide the commission when dealing with Legacy Resources.

Legacy Resources are still under the purview of the Urban Design Commission.

How do people know if they are a legacy resource? When a

Legacy Resources are only applicable when the owner files for a CA (Certificate of Approval)

PSI - Cannot be inspected because we cannot test psi. Can we say not to use a PSI over xx to identify a measurement?

Residents should have the opportunity to use "green" materials such as windows.

We should set a standard or alternative to allow for "green" materials.

If the rules are too complicated the residents will resent the code and guidelines.

Preservation Briefs...

Staff noted that the final wording will be presented to the Commission as part of a larger Zoning Code change which was currently in staff review.

Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Mesa, Nguyen, Struble.

Nays: None.

Absent: None.

5B. Discuss and comment upon staff recommendation to change meeting venue.

The Commission agreed to change the meeting venue for 2010 Commission meetings to be located in Council Chambers and to also to change the meeting date to be on the 4th Wednesday instead of the 3rd Wednesday of each month. The Commission noted the need to properly record meetings and reduce hazards related

to table movement. Commissioners McQuiston and Yost made note that the Council Chambers still present an air of intimidation that staff and the Commission will work to resolve.

- 5C. The Urban Design Commission requested an update regarding the Paseo ordinance changes. The Planning Commission unanimously recommended approval to City Council. The City Council will hear the requested changes on the following dates:

Introduction to City Council August 4, 2009.

Adoption by City Council September 1, 2009.

6. COMMUNICATIONS

- 6A. In May 2009, Staff mailed notice to Vicky Hua, owner of 2900 N Classen Blvd. (Lotus Square) requesting a new application for changes made to the structure during and after construction. The Code Compliance Officer issued Citation Number 08-6894728 on July 9, 2009 due to non-compliance with the Certificate of Approval.

Greg Woods, Design Compliance Officer, appeared.

- 6B. The next regular Commission meeting is Wednesday, August 19, 2009. New applications and information on continued projects are to be submitted to staff by 5:00 p.m., Wednesday, July 14, 2009.

Staff noted no new applications were received before the July 14, 2009 deadline and stated that the August 19, 2009 meeting would be cancelled. The next regular Commission meeting was noted as September 16, 2009.

7. ADJOURNMENT (3:54 p.m.)

Motion: Martin / Yost to move adjournment of the July 15, 2009, meeting of the Urban Design Commission.

Ayes: Brunsteter, Yost, Fitzsimmons, Martin, McQuiston, Mesa, Nguyen, Struble.

Nays: None.

Absent: None.

pjh